

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday March 28, 2005 7:00 P.M.
City Hall 8083 Civic Drive, Swartz Creek Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Regular Council Meeting, March 14, 2005 MOTION Pg. 7, 11-21
5. **APPROVE AGENDA**
 - 5A. Proposed / Amended Agenda MOTION Pg. 7
6. **REPORTS & COMMUNICATIONS:**
 - 6A. [City Manager's Report](#) MOTION Pg. 7, 2-6
 - 6B. Feb 9th & Mar 9th Park Board Minutes Pg. 22-27
 - 6C. Monthly Police Report Pg. 28-34
 - 6D. Monthly Fire Report Pg. 35-52
 - 6E. 800 MHz Radio Invoices (Agenda Item) Pg. 53-54
 - 6F. Ltr Prosecutor Leyton (Agenda Item) Pg. 55-57
 - 6G. Monthly Building Report Pg. 58
 - 6H. Truck Sale Bids (Agenda Item) Pg. 59-62
 - 6I. Sprague Drain Hearing Notice Pg. 63
 - 6J. 911 Ltr., Ambulance Dispatching Pg. 64
 - 6K. MML Loss Review Ltr. Pg. 65-68
 - 6L. Merger Notice, Dupuis & Ryden Pg. 69
 - 6M. Ltr., Gary & Vera Cornack Pg. 70
 - 6N. Ltr., Melissa Meyer Pg. 71
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Police 800 MHz Radio Purchase RESO. Pg. 8, 53-54
 - 8B. Recognition, National Crime Victims Week, April 10th – 16th RESO. Pg. 8, 55-57
 - 8C. Bid Award, Sale of City Property, 1991 Chev Pick-Up RESO. Pg. 9, 59-62
 - 8D. Bid Rejection, Sale of 1991 Chev Dump RESO. Pg. 10, 59-62
 - 8E. Slide Tour, Miller Road DISC.
9. **MEETING OPENED TO THE PUBLIC:**
 - 9A. General Public Comments
10. **REMARKS BY COUNCILMEMBER'S:**
11. **ADJOURNMENT:**

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday March 28, 2005 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: PAUL BUECHE // City Manager
DATE: 25-March-2005

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OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **CHARTER REVISION, PERSONNEL POLICIES & PROCEDURES** (*Status*)
I am getting some prices for the cost of a complete codification of our ordinances. I should have something within the next couple of meetings. The personnel policy committee has begun meeting. We should have a good draft for review shortly.
- ✓ **SANITARY SEWER RATES** (*Status*)
I'm going to prepare a letter to our customers that explains this rate increase as well as our future plans to go to a different rate structure regarding the "per use" for water. While we are on the subject, the County continues to work on a "per use" rate structure for sewer. We may see something into the summer of this year.
- ✓ **SPRAGUE DRAIN DISTRICT EXTENSION** (*Status*)
The County Drain Commission held a determination hearing on the City's petition for the extension of the Sprague Drain (#0513) on Thursday the 24th. As you recall, this was requested to correct problems that arose out of the drainage of Burkeshire and Gateway Manor across the Racetrack. After testimony, the Determination Board rendered a decision that the City's petition to extend the Sprague Drain meets the criteria of a public necessity and so ordered the extension. From here, any opponents have 10 days to appeal to Circuit Court for relief. If no such appeal is filed, then the Drain Commission's Office will hire an engineering firm to make a recommendation with cost estimates. The County will then determine cost distribution to affected properties. At this point, a cost apportionment hearing will be held and a final decision will be made for cost apportionment. After all this, work will begin. After the hearing, I did meet with representatives of several properties and the County. There appears to be a new drive to reach a solution, however, at this point we are out of the mix as the matter is now in the hands of the County. I'll keep the Council informed as to developments.
- ✓ **D.D.A.** (*Status*)
The Ordinance we passed at the last meeting went into effect on February 24th. From here, the board goes to work developing a T.I.F. Plan. We should be in the capture mode in 2006. In the meantime, we should be able to set some funds aside as "seed" money at budget time to use to begin work with.
- ✓ **BUILDING, ZONING, PERMIT & MISCELLANEOUS FEES** (*Status*)
I believe we have caught all, if not nearly all of the ordinances that drive fees and rates. I am in the process of organizing them into a single resolution that we can visit periodically and adjust accordingly.

- ✓ **WATER RATES, WATER TAP FEES** (*Status*)
This ordinance needs some changes before we can make any adjustments to the tap fee structure. We also need to give any changes here some careful thought as we more than likely will be going to a per use charge later this summer.
- ✓ **PHASE II, WESTERN TRUNK SEWER EXTENSION** (*Status*)
Now that we have committed to the project, we still have a lot of work to do. We have to commit to a funding package (bond vs. cash, or a combination) within 30 days and accept the bonding contract. From here we'll have to look at the bid returns and if they exceed 10% of the project, decide if we want to stay in, and renegotiate the contract. I'll have a recommendation on the funding at the next meeting.
- ✓ **DISSOLUTION OF GAINES-CLAYTON SEWER CONTRACTS** (*Status*)
Related to the WTE Phase II project is the dissolution of the 1972 & 1991 sewer contracts we have with both Clayton and Gaines Township. As you recall, this issue was originally addressed in the WTE draft agreement. The problem is that when we eliminate the contracts, another agreement is needed to cover the other boundary line connections to our system(s) (both water and sewer, Bristol Road, Elms Road, etc). With the exception of Bear Creek Extension, it appears that when the units coming in from Miller – Seymour are off our system, upon completion of the WTE PII System, all we'll have left on our system will be the connections along Bristol in Clayton. The recommended course of action is a franchise agreement with the township. I'm working on a draft and will have it back shortly.
- ✓ **SALE OF WATERMAIN, BROWN ROAD PROPERTY** (*Status*)
Pending.
- ✓ **WINSHALL PARK ARSON RECONSTRUCTION** (*Status*)
Pending completion of construction, which should start back up shortly. I hope to have this completed by late spring.
- ✓ **SANITARY CAPACITY, INFILTRATION & INFLOW** (*Status*)
Steve Warren is setting the data to new maps. It should be ready shortly.
- ✓ **“HERITAGE PARK” LAND ACQUISITION** (*Status*)
We still are weighing the options of continuing with this project. We have a little time left before we must file another grant application. I'll be back for some discussion and a decision in the very near future.
- ✓ **SUMMER FAMILY MOVIES** (*Status*)
Pending a report and recommendation.
- ✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (*Status*)
 - ❑ **BRISTOL ROAD T.I.P. PROJECT**
This project is slated for construction in late spring of 2006. It's a crush, mill, re-shape and resurface. The neat thing about this project is all of the drainage issues related to the streets and street right of way have been funded and are slated for piping all the way down to the creek south of Miller Road (tell me our engineers weren't crafty in writing the T.I.P. applications!). This is an 80-20 funded project.
 - ❑ **MILLER – ELMS SAFETY GRANT**
This is a summer 2005 Project and is moving forward at full speed. A grade inspection meeting is scheduled for the first week of March. It is funded with a

capped \$200k MDOT safety Improvement Grant in which neither design nor construction engineering is covered. We are planning to use the better quality light as well as add a westbound lane and the re-surfacing of Miller between Elms and the west Kroger entrance. The backside is cost. Total cost is estimated to be \$404k with \$204k our match. I am trying to get another \$100k T.I.P. money from GCMPC to reduce our match. We should know sometime in March if this is possible. Additionally, we need to acquire additional right of way along the south side of Miller Road between Elms and the west PDD boundary. I have letters out asking the owners of eleven properties to dedicate easements for 27' more of right of way. This is almost an all or nothing deal, in that if not all of the property owners agree, we will have to eliminate some of the improvements along this south side and look to hold up future site plans until we do get it. If we get all eleven of the easements returned and signed, I will be back for a resolution authorizing the acquisitions.

❑ **MILLER – WEST KROGER DRIVE TRAFFIC SIGNAL**

I just received a report back from Mr. LaMourie that this intersection does meet the criteria for a traffic signal within the “Isolated Cities Under 10,000 in Population” section of the states uniform traffic control devices engineering criteria guidelines. Under our agreement with “Topvalco” (Kroger Real Estate Development Company), Kroger must pay for the light. I have not contacted them as of yet to determine their willingness to honor the agreement. Mr. LaMourie advises we are not bound to install a light here, as there is other warrants (such as traffic accidents) that it does not yet meet. Another way to look at it is if we do install a light, it may accelerate development on the south side of Miller. I’ll have a recommendation in the near future.

❑ **MILLER – FAIRCHILD TRAFFIC SIGNAL**

This one we need to do based on bus and pedestrian traffic crossing within the school zone. We have little help on this other than \$20k now in the Burkeshire agreement and a similar amount in the future Gateway agreement. We have placed this in for the 2006 MDOT Traffic Safety Improvement Grant and if we can get it funded here, we should be able to wait until the spring of 2006 to construct it. We should know in a month or two.

❑ **T.I.P. APPLICATIONS**

1. **Morrish Road, I-69 to Bristol.** Application pending. Likelihood of funding should be good. The project is an 80 – 20 match that covers everything.
2. **Seymour Road From Hill to Miller.** Application pending. Likelihood of funding probably not good. The project is an 80 – 20 match that covers everything.
3. **Morrish Road From C.N.A. Rail Crossing to South City Limit.** Application pending. Unbelievably, the likelihood of funding is good. In my opinion, there are much more important streets that need attention. We put this one in the T.I.P. because the pavement rating was low. I find it difficult to believe in comparison to the north section of Bristol, which has been dumped from the T.I.P. for about ten years. We’ll see where it goes. The project is an 80 – 20 match that covers everything.
4. **Elms Between I-69 and North City Limits.** We put this project in the T.I.P. with the above for re-surface, however, a different funding source has surfaced that will allow us to widen it to three lanes with curb, gutter and storms. The source is straight Federal Funds under TEA-21-LU and covers 80 – 20 of everything.

- ✓ **CITY WEB SITE / WIRELESS ACCESS, I.T. SERVICES** *(Status)*
A lease contract for placement of a transceiver on the water tower is in to be drafted by Mr. Figura. Additionally, we'll look to purchase Internet services from Tri-County for our use. We should have these shortly for Council review. In addition, so the Council is aware, we have another company that is interested in locating a transceiver on the water tower. They have not yet turned in an application for Planning Commission review. I'll keep the Council posted.
- ✓ **ZONING ORDINANCE REVISION** *(Status)*
A good working draft is nearly complete and should be ready for submittal to the Planning Commission shortly. It is my hope to have this finished and adopted by early summer.
- ✓ **SR. CENTER ADDITION / MILLAGE REQUEST** *(Status)*
Pending.
- ✓ **A.E.D. TRAINING** *(Status)*
Don Adams will teach the AED class on March 29th from 2:00 PM to about 4:30 PM at City Hall. I would like to get as many of our board members (Council, Planning Commission, Park Board) and the other units that use the building on a regular basis (Historical Society, Hometown Days) as well as a good showing of employees, at the class. Marla or Juanita will be looking for attendance commitments over the next week or so.
- ✓ **ENGINEERING SERVICES SELECTION (Q.B.S.)** *(Status)*
We have bid returns from three firms, Rowe, Spicer and Wilcox. We are reviewing the packages and should be back in the near future with a recommendation and a contract.
- ✓ **METHODIST CHURCH, USE OF** *(Status)*
As you recall from the last meeting, there are two issues with the City's use of the church's facility,
 1. Consolidation of the City's four voting precincts
 2. Use as a staging or recovery disaster center.
 I'll keep the Council informed as to the progress of the two matters.
- ✓ **VETERANS MEMORIAL PARK** *(Status)*
The matter has been referred to the Park Board for a recommendation.
- ✓ **GENESEE RECYCLING COALITION** *(Status)*
We are out to obtain some cost figures for providing a household annual, or semi-annual haz-mat pickup for City residents. I should have some cost figures within a meeting or two.
- ✓ **2005-2006 FISCAL BUDGET** *(Information)*
We have begun work on this year's fiscal cycle. If anyone has specific projects or things they wish to see accomplished, now might be the time to bring them up. Please let me know. I have one such project that we have lightly discussed in the past. I have some price quotes in on the creation of a City annual information – data booklet, similar to the one that the City of Fenton created. I'll try and get a copy to put in the Council packet. Let me know any comments you may have.

✓ **800 MHZ RADIO PURCHASE** (*Resolution*)

As you recall, we committed to the purchase of an 800 MHz Radio system for both the Police and Fire Department, at the October 25, 2004 Meeting. Apparently the Fire Department had one mobile that was not needed. I added it into the Police package that changed the specs a bit. In the interest of keeping the paperwork in order, I have another resolution that reflects this addition. Regarding the Fire Invoice, I would prefer that the Fire Department pays the invoice and we write a check to them for our half. The 911 Consortium has decided that each government will own these radios and by us paying the invoice direct, problems may arise relative to fixed assets. It would probably be better if the Fire Department made the purchase and carried the radios on their assets inventory.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **CRIME VICTIMS RIGHTS** (*Resolution*)

Prosecutor Leyton has asked that the City recognize April 10th – 16th as National Crime Victims Rights Week. I suggest it's the least we can do for such a worthy cause. A resolution is included for consideration.

Council Questions, Inquiries, Requests and Comments

- ❑ *Signage, General Property Conditions of Carriage Plaza.* Pending owners commitment to correct some of the problems.
- ❑ *Park Board Meetings.* Pending a report.
- ❑ *City Waste Collection Calendars.* I'll have a template and some costs to view at the next meeting.
- ❑ *GMSPO, Bristol Road Traffic Control Engineering.* Mr. Wyatt addressed the Council relative to confusing traffic control devices at this intersection. I have referred the matter to Rick for a study and report.

City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday March 28, 2005 7:00 P.M.

Motion No. 050328-4A MINUTES, March 14, 2005

Motion by Councilmember: _____

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held March 14, 2005, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 050328-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the agenda as presented / printed / amended for the Regular Council Meeting of March 28, 2005 to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 050328-6A CITY MANAGER'S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager's Report of March 28, 2005, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 050328-8A

RESCIND RESOLUTION NO. 041025-05, APPROPRIATE PURCHASE OF 800 MHz POLICE RADIO SYSTEM

Motion by Councilmember: _____

I Move the Swartz Creek City Council rescind Resolution No. 041025-05, passed by the City Council on Monday October 25, 2005, which reads as follows:

“800 MHz Radio Appropriation - Police

Resolution No. 041025-05 (Carried)

*Motion by Councilmember Adams,
Second by Councilmember Hurt,*

The Swartz Creek City Council appropriates an amount not to exceed \$18,351.13, plus 10% contingency, appropriation being the City’s match portion of a multi-sourced funding package consisting of consortium funds and grant awards, for the purchase of an 800 MHz radio system, under the Genesee County 911 Consortium’s bid, a detailed copy of the purchase attached hereto; said City match appropriation a budgeted item, to be taken from Fund 661.

Discussion took place.

*YES: Abrams, Adams, Christie, Hurt, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.”*

And further, move that the Swartz Creek City Council appropriates an amount not to exceed \$19,876.94, plus 10% contingency, appropriation being the City’s match portion of a multi-sourced funding package consisting of consortium funds and grant awards, for the purchase of an 800 MHz radio system for the City Police Department, under the Genesee County 911 Consortium’s bid, a detailed copy of the purchase attached hereto; said City match appropriation a budgeted item, to be taken from Fund 661.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 050328-8B

RECOGNITION, NATIONAL CRIME VICTIMS WEEK, APRIL 10TH THROUGH APRIL 16TH

Motion by Councilmember: _____

WHEREAS, President Ronald Reagan first declared “National Crime Victims’ Rights Week” in 1981 to focus our Nation’s attention on the plight of crime victims; and

WHEREAS, this Silver Anniversary of National Crime Victims’ Rights Week provides a national opportunity to reflect on the devastating impact of crime and terrorism on victims and our entire Nation, and to strengthen our national resolve to ensure that victims’ needs are identified and addressed; and

WHEREAS, since 1981, the crime victim assistance field has expanded from a handful of assistance programs to include over 10,000 community and justice system based programs, and in 2005 there are more than 32,000 federal and state statutes that define and protect victims' rights; and

WHEREAS, America as a Nation, and we as individuals and communities, recognize that justice isn't served until crime victims are, that crime and violence in America affects us all, and that victims' rights are a critical component of "justice for all"; and

WHEREAS, justice isn't served until all crime victims and those hurt by crime – our mothers and fathers, sons and daughters, sisters and brothers, neighbors and friends – are provided support and assistance in the aftermath of victimization; and

WHEREAS, despite impressive accomplishments over the past 25 years in crime victims' rights and services, there remain many challenges to ensure that all crime victims and survivors are treated with dignity and respect, recognized as key participants within our systems of justice, and afforded services that provide help and hope to them; and

WHEREAS, America as a Nation recognizes that we serve justice by serving victims of crime, and that by helping victims and survivors of crime, we help make our homes and neighborhoods, communities and Nation stronger, safer and more secure; and

WHEREAS, America has joined together annually for the past 25 years to recognize the needs and rights of crime victims and survivors during National Crime Victims' Rights Week each April.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek proclaims the week of April 10 to 16, 2005, to be Genesee County's Crime Victims' Rights Week, and honors crime victims and those who serve them during this week and throughout the year; **and further,**

BE IT RESOLVED, that as individuals, communities and a Nation, we value justice in America that includes and involves crime victims, and seek to serve justice by serving victims of crime; **and further,**

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 050328-8C

**BID AWARD, SALE OF CITY PROPERTY, 1991
CHEVROLET PICK-UP TRUCK WITH FRONT PLOW**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the high bid of United In Christ Lutheran Church, of G-6330 Corunna Road Flint, in the amount of \$3,011.00, for the sale of a

1991 ¾ Ton, 4x4 Chevrolet Pickup with front plow, VIN No. 1GTFK24K9WE532739, and further, authorize the City Clerk to endorse the title on behalf of the City.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 050328-8D

**BID REJECTION, SALE OF CITY PROPERTY, 1991
CHEVROLET DUMP TRUCK WITH UNDERBODY BLADE,
FRONT PLOW &
V-SPREADER**

Motion by Councilmember: _____

I Move the Swartz Creek City Council, upon the recommendation of the Department of Public Services Director, reject the high bid of Double T Services, located at 10111 Corunna Road, for the sale of a 1991 Chevrolet Dump Truck, VIN No. 1GBL741P8MJ111502, with underbody blade, front plow and v-box salt spreader, said bid in the amount of \$8,500, and further, look to re-bid the sale of the vehicle in the late summer or early fall.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

City of Swartz Creek
COUNCIL MEETING MINUTES
(Regular Meeting of March 14, 2005)

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 03/14/05

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Christie in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmen Present: Adams, Christie, Plumb, Porath, Shumaker.

Councilmen Absent: Abrams, Hurt.

Staff Present: City Manager Bueche, Clerk/Finance Officer Clark, Director of Community Services Svrcek, Police Chief Clolinger, Police Officer Ken Szmansky,, Police Officer Nick Paul, and City Attorney Richard Figura.

Others Present: Bud Grimes, Steve Warren, Jim Florence, and Genesee County Prosecuting Attorney David Leyton.

Resolution No. 050314-01

(Carried)

Motion by Councilmember Adams,
Second by Councilmember Shumaker,

The Swartz Creek City Council excuses the absence of Mayor Abrams and Councilmember Hurt.

YES: Adams, Christie, Plumb, Porath, Shumaker.

NO: None. Motion declared carried.

APPROVAL OF PREVIOUS COUNCIL MINUTES:

Resolution No. 050314-02

(Carried)

Motion by Councilmember Porath,
Second by Councilmember Adams,

The Swartz Creek City Council hereby approves the Minutes of the Regular Council Meeting held February 28, 2005, to be circulated and placed on file.

YES: Adams, Christie, Plumb, Porath, Shumaker.

NO: None. Motion declared carried.

APPROVAL OF AGENDA:

Resolution No. 050314-03

(Carried as amended)

Motion by Councilmember Shumaker,
Second by Councilmember Adams,

The Swartz Creek City Council approves the Agenda for the Regular Council Meeting of March 14, 2005, as amended by the addition of item 8E, Elms/Miller Safety Grant Project, to be heard at the beginning of Council Business, then to be circulated and placed on file.

YES: Adams, Christie, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

REPORTS AND COMMUNICATIONS:

City Manager’s Report

Resolution No. 050314-04

(Carried)

Motion by Councilmember Plumb,
Second by Councilmember Adams,

The Swartz Creek City Council approves the City Manager’s Report of March 14, 2005, as presented, to be circulated and placed on file.

YES: Adams, Christie, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

All other reports were received and placed on file.

MEETING OPENED TO THE PUBLIC:

Proclamations

Mayor Pro-Tem Christie presented Proclamations to Police Officers Ken Szmansky and Nick Paul for outstanding service.

Mayor Pro-Tem Christie invited Genesee County Prosecutor David Leyton to address those present. Prosecutor Leyton commended Officers Szmansky and Paul. Mr. Leyton asked for the City’s support of Crime Victims’ Rights Week, April 10-16, 2005, noting there should be a resolution presented at Council’s next meeting.

BUSINESS:

Miller/Elms Safety Grant Project

City Manager Bueche spoke in regard to the new signalization project at Miller and Elms Roads. He noted the proposed mast arm signal will be lost within all the utility wires at this location. Mr. Bueche suggested the City press utility companies to install more aesthetically pleasing and less intrusive lines within the City's rights-of-way at Miller/Elms and downtown.

Considerable discussion ensued. City Manager Bueche expressed his intent to meet with the City Attorney to discuss the best approach to the problem of overhead and intrusive wires in the Miller/Elms area and in other areas of the City as well. Mr. Warren advised the City needs to get these changes in place before plans are submitted regarding the safety project.

Bear Creek Sewer Agreement

Resolution No. 050228-05

(Carried)

Motion by Councilmember Adams,
Second by Councilmember Plumb,

The City of Swartz Creek rescinds Resolution No. 050214-06 and Resolution No. 050214-07, adopted by the City Council on 14-February-2005, and enter into an agreement with the Township of Gaines and the County of Genesee that would provide for up to 51 Residential Equivalency Sewer Units (REU's) to transmit through the City's Morrish Road Main from the South City Limits to the Genesee County Interceptor located at Morrish and Wade, under the terms and conditions as follows:

**SANITARY SEWER AGREEMENT
BEAR CREEK SUBDIVISION**

THIS AGREEMENT is made this ____ day of March, 2005, by and between the City of Swartz Creek, a Michigan Municipal Corporation, with its principal offices at 8083 Civic Drive, Swartz Creek, Michigan 48473 ("City"), the Township of Gaines, a Michigan General Law Township, with its principal offices at 9241 Grand Blanc Road, Gaines, Michigan 48436 ("Township") and the County of Genesee, a Michigan Municipal Corporation, through its Drain Commissioner as "County Agency", with its principal offices located at G-4610 Beecher Road, Flint, Michigan 48532.

WHEREAS, the City has a sanitary sewer line located along Morrish Road which extends to the corporate boundaries between the City and the Township; and

WHEREAS, due to the development of the Bear Creek Subdivision on Morrish Road south of Hill Road, the Township has an immediate need for 51 residential equivalent units (REUs) of sanitary sewer service at said location; and

WHEREAS, the Township is willing to have a force main constructed by the Developer of the Bear Creek Subdivision (“Developer”), which force main will be constructed at the Developer’s sole expense; and

WHEREAS, said force main will be constructed in accordance with the specifications of the Water and Waste Division of the Genesee County Drain commissioner’s office; and

WHEREAS, upon completion of the construction of the said force main, the Developer will convey ownership of same to the Township and said force main will become a part of the Townships sewer system; and

WHEREAS, the Township desires to temporarily connect said sanitary sewer force main to the City’s sewer line on Morrish Road which will be used to transport sewage from the Township’s force main to the County Interceptor at Morrish Road and Wade Street in the City; and

WHEREAS, the City is willing to allow the Township to temporarily connect its sanitary sewer force main to the City’s sanitary sewer line on Morrish Road at the City’s southern corporate boundary, for a limited period of time so that it may provide the Township with the 51 REUs it needs to serve said residential development, and it is willing to do so at no charge so long as the City does not have to bear any costs incurred in making such connection or any costs for improvements, maintenance or repairs that may be needed to the City’s or the Township’s sewer system covered by this agreement; and

WHEREAS, the Township is willing to make the necessary modifications to its sanitary sewer system and connect to the City’s system for a temporary period so as to be able to

provide 51 REUs of sanitary sewer capacity to the Bear Creek Subdivision development so long as it can pass the costs of same on to the Developer;

NOW, THEREFORE, the parties hereto, acting by and through their duly authorized representatives, hereby agree as follows:

1. **Township sewer extension.** The Township may, at no cost to the City, extend a sanitary sewer force main from the Bear Creek Subdivision on Morrish Road to the City's sanitary sewer line at the southern City boundary on Morrish Road.
2. **Maximum service.** The Township may utilize that connection to provide sanitary sewer service in an amount not to exceed 51 REUs to the Bear Creek Subdivision development in the Township.
3. **Free Transportation.** The City will allow up to 51 REUs of sewage to be transported from the Township's force main through its sewer line on Morrish Road to the County Interceptor at Morrish Road and Wade Street in the City at no charge.
4. **Allocation of cost.** The Township shall indemnify and hold the City harmless from any costs incurred in making said connection and any costs incurred in the maintenance and operation of its sanitary sewer line up to and including the connection with the City's line.
5. **Franchise.** To the extent any portion of the Township's sanitary sewer line owned by the Township will be inside the City, the City hereby grants a franchise to the Township for the placement of said line inside the City.
6. **Acknowledgement, Term and Cost of Disconnect.** Gaines Township acknowledges that this Agreement is to provide temporary sewer transportation service only to the residents of the Bear Creek Subdivision located in Gaines Township. It shall be the responsibility of Gaines Township to provide its

residents, other than those in the Bear Creek Subdivision, with sewer transportation service by connection to sewer transportation lines other than those under the jurisdiction of the City of Swartz Creek. This Agreement shall expire by its terms on December 31, 2011, at which time the Township shall disconnect its force main sewer line from the City's sewer line. Such disconnection shall be made by the Township at its own expense and the Township shall also be liable for any costs incurred by the City in separating its line from the Township's and closing off said connection. If the Township shall fail to make such disconnection, the City may do so of its own volition and the Township shall reimburse the City for all costs incurred by the City in connection therewith.

7. **Failure to disconnect.** If, for any reason, the Township does not disconnect its line from the City's line and if, for any reason, the City is prevented from doing so on its own, and the City is required to continue providing sanitary sewer service to portions of the Township through said line beyond the term of this Agreement, the Township shall pay to the City a \$7.50 per month per unit maintenance and transmission fee until such time as the Township severs connection to the City's line.
8. **Operation and Maintenance.** During the term of this Agreement, the County Agency shall be responsible for the operation and maintenance of the Township's sanitary sewer force main, as a part of the Genesee County Sewer System, and the City's transmission main from and including the point of connection of the lateral sewer to be constructed by the Township with the City's line, to and including the point of connection of the City's line with the County Interceptor north of the Swartz Creek on the West side of Morrish Road. The

County Agency will operate and maintain said lines and connections without additional cost to the Township or the City, except that the County Agency shall operate and maintain the sanitary sewer force main on the same basis as the County Agency operates and maintains the rest of the Township's sewer system

9. Insurance. The Township shall maintain a policy of general liability insurance covering its ownership and operation of its sewer line and shall indemnify and hold the City and County harmless from any claims for damages made against the City in connection with the ownership, use or operation of said line by the Township within the City.

10. Notices. Any notice, demand, or communication required, permitted, or desired to be given under this contract shall be deemed effectively given when personally delivered or mailed by certified mail addressed as follows:

If to the City: City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
Attention: City Manager

If to the Township: Township of Gaines
9241 Grand Blanc Road
Gaines, MI 48436
Attention: Township Supervisor

If to the County: Genesee County Water and Waste Services
G-4610 Beecher Road
Flint, Michigan 48532
Attention: Director,
Division of Water and Waste Services

The parties hereto may, by notice given hereunder, designate any further or different address to which subsequent notices, demands, or communications may be given.

11. Governing Law. This contract shall be governed by, interpreted, construed, and enforced pursuant to and in accordance with the laws of the State of Michigan.

12. **Assignment.** No assignment of this contract or any of the rights and obligations hereunder shall be valid without the specific written consent of both parties hereto.
13. **Severability.** If any provision of this contract is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this contract which shall remain in full force and effect and enforceable in accordance with its terms.
14. **Articles and Other Headings.** The article and other headings contained in this contract are for reference purposes only and shall not affect in any way the meaning or interpretation of this contract.
15. **Counterparts.** This contract may be executed in any number of counterparts and each such counterpart shall be considered a valid original.
16. **Entire Agreement; Contemporaneous Agreements.** This contract supersedes all previous or contemporaneous negotiations and/or agreements and constitutes the entire agreement between the parties with respect to the conditional transfer of territory hereunder. No verbal statements or prior or written materials not specifically incorporated in this contract have been relied upon by the parties in entering into this contract.
17. **Binding Effect.** This contract shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above.

TOWNSHIP OF GAINES

Paul Fortino, Township Supervisor

Michael Dowler, Township Clerk

CITY OF SWARTZ CREEK

Richard Abrams, Mayor

Mary Jo Clark, City Clerk

COUNTY OF GENESEE

Jeff Wright, Drain Commissioner
County Agency

Approved as to Form:

Richard J. Figura
City Attorney
Township Attorney

Discussion ensued.

YES: Adams, Christie, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

Consumers Street Lighting Contract Addendum – Springbrook East, Phase I

Resolution No. 050314-06

(Carried)

Motion by Councilmember Porath,
Second by Councilmember Plumb,

The Swartz Creek City Council authorizes Consumers Energy to amend the street lighting service contract between the City of Swartz Creek and Consumers Energy, dated January 1, 1973, and provide for the installation of nine 8500 lumen HPS streetlights within the Springbrook East Subdivision Phase I, cost to be \$100 each, total of \$900, to be paid by the Developer Woodside Builders plus a 1% City administrative fee to be applied to all invoicing, in accordance with the specifications as attached hereto, and further, the developer shall pay all costs until such a time as the streets are officially dedicated to, and accepted by the

City, at which time the City shall pay all costs, and further, direct the Mayor and City Clerk to sign such addendum.

Discussion took place.

YES: Adams, Christie, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

Consumers Street Lighting Contract Addendum – Heritage Village, Phase II

Resolution No. 050314-07

(Carried)

Motion by Councilmember Shumaker,
Second by Councilmember Plumb,

The Swartz Creek City Council authorizes Consumers Energy to amend the street lighting service contract between the City of Swartz Creek and Consumers Energy, dated January 1, 1973, and provide for the installation of eleven 100 watt 8500 Lumen HPS decorative streetlights, in accordance with the specifications attached hereto, to be installed within Heritage Village Subdivision Phase II, total installation costs to be \$18,040 plus a 1% City administrative fee, and further, the developer shall pay installation and maintenance costs until such a time as the streets are officially dedicated to, and accepted by the City, at which time the City shall be responsible for the monthly maintenance costs and the Heritage Village Association shall be responsible for all other costs.

Discussion ensued.

YES: Adams, Christie, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

Lions Club Donation - Acceptance

Resolution No. 050314-08

(Carried)

Motion by Councilmember Plumb,
Second by Councilmember Adams,

The Swartz Creek City Council accepts the \$250 donation of the Swartz Creek Lions Club, to the Police Department, funds to be dedicated to the repair of abandoned bicycles impounded by the Police Department, and further, that such abandoned and repaired bicycles be brought back before the Council for distribution to underprivileged kids, via resolution.

Mayor Pro-Tem Christie commended the Lions Club for this donation to help local children.

YES: Adams, Christie, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Plumb thanked Council for excusing his absence at the last meeting; and, due to his wife being scheduled for surgery he may not be at the next meeting. He again congratulated Officers Szmansky and Paul.

In regard to the Bear Creek agreement, Councilmember Plumb expressed frustration that the County wants to mandate what we do in our City.

Councilmember Shumaker thanked Officers Szmansky and Paul, and stated his approval of the screening of drivers. Along the same line as Councilmember Porath, Councilmember Shumaker advised a developer mentioned to him the County espoused their rules in regard to a development that is in the City, and this wasn't the right thing to do. In conclusion, he commended Mayor Pro-Tem Christie for his handling of tonight's meeting as well as his representation of the City at the grand opening of Financial Plus Federal Credit Union today.

Mayor Pro-Tem Christie agreed with Councilmember Porath's remarks regarding Genesee County. He expressed hope that we could continue pursuing the burying of utility lines. Mayor Pro-Tem Christie inquired if a response had been received from Carriage Plaza regarding the letter sent to them.

City Manager Bueche advised Council of the response received from Carriage Plaza management regarding the City's recent letter of concerns. Some discussion took place.

Mayor Pro-Tem Christie commented that Donna Lindstrom's memorial service was very nice. The Mayor Pro-Tem also stated contrary to what has been printed in the newspaper, he didn't believe Swartz Creek is a "tired, old downtown".

ADJOURNMENT:

Mayor Pro-Tem Christie declared the meeting adjourned at 8:00 p.m.

Jason Christie, Mayor Pro-Tem

Mary Jo Clark, Clerk

**CITY OF SWARTZ CREEK
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
FEBRUARY 9, 2005**

CALL TO ORDER:

THE MEETING WAS CALLED TO ORDER AT 6:04 P.M.

ROLL CALL:

MEMBERS PRESENT: Rod Gardner, Rae Lynn Hicks, Richard Henry, Ray Thornton, Michael Shumaker, Ken Keyes, Korene Kelly.

MEMBERS ABSENT: JIM FLORENCE, VERONICA SEIBEL

STAFF PRESENT: TOM SVRCEK, DIRECTOR OF PUBLIC SERVICES

OTHERS PRESENT: EVELYN (EVY) KEYES

APPROVAL OF AGENDA:

CHAIRPERSON HICKS INQUIRED WHETHER MEMBER SEIBEL WILL ATTEND PARK BOARD MEETINGS. MEMBER KELLY STATED SHE HAD SPOKEN WITH MEMBER SEIBEL AND SHE HAD FORGOTTEN THE LAST MEETING AND APOLOGIZES. MEMBER KELLY FURTHER REMINDED THE BOARD OF THE PASSING OF MEMBER SEIBEL'S STEP-MOTHER AND FATHER. MEMBER SEIBEL WILL BE BACK TO THE MEETINGS AFTER EVERYTHING SETTLES DOWN.

MOTION BY MEMBER KELLY, SECOND BY MEMBER GARDNER, TO APPROVE THE AGENDA AS CHANGED.

MOTION CARRIED

APPROVAL OF JANUARY 5, 2005 MINUTES.

MOTION BY MEMBER HENRY, SECOND BY MEMBER GARDNER, TO APPROVE THE JANUARY 5, 2005 MINUTES OF THE PARK AND RECREATION ADVISORY BOARD AS PRESENTED.

MOTION CARRIED.

MEETING OPEN TO PUBLIC:

NO COMMENTS

COMMUNICATIONS TO BOARD:

NONE

OLD BUSINESS:

DIRECTOR OF PUBLIC SERVICE SVRCEK INFORMED THE PARK BOARD THE ROTARY CLUB HAD INVITED OUR MEMBERS TO ATTEND THE DEDICATION OF THE ELMS ROAD PARK PAVILION BEING HELD FEBRUARY 19, 2005 AT 1:00 P.M.

MR. SVRCEK STATED THE MAYOR AND MAYOR PRO-TEM HAD ATTENDED A ROTARY CLUB MEETING TO GIVE A PERSONAL THANKS TO THE CLUB FOR PROVIDING THE PAVILION.

MR. SVRCEK FURTHER STATED THAT PICNIC TABLES SHOULD BE AVAILABLE BY THE DAY OF THE DEDICATION AND THAT THE LIGHTING HAD BEEN COMPLETED.

MR. SVRCEK ALSO STATED THE TIMERS FOR THE LIGHTS AT THE ICE RINK AND THE SLED HILL HAVE BEEN INSTALLED.

NEW BUSINESS:

NEW IDEAS FOR 2005

MR. SVRCEK INFORMED THE BOARD THAT WE HAVE A REASONABLE AMOUNT OF FUNDS (\$8,000-\$9,000) FOR THE FISCAL YEAR.

MEMBERS PRESENTED THE FOLLOWING IDEAS:

- **CLIMBING ROCKS**
- **BILLBOARD FOR PAINTING**
- **PAVILION FOR TEEN DANCES**
- **BASEBALL PRACTICE FIELD (WHERE FOOTBALL PRACTICE IS HELD)**
- **TETHERBALL**
- **SWIMMING POOL**
- **TENNIS COURT PRACTICE BOARDS**
- **WORKING WITH KIWANIS FOR PARK BENCHES**
- **PLAYSCAPE (DRAGON ALLEY) UPKEEP**

MEMBER KEN KEYES AND WIFE EVELYN (EVY) WERE INTRODUCED TO THE BOARD.

MR. SVRCEK WILL OBTAIN COSTS FOR THE CLIMBING ROCKS.

MEMBER KELLY TO SUBMIT IDEAS FOR TEEN DANCES AT A PAVILION.

MEMBER SHUMAKER SPOKE ABOUT PARK BENCHES THE KIWANIS HAVE PREPARED IN THE PAST. IDEAS WERE DISCUSSED ABOUT A NEW DESIGN FOR THE PARK BENCHES SO A PERSON DID NOT GET PINCHED WHILE SITTING.

MR. SVRCEK SPOKE ABOUT THE NEED FOR THE PURCHASE OPTION FOR THE LAND ACQUISITION AND WALKWAY TO BE EXTENDED FOR AN ADDITIONAL YEAR SO THE NEXT GRANT SUBMISSION (APRIL) CAN BE PURSUED. THE MEMBERS WERE REMINDED THEY WOULD NEED TO BE INVOLVED IN THE PUBLIC HEARINGS FOR THE GRANT.

FUND RAISER

THE COW DROP WAS DISCUSSED AND CHAIRPERSON HICKS WILL CONTACT LARRY BUSH REGARDING THE COW DROP AND THE FLOAT. IT WAS SUGGESTED THE FUNDS RAISED COULD BE USED TOWARD THE CLIMBING ROCKS OR PLAYSCAPE RENOVATION.

MEMBER KEYES SUGGESTED SELLING PARK TREES OR BENCHES AS A FUND RAISER. MEMBER GARDNER STATED THE PLAYSCAPE COMMITTEE HAD SOLD THE PICKETS IN THE FENCE SURROUNDING THE PLAYSCAPE AND THE SPONSORS NAME WAS PLACED ON THE PICKET. HE STATED THAT MANY PICKETS HAVE NOT BEEN SOLD AND THE IDEA COULD BE PURSUED.

MEMBER GARDNER STATED PLANS ARE BEING MADE FOR THE 2005 MOVIES IN THE PARK. HE INDICATED SOMEONE NEEDED TO SPONSOR THE CONCESSION STAND AS THIS WOULD BE A GOOD WAY TO RAISE FUNDS. MEMBER KELLY STATED SHE WOULD RUN THE CONCESSION STAND AND THE FUNDS COULD BE USED FOR THE PLAYSCAPE RENOVATION.

MR. SVRCEK STATED THE CITY HAS BEEN APPROACHED WITH A REQUEST TO PROVIDE A SKATE PARK, HOWEVER, MUNICIPALITIES NORMALLY ARE NOT INVOLVED IN BUILDING SKATE PARKS. MR. SVRCEK INDICATED HE WOULD VISIT CLIO TO GET INFORMATION ABOUT THEIR SKATE PARK.

NEXTEL TOWER-ELMS ROAD PARK

MR. SVRCEK INFORMED THE PARK BOARD THAT NEXTEL IS ASKING TO PLACE A CELL PHONE TOWER IN ELMS ROAD PARK WHERE THE VOLLEYBALL COURT IS CURRENTLY LOCATED. NEXTEL WOULD PAY TO RELOCATE THE VOLLEYBALL COURT PLUS PAY A MONTHLY RENTAL FEE TO THE CITY. THE PARK BOARD COULD REQUEST THESE MONTHLY FEES BE GIVEN TO THEM FOR FUNDING OVER AND ABOVE THEIR NORMAL BUDGET AMOUNT.

OTHER BUSINESS:

NONE

MEETING OPEN TO PUBLIC:

NO COMMENTS

BOARD MEMBER COMMENTS:

NONE

ADJOURNMENT

THE NEXT MEETING OF THE PARK AND RECREATION ADVISORY BOARD WILL BE HELD WEDNESDAY, MARCH 2, 2005 AT 6:00 P.M. IN THE CITY COUNCIL CHAMBERS.

THE MEETING WAS ADJOURNED AT 7:15 P.M.

RESPECTFULLY SUBMITTED,

KORENE KELLY
SECRETARY
PARK AND RECREATION ADVISORY BOARD

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
MARCH 2, 2005**

The meeting was called to order at 6:05 PM.

ROLL CALL:

Members Present: Ray Thornton, Jim Florence, Rae Lynn Hicks, Korene Kelly, Richard Henry, Michael Shumaker, Rod Gardner.

Members Absent: Veronica Seibel, Ken Keyes.

Staff Present: Director of Public Services Tom Svrcek.

Others Present: None.

Member Kelly stated she had spoke with Veronica Seibel about being on the Park Board and the Board should be hearing from her within the month of whether she will be attending meetings.

APPROVAL OF AGENDA:

The following items were added to the agenda: Movies, Skate Park, Benches.

Motion by Member Thornton, second by Member Florence, to approve the agenda as changed. Motion carried.

APPROVAL OF FEBRUARY 9, 2005 MINUTES:

Motion by Member Florence, second by Member Thornton, to approve the February 9, 2005 Minutes of the Park and Recreation Advisory Board as presented. Motion carried.

MEETING OPENED TO THE PUBLIC: No comments.

COMMUNICATIONS TO BOARD:

E-mail from Crystall Dudley, All About Play, Inc., in regard to climbing rocks.

OLD BUSINESS:

Price for Tetherball is \$375.00. Need to Choose Locations

Member Thornton suggested the purchase of additional tetherballs as the cords will either wear and break or balls will be removed.

Material was passed out in regard to Funnel Ball.

**PARK AND RECREATION ADVISORY BOARD MINUTES
MEETING OF MARCH 2, 2005 – PAGE TWO OF THREE**

Director of Public Services Svrcek informed the Park Board that the Board's recommendation for budget expenditure would be for use after July 1, 2005, if approved by City Council.

Motion by Member Florence, second by Member Thornton, the Park and Recreation Advisory Board recommend to City Council the purchase of two tetherball sets and one funnel ball set. Motion carried.

Director of Public Services Svrcek suggested new spring riding toys for future consideration by the Board.

Fundraiser

Member Thornton stated he had spoke with Larry Bush, Swartz Creek Home Town Days, and Mr. Bush stated we need to apply for a raffle license from the State of Michigan for the Cow Drop Contest. Mr. Bush further stated the sale of tickets needs to be located close to the downtown area. Member Thornton suggested a booth be located downtown for ticket sales, and the actual cow drop could be at a different location. It was suggested that perhaps the Park Board could use the Swartz Creek Playscape Committee's non-profit number for the State license. There was a suggestion of instead of a cow drop that we could hold a 50-50 drawing.

The use of service organizations was discussed.

Climbing Rocks Cost \$50,000 and up

Member Thornton stated the climbing rocks could be a major attraction to the park.

Movies in the Park

Member Gardner and Beth currently make up the Movies in the Park Committee and anyone wishing to help are encouraged to volunteer. Member Kelly stated she would help and would work the concession stand and the funds raised should be used toward the purchase of equipment for the Movies in the Park.

Skate Park

Director of Public Services Svrcek stated the City Council has no interest in a skate park on city property and that this item is no longer before the City Council.

Benches

There was no additional information on benches at this time.

NEW BUSINESS:

Reminder that Tom Svrcek will not be at the April Meeting

**PARK AND RECREATION ADVISORY BOARD MINUTES
MEETING OF MARCH 2, 2005 – PAGE THREE OF THREE**

Director of Public Services Svrcek reminded Board Members that he will be on vacation the first of April.

**Set Up Committee to Discuss Plans for Memorial Park on City Owned Property
Need 2 Board Members to work with Bill Morgan and Tom Svrcek**

Mr. Svrcek stated the Memorial Park will be located between the Bank and Post Office on Civic Drive. Currently Bill Morgan, Tom Svrcek, and Mike Shumaker have been working on this project and the Park Board is asked to submit two Board Members' names to work on this park.

Member Shumaker and Member Henry will serve on the Memorial Park Committee and represent the Park and Recreation Advisory Board.

OTHER BUSINESS: None.

MEETING OPENED TO THE PUBLIC: No comments.

BOARD MEMBER COMMENTS: None.

ADJOURNMENT:

The next meeting of the Park and Recreation Advisory Board will be held Wednesday, April 6, 2005, at 6:00 PM, in the City Hall Conference Room, 8083 Civic Drive, Swartz Creek, Michigan.

The meeting was adjourned at 7:06 PM.

Respectfully submitted,

Korene D. Kelly
Secretary
Park and Recreation Advisory Board

SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
February, 2004

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>
#04-405	120	1	96
#03-553	238	3	1
#03-316	249	1	1
#00-986	11	0	0
#05-346	8	1	1
TOTAL	626	6	99

SWARTZ CREEK POLICE DEPT

Total Account Hours Summary Report

From: 02/01/2005 to 02/28/2005

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
ADMINISTRATIVE					
101 301 702.001	SUPERVISOR	221.000	10.000	444.250	31.000
101 301 702.002	CLERICAL	218.500	7.000	441.000	12.500
PROTECTION					
101 301 702.003	UNIFORMED	480.250	40.000	968.500	70.500
101 301 702.004	NON-UNIFORMED	152.000	18.500	310.000	26.500
101 301 702.005	TRAFFIC ENFORCEMENT	206.750	5.000	462.250	16.000
COMPLAINTS					
101 301 702.006	INVESTIGATIONS	230.000	7.500	481.500	35.750
101 301 702.007	COURT	10.250	12.500	25.500	24.500
TRAINING					
101 301 702.008	TRAINING	33.000	8.000	41.000	8.000
LEAVE TIME					
101 301 702.010	VACATION	36.000	0.000	76.000	0.000
101 301 702.011	HOLIDAY	76.000	0.000	200.000	0.000
101 301 702.012	PERSONAL LEAVE	12.000	0.000	52.000	0.000
101 301 702.013	FUNERAL LEAVE	0.000	0.000	8.000	0.000
TRACK PROTECTION					
101 302 702.003	UNIFORMED	8.500	0.000	13.250	0.000
101 302 702.004	NON-UNIFORMED	0.000	0.000	0.000	0.500
101 302 702.005	TRAFFIC ENFORCEMENT	0.000	0.000	0.500	0.000
TRACK COMPLAINTS					
101 302 702.006	INVESTIGATIONS	0.250	0.000	0.750	0.000
SCHOOL ADM					
101 303 702.002	CLERICAL	0.000	0.000	0.000	3.500
SCHOOL PROTECTION					
101 303 702.003	UNIFORMED	122.000	14.500	239.500	35.500
101 303 702.004	NON-UNIFORMED	0.000	0.000	16.000	0.000

Department Account	Description	Regular Hours	Other Hours	Regular Hours YTD	Other Hours YTD
SCHOOL TRAINING					
101 303 702.008	TRAINING	6.000	0.000	6.000	0.000
SCHOOL ACTIVITIES					
101 303 702.009	SCHOOL EVENTS	0.000	2.000	0.000	2.000
LEAVE TIME					
101 303 702.011	HOLIDAY	0.000	0.000	8.000	0.000
101 303 702.012	PERSONAL LEAVE	1.500	0.000	1.500	0.000
	TOTAL ALL HOURS	1,814.000	125.000	3,795.500	266.250

SWARTZ CREEK POLICE DEPT

Total Function Count

Month Ending: 02/28/2005

Account	Description	MTD Functions	YTD Functions
101 301 001.000	TRAFFIC VIOLATIONS	91	191
101 301 002.000	PARKING VIOLATIONS	30	56
101 301 003.000	VERBAL WARNINGS	120	245
101 301 004.000	WRITTEN WARNINGS	55	102
101 301 005.000	FELONY ARRESTS	2	2
101 301 006.000	MISDEMEANOR ARRESTS	24	57
101 301 007.000	CALLS RECEIVED	227	517
101 301 008.000	TRAFFIC ACCIDENTS	11	26
101 301 009.000	PROPERTY ACCIDENTS	2	9
101 301 010.000	SERVICE REQUESTS	67	136
101 301 011.000	MEETINGS	1	1
101 301 012.000	CONFERENCES	2	2
TOTAL FUNCTIONS		632	1344
101 302 001.000	TRAFFIC VIOLATIONS	0	0
101 302 002.000	PARKING VIOLATIONS	0	0
101 302 003.000	VERBAL WARNINGS	0	0
101 302 004.000	WRITTEN WARNINGS	0	0
101 302 005.000	FELONY ARRESTS	0	0
101 302 006.000	MISDEMEANOR ARRESTS	0	0
101 302 007.000	CALLS RECEIVED	1	6
101 302 008.000	TRAFFIC ACCIDENTS	0	0
101 302 009.000	PROPERTY ACCIDENTS	0	0
101 302 010.000	SERVICE REQUESTS	0	2
101 302 011.000	MEETINGS	0	1
101 302 012.000	CONFERENCES	0	1
TOTAL FUNCTIONS		1	10
101 303 001.000	TRAFFIC VIOLATIONS	0	1
101 303 002.000	PARKING VIOLATIONS	0	0
101 303 003.000	VERBAL WARNINGS	0	0
101 303 004.000	WRITTEN WARNINGS	0	0
101 303 005.000	FELONY ARRESTS	0	0
101 303 006.000	MISDEMEANOR ARRESTS	9	9
101 303 007.000	CALLS RECEIVED	100	178
101 303 008.000	TRAFFIC ACCIDENTS	0	0
101 303 009.000	PROPERTY ACCIDENTS	0	0
101 303 010.000	SERVICE REQUESTS	0	0
101 303 011.000	MEETINGS	5	9
101 303 012.000	CONFERENCES	75	128
TOTAL FUNCTIONS		189	325
TOTAL ALL FUNCTIONS		822	1679

Uniform Crime Report

Report Criteria:

Start File Class End File Class Print Zero
0100-0 9900-9 Yes

Class	Description	FEB/2004	FEB/2005	YR TO DATE
0100-0	SOVEREIGNTY	0	0	0
0200-0	MILITARY	0	0	0
0300-0	IMMIGRATION	0	0	0
0900-1	MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0
0900-2	NEGLIGENT HOMICIDE/MANSLAUGHTER	0	0	0
0900-3	NEG. HOMICIDE - VEHICLE/BOAT/SNOWM.	0	0	0
0900-4	JUSTIFIABLE HOMICIDE	0	0	0
1000-1	KIDNAPPING/ABDUCTION	0	0	0
1000-2	PARENTAL KIDNAPPING	0	0	0
1100-1	SEXUAL PENETR'N PENIS/VAGINA CSC1	0	0	0
1100-2	SEXUAL PENETR'N PENIS/VAGINA CSC3	0	0	0
1100-3	SEXUAL PENETRATION ORAL/ANAL CSC1	0	0	0
1100-4	SEXUAL PENETRATION ORAL/ANAL CSC3	0	0	0
1100-5	SEXUAL PENETRATION OBJECT CSC1	0	0	0
1100-6	SEXUAL PENETRATION OBJECT CSC3	0	0	0
1100-7	SEXUAL CONTACT FORCIBLE CSC2	0	0	0
1100-8	SEXUAL CONTACT FORCIBLE CSC4	1	0	0
1200-0	ROBBERY	0	0	0
1300-1	NONAGGRAVATED ASSAULT	4	2	6
1300-2	AGGRAVATED/FELONIOUS ASSAULT	1	0	1
1300-3	INTIMIDATION/STALKING	1	0	0
1400-0	ABORTION	0	0	0
2000-0	ARSON	0	0	1
2100-0	EXTORTION	0	0	0
2200-1	BURGLARY - FORCED ENTRY	1	3	6
2200-2	BURGLARY - ENTRY W/OUT FORCE (INTENT	0	2	2
2200-3	BURGLARY - UNLAWFUL ENTRY(NO INTENT	0	1	1
2200-4	POSSESSION OF BURGLARY TOOLS	0	0	0
2300-1	LARCENY - POCKETPICKING	0	0	0
2300-2	LARCENY - PURSE SNATCHING	0	0	0
2300-3	LARCENY - THEFT FROM BUILDING	2	0	0
2300-4	LARCENY - THEFT FROM COIN OPERATED	0	0	1
2300-5	LARCENY - THEFT FROM MOTOR VEHICLE	2	0	2
2300-6	LARCENY - THEFT OF M. VEHICLE PARTS	0	0	0
2300-7	LARCENY - OTHER	17	6	9
2400-1	MOTOR VEHICLE THEFT	0	0	2
2400-2	MOTOR VEHICLE AS STOLEN PROPERTY	1	0	0
2400-3	MOTOR VEHICLE FRAUD	0	0	0
2500-0	FORGERY/COUNTERFEITING	0	1	2
2600-1	FRAUD - FALSE PRETENSE/SWINDLE/CONF	1	0	1
2600-2	FRAUD - CREDIT CARD/ATM	0	2	2
2600-3	FRAUD - IMPERSONATION	0	0	1
2600-4	FRAUD - WELFARE	0	0	0
2600-5	FRAUD - WIRE	0	0	0
2600-6	FRAUD - BAD CHECKS	2	0	1
2700-0	EMBEZZLEMENT	0	0	1
2800-0	STOLEN PROPERTY	0	0	0

Uniform Crime Report

Report Criteria:

Start File Class End File Class Print Zero
0100-0 9900-9 Yes

Class	Description	FEB/2004	FEB/2005	YR TO DATE
2900-0	DAMAGE TO PROPERTY	5	3	5
3000-1	RETAIL FRAUD - MISREPRESENTATION	0	0	0
3000-2	RETAIL FRAUD - THEFT	0	0	0
3000-3	RETAIL FRAUD - REFUND/EXCHANGE	0	0	0
3500-1	VIOLATION OF CONTROLLED SUBSTANCE	4	1	1
3500-2	NARCOTIC EQUIPMENT VIOLATIONS	0	0	0
3600-1	SEXUAL PENETR'N NONFORCIBLE BLOOD/A	0	0	1
3600-2	SEXUAL PENETR'N NONFORCIBLE OTHER	0	0	0
3600-3	PEEPING TOM	0	0	0
3600-4	SEX OFFENSE - OTHER	0	0	0
3700-0	OBSCENITY	0	0	0
3800-1	FAMILY - ABUSE/NEGLECT NONVIOLENT	1	0	0
3800-2	FAMILY - NONSUPPORT	0	0	0
3800-3	FAMILY - OTHER	0	1	1
3900-1	GAMBLING - BETTING/WAGERING	0	0	0
3900-2	GAMBLING - OPERATING/PROMOTING/ASSI	0	0	0
3900-3	GAMBLING - EQUIPMENT VIOLATIONS	0	0	0
3900-4	GAMBLING - SPORTS TAMPERING	0	0	0
4000-1	COMMERCIALIZED SEX - PROSTITUTION	0	0	0
4000-2	COMMERCIALIZED SEX- ASSISTING/PROMO	0	0	0
4100-1	LIQUOR LICENSE - ESTABLISHMENT	0	0	0
4100-2	LIQUOR VIOLATIONS - OTHER	4	1	3
4200-0	DRUNKENNESS	0	0	0
4800-0	OBSTRUCTING POLICE	0	1	3
4900-0	ESCAPE/FLIGHT	0	0	0
5000-0	OBSTRUCTING JUSTICE	6	7	9
5100-0	BRIBERY	0	0	0
5200-1	WEAPONS OFFENSE - CONCEALED	0	0	0
5200-2	WEAPONS OFFENSE - EXPLOSIVES	0	0	0
5200-3	WEAPONS OFFENSE - OTHER	0	0	0
5300-1	DISORDERLY CONDUCT	0	0	0
5300-2	PUBLIC PEACE - OTHER	2	0	2
5400-1	HIT & RUN MOTOR VEHICLE ACCIDENT	9	0	9
5400-2	OUIL OR OUID	4	4	17
5400-3	DRIVING LAW VIOLATIONS	5	6	14
5500-0	HEALTH AND SAFETY	1	1	1
5600-0	CIVIL RIGHTS	0	0	0
5700-1	TRESPASS	0	0	0
5700-2	INVASION OF PRIVACY - OTHER	0	0	0
5800-0	SMUGGLING	0	0	0
5900-0	ELECTION LAWS	0	0	0
6000-0	ANTITRUST	0	0	0
6100-0	TAX/REVENUE	0	0	0
6200-0	CONSERVATION	0	0	0
6300-0	VAGRANCY	0	0	0
7000-0	JUVENILE RUNAWAY	0	0	0
7300-0	MISCELLANEOUS CRIMINAL OFFENSE	0	0	0

DATE: MARCH 21, 2005
TIME: 7:00 P.M.
LOCATION: STATION 2
SUBJECT: SWARTZ CREEK AREA FIREBOARD AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS TO AGENDA:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
- II. APPROVAL OF MINUTES
 - A. FEBRUARY 21, 2005 MEETING:
- III. CORRESPONDENCE:
 - A. FEBRUARY INCIDENT SUMMARY REPORT:
- IV. PROFESSIONAL SERVICE REPORTS:
 - A. FEBRUARY FINANCIAL REPORT:
 - B. FEBRUARY BILLS LIST:
- V. COMMITTEE REPORTS:
 - A. BY-LAWS COMMITTEE - Chairperson Mike Messer, Boots Abrams, Richard Derby, Tim Vesper, Bill Cavanaugh and Brent Cole: **None**
 - B. MIOSHA, FIREFIGHTER RIGHT TO KNOW (RTK) COMMITTEE: (Chairman Tim Vesper, Richard Derby, Mike Messer and Brent Cole) **None**
 - 1. HEALTH AND SAFETY SUBCOMMITTEE: Chairman Vesper
(Members Chief Cole, Captain Tabit, Captain Plumb, Lieut. Jones & FF VanArsdale)
 - C. CHIEF COMPENSATION COMMITTEE: (Mayor Pro-Tem Jason Christie and Supervisor Rod Shumaker):
- VI. OLD BUSINESS:
 - A. APPARATUS UPDATE from Battalion Chief Jack King-
 - 1. Monthly apparatus status report dated March 15, 2005 attached

- B. SURPLUS EQUIPMENT DISPOSAL STATUS: on hold until the July 2005 meeting. Items approved at the last meeting were picked up. A web page has been set up listing all the items available at <http://www.scafd.com/bidpage.html> along with documents that can be accessed. Advertisement will be placed in the Fire Service News and the Fireplug at no cost. Attached is a copy of the bid form available.

- C. 800 MHZ RADIO STATUS: training is supposed to be scheduled for May 2005.

- D.

- VII. NEW BUSINESS:
 - A. NEW MEMBERS FOR PLACEMENT ON PROBATION: none
 - B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none
 - C. MEMBERS RESIGNING/TERMINATING:
 - 1. Barbara Urbanik, originally hired on June 15, 1998, submitted her resignation effective March 1, 2005 (attached).
Chief Cole recommends Barbara Urbanik's resignation letter be accepted, effective March 1, 2005.
 - D. MEMBERS ELIGIBLE FOR REINSTATEMENT:
 - 1. Michael George, originally hired June 19, 2000, and resigned after enlisting in the Navy on April 19, 2002, has requested reinstatement.
Chief Cole recommends Michael George be reinstated and placed on a six (6) month probation period with the Swartz Creek Area Fire Department, pending the outcome of his physical.
 - E. FEMA 50/50 GRANT APPLICATION FOR AERIAL:
 - 1. On March 10, 2005, Mr. Shumaker indicated by telephone that the Clayton Township Board did not approve the grant application at 50/50. But rather, he is going to contact neighboring departments and Emergency Manager Grace Ranger for assistance with applying for a 10/90 grant.
 - 4. Elected Official Comments
 Christie:

 Shumaker:

- G.

- VIII. GENERAL INFORMATION:
 - A. MUNICIPAL BILLINGS for February
 - B. SCAFD Organizational Chart dated March 15, 2005
 - C. By Laws page 3 replacement, edited to exclude station 3.
 - D.

- IX. OPEN TO THE PUBLIC:
- X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:
- XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:
- XII. COMMENTS FROM FIREBOARD MEMBERS:
- XIII. MEETING ADJOURNMENT:

REGULAR MEETING

FEBRUARY 21, 2005

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1 February 21, 2005. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

I. CALL TO ORDER:

- A. *Pledge of Allegiance*
- B. *Roll Call*
- C. *Additions/Changes/Deletions to Agenda*

- **Resolution 022105-01**
Motion by Tim Vesper
Second by Rick Derby

The SCAFD Board does hereby approve the changes and additions to the agenda, as provided by Chief Cole.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

Board Members Present:

- Chairman, Mike Messer
- Vice-chairman, Tim Vesper
- Clayton Representative, Rod Shumaker
- Clayton Representative, Richard Derby
- City Representative, Jason Christie
- City Representative, Peter Plum
- Secretary/Treasurer, Boots Abrams

Board Members Absent:

Staff Present:

- Fire Chief, Brent Cole
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

Staff Absent:

Others Present:

- Jack King, Batt. Chief
- Dave Plumb, Lieutenant
- Mike Treiger, Lieutenant
- Karen Merriam, Firefighter
- Rich Tesner, Firefighter
- Kevin VanArsdale, Firefighter
- David Jones, Firefighter
- James Barr II, Firefighter
- Steve Tabit, Captain
- Brian Scott, Firefighter

D. *Special Presentation: NONE*

II. APPROVAL OF MINUTES

A. *JANUARY 17, 2005 MEETING*

- **Resolution 022105-02**
Motion by Tim Vesper
Second by Jason Christie

The SCAFD Board does hereby approve the minutes of the January 17, 2005 meeting, as presented.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

B. *FEBRUARY 09, 2005 WORKSHOP*

- **Resolution 022105-03**
Motion by Boots Abrams
Second by Peter Plum

The SCAFD Board does hereby approve the minutes of the February 09 2005 workshop, as presented.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

III. CORRESPONDENCE:**A. JANUARY INCIDENT SUMMARY REPORT:**

- **Resolution 022105-04**
Motion by Tim Vesper
Second by Boots Abrams

The SCAFD Board does hereby accept the January 2005 Incident Summary as presented

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:**A. JANUARY FINANCIAL STATEMENT:**

- **Resolution 022105-05**
Motion by Rick Derby
Second by Tim Vesper

The SCAFD Board does hereby approve the January 2005 financial statement, as presented.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

B. JANUARY BILLS LIST:

- **Resolution 022105-06**
Motion by Tim Vesper
Second by Peter Plum

The SCAFD Board does hereby accept the January 2005 bills list, as presented.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

V. COMMITTEE REPORTS:

- A. **BY-LAWS COMMITTEE MEETING: NONE**
B. **MIOSHA, RIGHT TO KNOW COMMITTEE: NONE**
1. **HEALTH & SAFETY SUBCOMMITTEE**
C. **CHIEF COMPENSATION COMMITTEE: nothing to report.**

VI. OLD BUSINESS

- A. **APPARATUS UPDATE: Report from Batt. Chief King**
B. **SURPLUS EQUIPMENT DISPOSAL STATUS**

- **Resolution 022105-07**
Motion by Rod Shumaker
Second by Tim Vesper

The SCAFD Board does hereby accept the bid for surplus equipment from Deward Beeler, in the amount of \$96.50.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

- **Resolution 022105-08**
Motion by Boots Abrams
Second by Peter Plum

The SCAFD Board does hereby allow Chief Cole to re-advertise the surplus equipment with a deadline of July 18, 2005.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

C. LIEUTENANT'S POSITION:

- **Resolution 022105-09**
Motion by Tim Vesper
Second by Boots Abrams

The SCAFD Board does hereby allow Chief Cole to promote 2 lieutenants.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

- **Resolution 022105-10 Chief Cole recommends R. Tesner & D. Jones for promotion to Lieutenant**
Motion by Tim Vesper
Second by Boots Abrams

The SCAFD Board does hereby promote Rich Tesner and Dave Jones to Lieutenants' positions.

YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

D. 800 MHZ RADIO STATUS:**VII. NEW BUSINESS**

- A. **NEW MEMBERS TO BE PLACED ON PROBATION: None**
B. **MEMBERS TO COME OFF PROBATION: None**

C. MEMBERS RESIGNING/TERMINATING: M. Starr

• Resolution 022105-11

Motion by Tim Vesper
Second by Jason Christie

The SCAFD Board does hereby accept the resignation of Mike Starr
YES: Abrams, Christie, Derby, Plum, Shumaker, Vesper, Messer
NO: None Motion declared carried

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: None

E. FEMA GRANT FOR AERIAL

F. AED PURCHASE

• Resolution 022105-12

Motion by Rod Shumaker
Second by Rick Derby

The SCAFD Board does hereby allow Chief Cole to purchase 2 medtronic LifePAK 500 DPS, with free trainer, in the amount of \$3,985.00, plus shipping.

YES: Abrams, Christie, Derby, Plum, Shumaker, Messer
NO: Vesper Motion declared carried

VIII. GENERAL INFORMATION

- A. MUNICIPAL BILLINGS
- B. SCAFD ORGANIZATIONAL CHART
- C. THANK YOU FOR TOUR AT STATION 1
- D. FLINT JOURNAL ARTICLE, 01/16/2005
- E. SWARTZ CREEK NEWS ARTICLE, 01/23/2005
- F. FLINT JOURNAL ARTICLE, 01/29/2005
- G. ISO BOOKLET
- H. FLINT JOURNAL ARTICLE, 02/10/2005
- I. SWARTZ CREEK NEWS ARTICLE, 02/13/2005
- J. 2005 SCAFD INVENTORY
- K. SWARTZ CREEK NEWS ARTICLE, 02/20/2005

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

- Vesper: Congratulations to Dave & Rich, it was very difficult to chose Lieutenants
- Shumaker: Congratulations to candidates for putting themselves out there.
- Derby: Congratulations to Dave & Rich
- Plum: Congratulations to Dave & Rich
- Christie: Congratulations to Dave & Rich
Thank you to D. Plumb for his work on AEDs
- Abrams: Congratulations to Dave & Rich
Thanks for Inventory & ISO packet
Congratulations to J. King for 30 years on dept.
Enjoyed working with Pete Plum
- Messer: Congratulations to Dave & Rich
Thank you to T. Vesper for sitting in on Lt. interviews

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 7:4505 p.m.

The next regular meeting will be 03/21/2005 at Station 2 at 7:00 pm

MIKE MESSER
CHAIRPERSON
SWARTZ CREEK AREA FIRE BOARD

KIM BORSE
ACCT/CLERICAL SPECIALIST
SWARTZ CREEK AREA FIRE DEPT.

SWARTZ CREEK AREA FIRE DEPT, SWARTZ CREEK MICHIGAN 48473

Incident Log for 02/01/2005 through 02/28/2005

Printed: 03/16/2005

Inc. No. - Exp. Location	Date	Disp. Time	Sta. Incident Type	No. Resp Prop. Loss	Disp. to Enrte. Min. Resp. Min. Cont. Loss	Total Hr:Min:Sec
Involved Name	Owner Name	Officer in Charge				
0000014-000 7070 LouMac DR MR Gary Jobin	02/01/2005	21:01	2 142 Pine needles & debris; after dusk	19 \$ 0	0.00 \$ 0	10.00 0:44:00
			MRS Woody Jobin	KING, JACK L - BATT CHIEF		
0000015-000 7120 W Calkins RD MR Odelle Odeh	02/04/2005	16:48	2 531 Smoke removal; Dispatched as	15 \$ 0	0.00 \$ 0	10.00 0:59:00
			MR Odelle Odeh	PLUMB, DAVID J - CAPTAIN/EM		
0000016-000 819 Coutant	02/08/2005	15:14	12 611 anceled en route; AMA to FFD	10 \$ 0	0.00 \$ 0	0.00 0:10:00
				TABIT, STEPHEN D - CAPTAIN		
0000017-000 Directions 124 I-69; WB btw Nichols & Duffield MR Stevo Potkonjak	02/09/2005	10:04	1 411 Gasoline or other flammable liquid	11 \$ 0	0.00 \$ 0	9.00 1:51:00
			Mark Girod	TABIT, STEPHEN D - CAPTAIN		
0000018-000 12200 W Bristol RD MS Irene Gorbit	02/10/2005	16:39	1 730 System malfunction; working on	15 \$ 0	0.00 \$ 0	12.00 0:41:00
			MS Irene Gorbit	TABIT, STEPHEN D - CAPTAIN		
0000019-000 12200 W Bristol RD MS Irene Gorbutt	02/16/2005	17:42	1 735 Alarm system sounded due to	20 \$ 0	0.00 \$ 0	7.00 0:23:00
			MS Irene Gorbutt	PLUMB, DAVID J - CAPTAIN/EM		
0000020-000 6087 Miller RD MS Anna West	02/21/2005	21:49	1 412 Gas leak (natural gas or LPG)	24 \$ 0	0.00 \$ 0	6.00 0:23:00
			MS Anna West	Tesner, Richard R - Lieutenant		
0000021-000 Rear of 5137 Oakview DR MR Edwin McCallister	02/28/2005	22:54	1 445 Arcing, Electrical Power line	19 \$ 0	0.00 \$ 0	9.00 0:36:00
			MR Edwin McCallister	KING, JACK L - BATT CHIEF		

Incidents by Shift Including Exposures

No. Resp.	Total Hr:Min	Prop. Loss	Cont. Loss	0	1	2	3	4	
Totals:	133	5:47:00	\$ 0	\$ 0	1	2	5	0	0

The total number of incidents, including exposure fires is 8.

The number of exposure fires is 0.

SWARTZ CREEK AREA FIRE DEPARTMENT
Income/Expense Report
For the Two Months Ending February 28, 2005

	Description	Current Mth	Y-T-D	Budget	Remain. Budget	% Budget
Revenues						
3582	OPERATING CONTRIBU	6,230.09	88,588.14	228,927.00	140,338.86	(0.39)
3583	EQUIPMENT CONTRIBU	0.00	24,487.50	48,975.00	24,487.50	(0.50)
3628	MISC. INCOME (SUNDR	0.00	5.00	0.00	(5.00)	0.00
3664	INVESTMENT INCOME	89.97	134.49	300.00	165.51	(0.45)
3673	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
	Total Revenues	6,320.06	113,215.13	278,202.00	164,986.87	(0.41)
Expenses						
4703	SOCIAL SECURITY	854.44	974.69	10,200.00	9,225.31	0.10
4704	STAFF SALARIES	3,054.15	4,626.14	42,600.00	37,973.86	0.11
4705	MAIN/TRAIN-SALARIES	983.83	983.83	13,180.00	12,196.17	0.07
4706	OFFICER SALARIES	907.50	907.50	12,540.00	11,632.50	0.07
4707	FIREFIGHTERS SALARY	6,733.45	6,733.45	65,000.00	58,266.55	0.10
4708	DEFERRED COMPENSA	250.75	250.75	2,500.00	2,249.25	0.10
4709	MEDICAL-FIREFIGHTER	859.50	859.50	5,000.00	4,140.50	0.17
4727	OFFICE SUPPLIES	315.85	153.86	2,900.00	2,746.14	0.05
4728	BUILDING SUPPLIES	0.00	0.00	900.00	900.00	0.00
4740	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
4741	EQUIPMENT SUPPLIES	1,174.64	1,174.64	6,500.00	5,325.36	0.18
4801	CONTRACT SERVICES	95.00	190.00	7,140.00	6,950.00	0.03
4820	80th Anniversary	0.00	0.00	700.00	700.00	0.00
4850	COMMUNICATIONS	262.47	227.52	4,250.00	4,022.48	0.05
4910	INSURANCE	0.00	17,677.00	26,700.00	9,023.00	0.66
4920	UTILITIES	1,693.26	1,057.76	13,000.00	11,942.24	0.08
4930	BUILDING MAINTENAN	0.00	0.00	0.00	0.00	0.00
4960	EDUCATION & TRAININ	1,453.17	5,803.17	13,117.00	7,313.83	0.44
4970	OFFICE EQUIPMENT	49.96	(54.98)	500.00	554.98	(0.11)
4976	FIRE EQUIPMENT	1,287.00	(1,224.05)	22,950.00	24,174.05	(0.05)
4978	FIRE EQUIP.-MAINT/REP	3,690.18	4,280.18	16,200.00	11,919.82	0.26
4979	FIRE EQUIPMENT-UPGR	0.00	0.00	7,000.00	7,000.00	0.00
4981	APPARATUS	0.00	0.00	0.00	0.00	0.00
4982	Loose Equip. New Apparat	0.00	0.00	0.00	0.00	0.00
4983	Misc. Upgrades	0.00	0.00	0.00	0.00	0.00
4984	COMPUTER EQUIPMENT	499.00	553.98	1,500.00	946.02	0.37
4988	COMPUTER SOFTWARE/	0.00	300.00	825.00	525.00	0.36
4999	RESERVE	0.00	0.00	3,000.00	3,000.00	0.00
	Total Expenses	24,164.15	45,474.94	278,202.00	232,727.06	0.16
	Net Income/<Loss>	(17,844.09)	67,740.19	0.00		
3400	FUND BALANCE-Beginni	0.00	13,116.35	0.00		
	Fund Balance-End of Year	(17,844.09)	80,856.54	0.00		

**SWARTZ CREEK AREA FIRE DEPARTMENT
BILLS PAID LIST**

28-Feb-05					
DATE:	CHECKS	PAYEE:	AMT	ACCT	TRANSACTION DESCRIPTION
2/2/2005	13302	ACCESS BATTERY	\$88.95 \$6.00	4741 4727	WT BATTERIES SHIPPING
2/2/2005	13303	BLUMERICHS	\$30.00	4978	PAGER/RADIO REPAIR
2/2/2005	13304	EKOS	\$499.00	4984	COMPUTER TOWER STA 2
2/2/2005	13305	ICMA	\$65.46	22023	DF COMP EE PORTION
2/2/2005	13306	MANUFACTURER'S EQUIP	\$180.20	4741	OILDRI CONCENTRATE
2/2/2005	13307	OFFICE MAX	\$136.64 \$49.96	4727 4970	OFFICE SUPPLIES KEYBOARDS/MOUSE
2/2/2005	13308	TRUDY ONORE	\$45.00	4801	CLEANING STA 2
2/2/2005	13309	DORA ONORE	\$50.00	4801	CLEANING STA 1
2/2/2005	13310	PAYROLL	\$978.82	1002	PAYROLL
2/2/2005	13311	SBC	\$5.41	4850	CHIEFS PAGER
2/2/2005	13312	VALLEY PETROLEUM	\$102.64	4741	FUEL
2/2/2005	13313	WESTSHORE	\$1,083.00	4741	FUEL
			\$25.35	4727	SHIPPING
2/2/2005	13314	VERIZON	\$237.45	4850	PHONE STA 1 & 2
2/7/2005	13315	APOLLO	\$210.00 \$4.06	4978 4727	POSICHECK MAINT SHIPPING
2/7/2005	13316	BANK ONE	\$1,943.11	22021	01/05 SOC. SEC.
2/7/2005	13317	BLUMERICHS	\$302.94	4978	PAGER/RADIO REPAIR
2/7/2005	13318	BREG INTL ENVIRO PROD	\$42.00 \$4.97	4741 4727	GAS/ELEC-STA 2 SHIPPING
2/7/2005	13319	CINGULAR	\$14.61	4850	CELL PHONE
2/7/2005	13320	CLAYTON TWP	\$16.75	4920	SEWER STA 2
2/7/2005	13321	DOUGLASS SAFETY	\$135.00 \$6.00	4741 4727	O2 SENSOR SHIPPING
2/7/2005	13322	SCAFA	\$451.00 \$10.60	22024 22025	ASSOC DUES ASSOC PAGERS
2/7/2005	13323	GILL ROY'S	\$21.07	4741	MISC SUPPLIES
2/7/2005	13324	ICMA	\$442.52	22023	DF COMP EE PORTION
	(INTERNL CITY/COUNTY MGT ASSOC.)		\$250.75	4708	DF COMP ER PORTION
2/7/2005	13325	MCLAREN	\$859.50	4709	PHYSICALS
2/7/2005	13326	PAYROLL	\$6,102.71	1002	PAYROLL
2/7/2005	13327	SCAFA	\$3.17	49608	DEVELOPING
2/7/2005	13328	SCOTT TIRE	\$257.50	4978	TIRES 41-23
2/7/2005	13329	SUBURBAN AUTO	\$93.08	4741	OIL FILTER/SPARK PLUG/HOSE PINCH
2/7/2005	13330	VALLEY PETROLEUM	\$258.16	4741	FUEL
2/7/2005	13331	VISA	\$27.70	4741	BATTERIES
2/7/2005	13332	WESTSHORE	\$204.00 \$6.88	4976 4727	GLOVES SHIPPING
2/16/2005	13333	CONSUMERS ENERGY	\$829.27	4920	GAS/ELEC-STA 1

6

**SWARTZ CREEK AREA FIRE DEPARTMENT
BILLS PAID LIST**

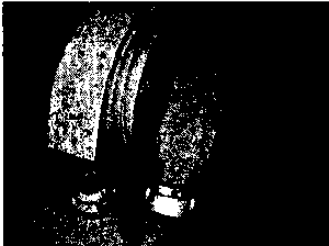

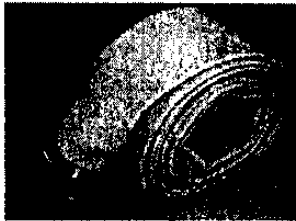
2/16/2005	13334	ICMA	\$65.46	22023	DF COMP EE PORTION
2/16/2005	13335	MCLAREN	\$1,375.00	4960	MFR CLASS
2/16/2005	13336	OUR DESIGN	\$119.46	4741	LICENSE PLATE/HELMET FRONTS
			\$14.95	4727	SHIPPING
2/16/2005	13337	PAYROLL	\$1,044.81	1002	PAYROLL
2/16/2005	13338	BUREAU OF SORKERS' & UNEMPLOYMENT	\$509.54	4707	UNEMPLOYMENT PAYMENTS
2/16/2005	13339	CITY OF SWARTZ CREEK	\$847.24	4920	GAS/ELEC/SEWER STA 1
2/16/2005	13340	FIRE DEPT SAFETY OFFICER ASSOC	\$75.00	4960	MEMBERSHIP
2/16/2005	13341	POSTMASTER	\$111.00	4727	STAMPS
2/16/2005	13342	SBC	\$5.00	4850	CHIEFS PAGER
2/16/2005	13343	TRI COUNTY DIESEL	\$2,889.74	4978	41-12 REPAIR
2/16/2005	13344	VALLEY PETROLEUM	\$106.38	4741	FUEL
			\$2,531.80	22021	02/05 SOC. SEC. PAYABLE
			\$330.65	22022	02/05 STATE TAX PAYABLE
			(\$1,943.11)	22021	01/05 SOC. SEC.
		TOTAL	\$24,164.15		
VOID CHECKS:					



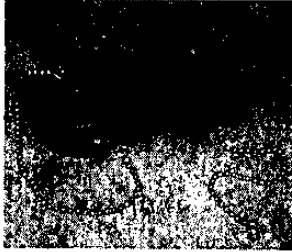

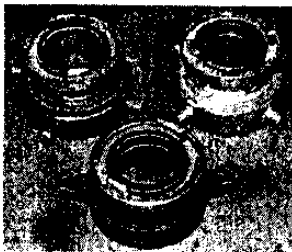


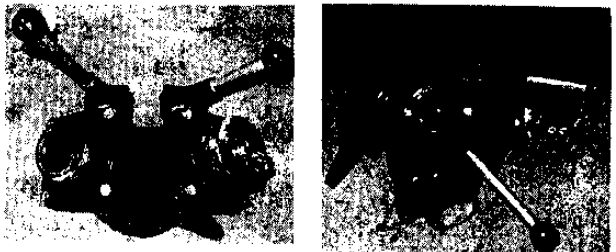

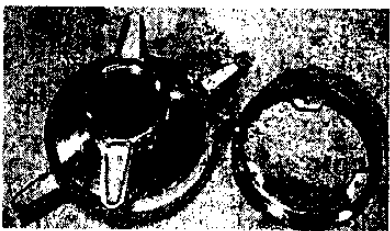
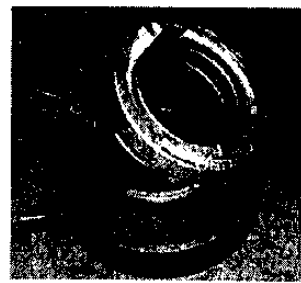
Swartz Creek Area Fire Department

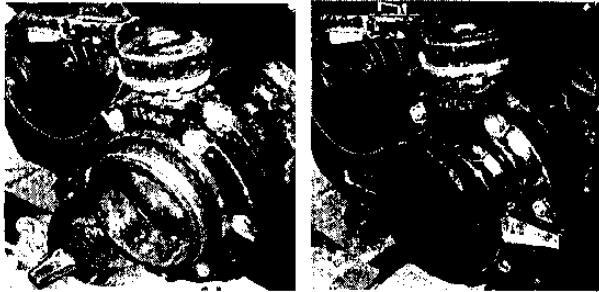

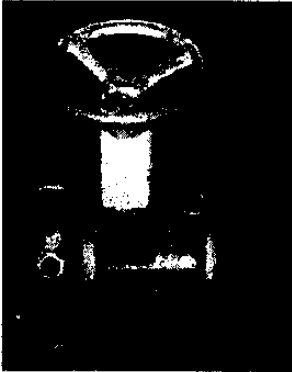
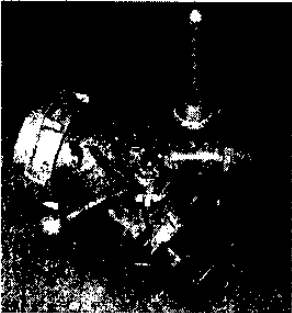
Serving Clayton Twp. and Swartz Creek Since 1925
 8100 B Civic Dr., Swartz Creek MI 48473-1376 • phone: 810-635-2300 • fax: 810-635-7461

~Official Surplus Equipment List & Bid Form~

Amount of Bid	Quantity Bid	Quantity Available	Hose
per foot		2	4" x 100' NON-locking Storz adaptor supply hose  <i>(1 length has replaceable locking fitting available)</i>
per foot		26	4" x 100' locking Storz adaptor supply hose 
		1	25' - 6" F NST x 4 1/2" F NST soft suction 

			Adaptors, Fittings & Valves
		2	<p>6" F NST x 4" Storz adaptor</p> 
		3	<p>4" Storz x 2 1/2" M NST adaptor</p> 
		2	<p>2 1/2" F NST Caps with chains</p> 
		2	<p>4" F NST rigid x 4" Storz adaptor</p> 
		3	<p>4 1/2" F NST x 4" Storz hydrant adaptor</p> 

		1	<p>5" F NST x twin gated 2 1/2" M adaptor</p> 
		1 Set	<p>5" F NST x 4 1/2" M NST with double 4 1/2" F NST</p> 
		1 Set	<p>6" F NST x 2 1/2" F NST with mount bracket</p> 
		1	<p>6" F NST x 4" Storz adaptor with 30° adaptor & bleeder valve</p> 

		1 Set	<p>6" F NST x 6" M NST 1/4 turn intake valve with cap</p> 
		1	<p>3" M NST to 3" F NST with 30° elbow</p> 
		1	<p>4 1/2" (hydrant) F NST to 4" Storz valve</p> 
		1	<p>4" Storz to Double 2 1/2" M NST gated wye</p> 

Bid instructions are on the next page.



Swartz Creek Area Fire Department

Serving Clayton Twp. and Swartz Creek Since 1925
8100 B Civic Dr., Swartz Creek MI 48473-1376 • phone: 810-635-2300 • fax: 810-635-7461

The Swartz Creek Area Fireboard has deemed the listed item(s) above as surplus and are seeking bids. Please read the bid instructions below. Inspection of the items may be done by contacting 810-635-2300 between 9AM and 1PM, M-F.

Bid instructions:

1. In the blank provided by each category, plainly print the amount, then the specific quantity, if applicable.
2. For those items you are not interested in, leave the amount space blank.
3. Fill in the remaining information below as required.
4. Hose may be sold in the quantity that you indicate. Preference will be based on the date your bid is received. If a lesser amount is available, you will be contacted for advisement.
5. If your bid is approved, pick up is required within two (2) weeks. You will be required to sign a "hold harmless" affidavit before any items will be released.
6. Bids are NOT considered sealed. All bids will be opened upon receipt.

I, the undersigned, understand that the Swartz Creek Area Fireboard (SCAF), has the right to reject any and all bids submitted to them. It is also understood, that the items, if sold, are done so "As Is" without warranty. If the information I provide does not allow the SCAF to contact me to advise me of my successful bid, I understand my bid will become void and may revert to an alternate bidder. Successful bids from individuals shall be made in cash or certified funds, with no exceptions. All items shall be paid for before removal.

Printed Name: _____ Title: _____

Signature: _____

Organization: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email address of the responsible party: _____

Submit your bid to:
Brent Cole, Fire Chief
Swartz Creek Area Fire Dept.
8100-B Civic Dr.
Swartz Creek MI 48473-1376
Email: bdcole4101@scafd.com
Fax: 810-635-7461

Bid form is available in PDF, WordPerfect & Word formats at www.scafd.com/bidpage.html
"Fire Equipment Bid" should be marked clearly on the front of the envelope. Bids are due on or before Monday, July 11, 2005 by 1:00 PM, EST.

E:\cole\Fireboard\Surplus Equip Bid 071105 .PDF

12

SWARTZ CREEK AREA FIRE DEPARTMENT
 1100 B CIVIC DRIVE
 SWARTZ CREEK, MI 48473

VOICE: 810/635-2300
 FAX: 810/635-7461

Invoice

Invoice Number:
 2005-06

Invoice Date
 Mar 14, 2005

Page:
 1

Duplicate

Sold To:
 CITY OF SWARTZ CREEK
 8083 CIVIC DRIVE
 SWARTZ CREEK, MI 48473

Ship to:

Customer ID		Customer PO		Payment Terms	
CITY01				Due at end of Month	
Sales Rep ID		Shipping Method		Ship Date	Due Date
		Courier			3/31/05
Quantity	Item	Description	Unit Price	Extension	
133.63	FIRE02	FIRE SERVICE 02/2005	11.26	1,504.32	

Subtotal 1,504.32
 Sales Tax
 Total Invoice Amount 1,504.32
 Payment/Credit Applied
TOTAL 1,504.32

Check/Credit Memo No:

1504.32

SWARTZ CREEK AREA FIRE DEPARTMENT
 8100 B CIVIC DRIVE
 SWARTZ CREEK, MI 48473

VOICE: 810/635-2300
 FAX: 810/635-7461

Invoice

Invoice Number:
 2005-06

Invoice Date
 Mar 14, 2005

Page:
 1

Duplicate

Sold To:
 CLAYTON TOWNSHIP
 2011 MONKISH ROAD
 SWARTZ CREEK, MI 48473

Ship to:

Customer ID		Customer PO		Payment Terms	
CLAY01				Due at end of Month	
Sales Rep ID		Shipping Method		Ship Date	Due Date
		Courier			3/31/05
Quantity	Item	Description	Unit Price	Extension	
180.63	FIRE02	FIRE SERVICE 02/2005	11.46	2,070.48	

Subtotal 2,070.48
 Sales Tax
 Total Invoice Amount 2,070.48
 Payment/Credit Applied
TOTAL 2,070.48

Check/Credit Memo No:

2070.48

2-28-05

TO: CHIEF BRENT COLE
FROM: BARBARA URBANIK
RE: RESIGNATION

Effective 3-1-05 I
am resigning from
The Swartz Fire
Area Firefighters.
Dale O'Connell &
I have no reasons
I feel I can not
be a firefighter or a
fire department any
longer.

Thank you for all
you & the department
have done for me &
for putting up with
me. I will miss
all of you very, very
much.

You are my family &
I love all of you.

I wish I could do
it a little longer,
but I can't.

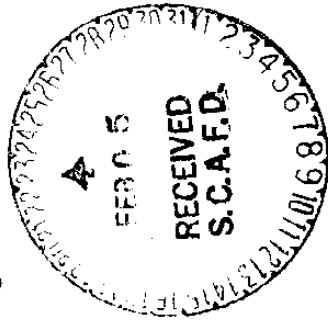
I will continue to
visit & pray for you
always.

Love & Prayers

Barbara Urbanik

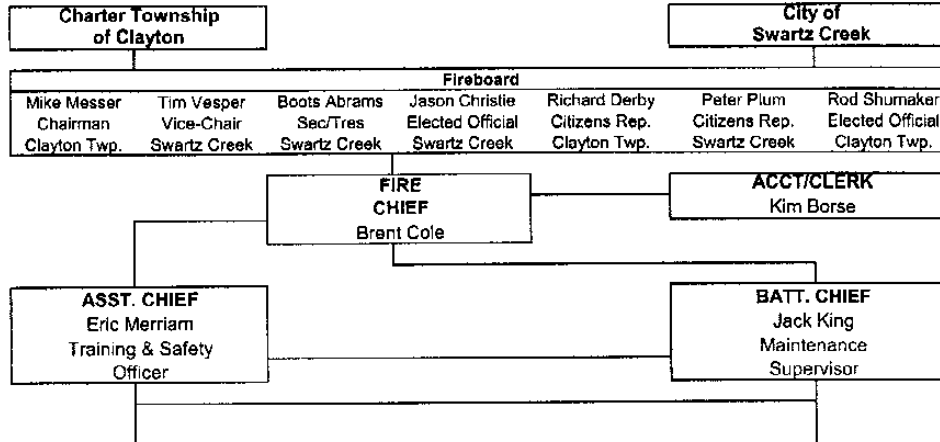
P.S. I am very proud to
have been a part of your
terrific dept.

God Bless You



Swartz Creek Area Fire Department

Organization Chart



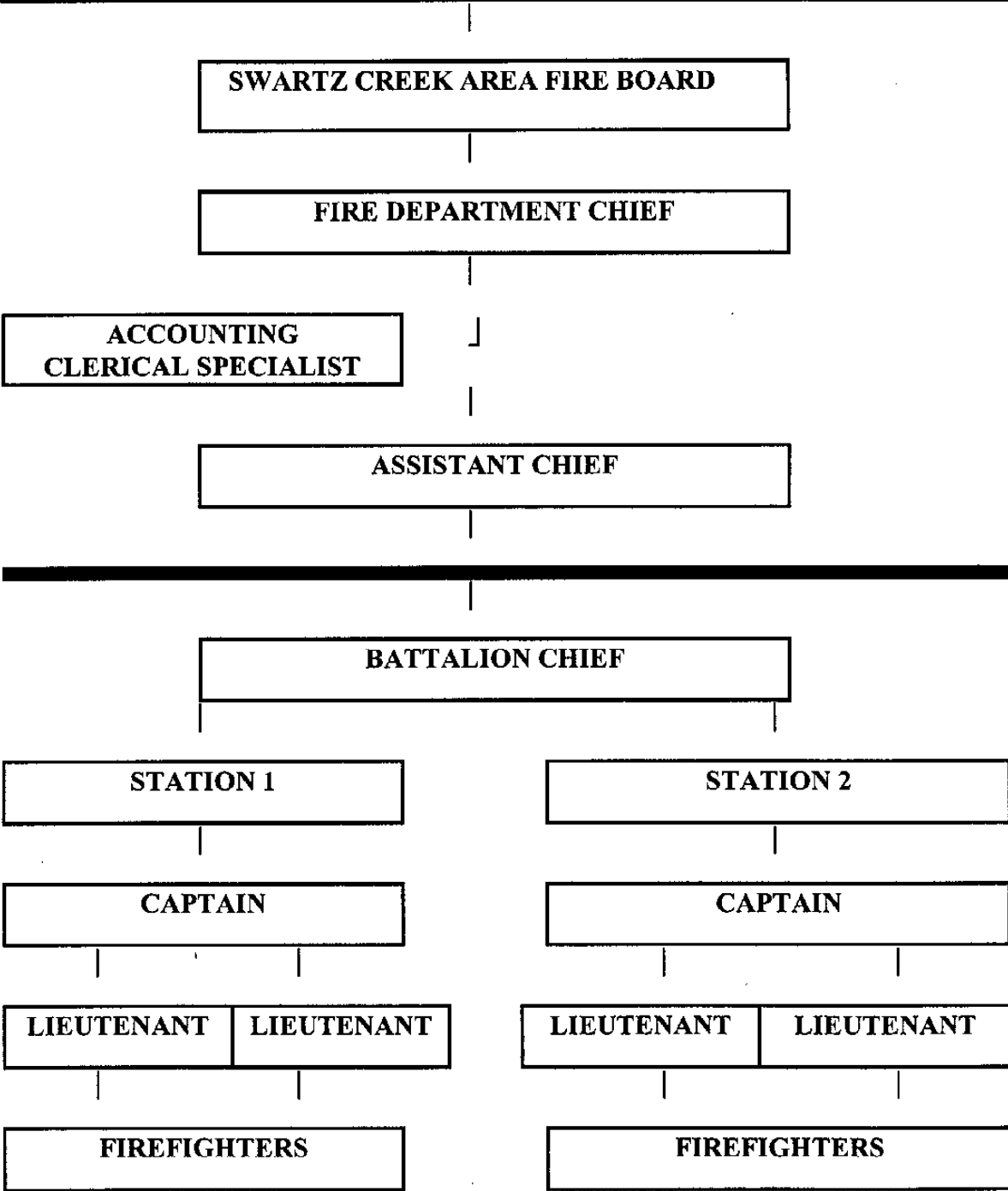
STATION 1			STATION 2		
Capt. Steve Tabit - Quarter Master & Coordinator			Capt. Dave Plumb - Asst. Quartermaster, Coordinator		
Lt. Mike Treiger - Fire Prevention & Station 1 Assignments			Lt. Dave Jones - Vehicle Inspections & Station 2 Assignments		
Lt. Brent Cole - Medical & Rehab Supplies			Lt. Rich Tesner - Uniforms		
	Dir. Res. Start	Off Prob.		Dir. Res. Start	Off Prob.
<i>FF Don Adams</i>			FF James Barr II	04/09/99	
FF Robert Brandt	06/11/01		FF Kim Brandt	10/27/01	
<i>FF Michael Byrne</i>		11/15/05	<i>FF Anthony Davis</i>	01/18/05	09/20/05
<i>FF Ann Christofferson</i>		05/17/05	<i>FF Caleb Derby</i>		06/21/05
<i>FF Scott Ferris</i>		09/20/05	<i>FF Meredith Hoag</i>	12/10/04	09/20/05
FF Jeffery Jarrad			FF Lori McKerracher	05/31/01	
<i>FF Jeffrey Kelley</i>		09/20/05	<i>FF Karen Merriam</i>		06/21/05
FF Todd Kimbrue			<i>FF Mike Oginsky</i>	01/24/05	06/21/05
<i>FF Scott Martin</i>		12/20/05			
<i>FF Walter Melen</i>		09/20/05			
FF Doug Nowlin					
FF Brian Scott					
FF Todd Sherrill					
FF Brian Sipes					
FF Kevin VanArsdale	04/15/04				
FF Brian VanWormer					
<i>FF Brandon Webb</i>		06/21/05			
<i>FF Rick Zalewski</i>		09/20/05			
FS Joe Edgerton					
<i>FS Bob Plumb</i>		10/20/04			
RO Valerie Dow					
RO Rebecca Tabit					
On personal leave/Medical=	0		On personal leave/Medical=	0	
Suspended=	0		Suspended=	0	
Non-Probationary Total =	10		Non- Probationary =	5	
Probationary Total =	8		Probationary =	5	
Firefighter Subtotal =	18		Firefighter Subtotal =	10	
Radio Operators =	2		Radio Operators =	0	
Support =	2		Support =	0	
Station Personnel Total =	22		Station Personnel Total =	10	

Total Officers =	9	Officers =	9
Total Firefighters & Support=	28	Active non-probationary =	15
Radio Operators =	2	Active probationary =	13
Total active =	39	Active Radio Operators =	2
		Medical or extended leave =	0
		Total dept. force =	39

Name in italics = probationary status
Font = Suspension
Font = Leave of absence or sick leave
 Firefighters with run direct status= 17
 Updated: 3/15/2005

15

**SWARTZ CREEK AREA FIRE DEPARTMENT
ADMINISTRATIVE-PROCEDURE
CITY OF SWARTZ CREEK & CHARTER TOWNSHIP OF CLAYTON**



Genesee County 911 Consortium
 G-4481 Corunna Road
 FLINT, MI 48532

Phone: 810 732-4720
 Fax: 810 732-7986

Invoice No: 271

Page No: 1

Date: 03/21/05

Customer No: Swartz Creek F

Bill To:
 Swartz Creek Police Department
 8100 A CIVIC DR.
 SWARTZ CREEK, MI 48473

 Attention: Chief RICK CLOLINGER

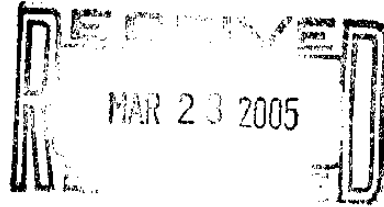
Due: May 01, 2005

Quantity	Description	Unit Price	Extended Amount
800MHz Equipment and Installation Costs			
7	Mobile Radios @ 40%	1,364.80	9,553.60
12	Portable Radios @ 40%	1,292.80	15,513.60
2	Supervisor Portable Radios @ 40%	1,437.60	2,875.20
5	Single Unit Chargers @ 40%	30.00	150.00
1	Multiple Unit Chargers @ 40%	202.50	202.50
11	Batteries @ 40%	36.00	396.00
1	Control Stations @ 40%	2,570.40	2,570.40
1	Yagi Antennas @ 40%	511.20	511.20
2	Motorcycle Mobile Radio @ 40%	1,654.80	3,309.60
7	Mobile Radio Install @ 40%	160.96	1,126.72
2	Motorcycle Radio Install @ 40%	238.45	476.90
1	Control Stations Install @ 40%	268.26	268.26
1	Homeland Security Grant Credit	-8,339.34	-8,339.34
1	Law Enforcement Homeland Security Grant Credit	-8,737.70	-8,737.70
Invoice Total			19,876.94
Less Payments Received			0.00
Total Due \$			19,876.94

Please make check payable to Genesee County 9-1-1.
 If you have any questions regarding this invoice please contact Robin Bush or Dave Ackley.

Genesee County 911 Consortium
 G-4481 Corunna Road
 FLINT, MI 48532

Phone: 810 732-4720
 Fax: 810 732-7986



Invoice No: 270

Page No: 1

Date: 03/21/05

Customer No: Swartz Creek f

Bill To:

Swartz Creek Fire Department
 8100-B Civic Dr.
 SWARTZ CREEK, MI 48473

Attention: Chief Brent Cole

Due: May 01, 2005

Quantity	Description	Unit Price	Extended Amount
800MHz Equipment and Installation Costs			
5	Mobile Radios @ 40%	1,364.80	6,824.00
15	Portable Radios @ 40%	1,292.80	19,392.00
3	Supervisor Portable Radios @ 40%	1,437.60	4,312.80
18	Single Unit Chargers @ 40%	30.00	540.00
18	Batteries @ 40%	36.00	648.00
2	Control Stations @ 40%	2,570.40	5,140.80
2	Yagi Antennas @ 40%	511.20	1,022.40
5	Mobile Radio Install @ 40%	160.96	804.80
2	Control Stations Install @ 40%	268.26	536.52
1	Homeland Security Grant Credit	-9,427.08	-9,427.08
Invoice Total			29,794.24
Less Payments Received			<u>0.00</u>
Total Due \$			29,794.24

Please make check payable to Genesee County 9-1-1.
 If you have any questions regarding this invoice please contact Robin Bush or Dave Ackley.

DAVID S. LEYTON
PROSECUTING ATTORNEY

OFFICE OF THE PROSECUTOR
GENESEE COUNTY COURTHOUSE
900 S. SAGINAW STREET
FLINT, MICHIGAN 48502

ADMINISTRATION (810) 257-3210
FAMILY SUPPORT (810) 257-3240
WARRANT DIVISION (810) 257-3165
CRIMINAL DIVISION (810) 257-3232

March 4, 2005

Hon. Richard Abrams
Mayor, City of Swartz Creek
8083 Civic Dr.
Swartz Creek, Michigan 48473

Re: National Crime Victims' Rights Week

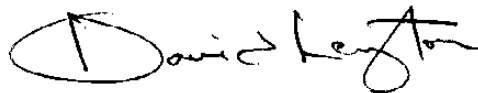
Dear Mayor Abrams:

President Ronald W. Reagan declared the first National Crime Victims' Rights Week 25 years ago to offer a national perspective on the plight of crime victims. This year, April 10th-16th is Crime Victims' Rights Week.

In the aftermath of crime, there is shock and devastation, pain, trauma and fear for the victims of crime. There is also a path of help, of hope, and of healing that is paved each and every time someone reaches out to help a victim of crime and to provide support to someone who is hurting. Justice isn't served until crime victims are treated with dignity and compassion by our criminal and juvenile justice systems. Our office has social workers and office staff to assist the victims of crime in the district court, circuit court and juvenile division.

In honor of the Silver Anniversary of National Crime Victims' Rights Week, I, or a representative of my office, would like to attend your city council meeting on March 14, 2005 to seek your endorsement of a proclamation/resolution to honor this most important event. Please let me know if this date is convenient. If I do not hear from you, I will assume it is convenient and will look forward to appearing at your meeting on March 14, 2005 at 7:00 p.m.

Very truly yours,



David S. Leyton
Genesee County Prosecuting Attorney

DSL/tsh

PROCLAMATION

- WHEREAS,** President Ronald W. Reagan first declared "National Crime Victims' Rights Week" in 1981 to focus our Nation's attention on the plight of crime victims; and
- WHEREAS,** this Silver Anniversary of National Crime Victims' Rights Week provides a national opportunity to reflect on the devastating impact of crime and terrorism on victims and our entire Nation, and to strengthen our national resolve to ensure that victims' needs are identified and addressed; and
- WHEREAS,** since 1981, the crime victim assistance field has expanded from a handful of assistance programs to include over 10,000 community and justice system based programs, and in 2005, there are more than 32,000 federal and state statutes that define and protect victims' rights; and
- WHEREAS,** America as a Nation, and we as individuals and communities, recognize that justice isn't served until crime victims are, that crime and violence in America affects us all, and that victims' rights are a critical component of "justice for all;" and
- WHEREAS,** justice isn't served until all crime victims and those hurt by crime-our mothers and fathers, sons and daughters, sisters and brothers, neighbors and friends-are provided support and assistance in the aftermath of victimization; and
- WHEREAS,** despite impressive accomplishments over the past 25 years in crime victims' rights and services, there remain many challenges to ensure that all crime victims and survivors are treated with dignity and respect, recognized as key participants within our systems of justice, and afforded services that provide help and hope to them; and
- WHEREAS,** America as a Nation recognizes that we serve justice by serving victims of crime and that by helping victims and survivors of crime, we help make our homes and neighborhoods, communities and Nation stronger, safer and more secure; and
- WHEREAS,** America has joined together annually for the past 25 years to recognize the needs and rights of crime victims and survivors during National Crime Victims' Rights Week each April; **therefore, be it**

RESOLVED,

that the City of Swartz Creek proclaims the week of April 10 to 16, 2005, to be Genesee County's Crime Victims' Rights Week, and honors crime victims and those who serve them during this week and throughout the year; **and be it further**

RESOLVED,

that as individuals, communities and a Nation, we value justice in America that includes and involves crime victims, and seek to serve justice by serving victims of crime; **and be it further**

RESOLVED,

that a suitably prepared copy of this proclamation be presented to the City of Swartz Creek on _____.

CITY OF SWARTZ CREEK
 SWARTZ CREEK, MICHIGAN
 MONTHLY BUILDING REPORT
 FEBRUARY -- 2005

TO: Paul Bueche, City Manager
 FROM: Thomas O'Brien, Building Inspector
 DATE: March 10, 2005

Permit Number	Owner's Name	Property Address	Parcel #	Description	Estimated Value	Fee Paid
04-05	KSI-DIS Builders	5376 Miller	58-29-551-011	Renovations/Water Dam.	58,000.00	116.00
05-05	Hatfield, Tracie	5154 Oakview Dr	58-02-501-023	Det Garage	14,000.00	28.00
DA-1	Mike May	7474 Wade	58-01-502-119	Curb Cut/Sidewalk		5.00
06-05	Hodges	8179 Miller	58-02-526-002	300 Sq Ft Deck	4,625.00	10.00
07-05	Woodside	7265 Maplecrest Circle	58-36-676-026	Sgl Fam/Att Gar	141,000.00	282.00
08-05	Woodside	6290 Arlington	58-30-651-046	Sgl Fam/Att Gar	117,000.00	234.00
09-05	Vall. Ridge	4193 Hickory Ln	58-36-530-005	Sgl Fam/Att Gar	127,000.00	254.00
10-05	Vall. Ridge	4203 Hickory Ln	58-36-530-006	Sgl Fam/Att Gar	125,000.00	250.00
					586,625.00	1,179.00



City Offices
M-F 8am -5pm
810.635.4464
810.635.2887fax

City Manager's Office
M-F 8am-5pm
810.635.3600

Police Department
Emerg. 911
810.635.4401
810.635.3728 fax

Public Services Department
M-F 8am-4:30pm
810.635.4495

To: Paul Bueche
From: Tom Svrcek

March 24, 2005

Paul,

Attached please find the bids for two City of Swartz Creek owned vehicles. The bids were opened today at 10:00 a.m. and the following are my recommendations to Council for the sale of these vehicles:

1991 Chevrolet Dump Truck with under body scraper, spreader and blade – recommend not accepting the bid of \$8,500.00 as the City could get a better price by selling the vehicle for parts.

1991 ¾ Ton Chevrolet 4X4 with plow – recommend accepting bid of \$3,011.00.

If there are any questions please do not hesitate to ask.

Tom Svrcek
Tom Svrcek *SS*



Opened by Tom Svrcek

DATE: 3/24/05
TIME: 10:15a.m.
OPENED AT: 10:15a.m.

Witness: Susan Copeland

BID TABULATION SHEET

NAME AND ADDRESS OF BIDDER	BID AMOUNT	REMARKS
Double T Services 10111 Corunna Road Swartz Creek, MI 48473	1991 Chevy Dump Truck Complete \$8,500	Discuss with City Manager. Send to Council with recommendation.
United in Christ Lutheran Church G-6330 Corunna Road Flint, MI 48532	1991 3/4 Ton Chevy 4X4 \$3,011.00	Discuss with City Manager. Take to Council with recommendation.

Tom Svrcek

Susan Copeland

DESCRIPTION OF PROPERTY TO BE SOLD

**1991 CHEVROLET DUMP TRUCK
UNDER BODY SCRAPER
HENDERSON IN BOX V TYPE SPREADER
FRONT BLADE
SERIAL #1GBL741P8MJ111502
WILL BE SOLD AS A UNIT
MINIMUM BID \$8,500.00**

**1991 ¾ TON CHEVROLET 4X4
FRONT WESTERN PLOW
SERIAL #1GTFK24K9WE532739
WILL BE SOLD AS A UNIT
MINIMUM BID \$2,500.00**

ALL VEHICLES ARE AS IS.

**THE VEHICLES MAY BE VIEWED MONDAY THROUGH
FRIDAY, 8:00 A.M. TO 4:00 P.M., DPS YARDS, 5121
MORRISH ROAD.**

**ALL BIDS ARE TO BE SEALED AND MARKED AS TO THE
ITEM BEING BID UPON.**

BIDS ARE DUE MARCH 24, 2005 BY 10:00 A.M.

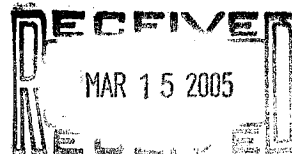
**THE CITY OF SWARTZ CREEK IS ACCEPTING SEALED
BIDS FOR THE SALE OF A 1991 CHEVROLET DUMP
TRUCK AND A 1991 3/4 TON 4X4. INFORMATION
SHEETS ARE AVAILABLE MONDAY-FRIDAY,
8:30AM-4:30PM AT SWARTZ CREEK CITY OFFICES,
8083 CIVIC DRIVE.
DUE DATE FOR BIDS IS MARCH 24, 2005 BY 10:00AM**

**MARY JO CLARK
CITY CLERK**

**PUBLISH: SUNDAY, FEBRUARY 27, 2005
PROOF REQUIRED
THE SWARTZ CREEK NEWS**

**Please Bill: City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473**

Please Reference: Account #8128



STATE OF MICHIGAN
GENESEE COUNTY DRAIN COMMISSIONER

Jeffrey Wright, Drain Commissioner
4608 Beecher Road
Flint, MI 48532
810/732-1590

IN THE MATTER OF:

Genesee County Drain
0513 SPRAGUE DRAIN
Genesee County Michigan

NOTICE OF MEETING OF BOARD OF DETERMINATION

Notice is hereby given that the Board of Determination, composed of, Paul Fortino, Robert Cole, and Linda Barber, will meet on March 24, 2005 at 2:00 P.M. at City of Swartz Creek, 8083 Civic Drive, Swartz Creek, Michigan 48473, to hear all interested persons and to determine whether the # 0513 Sprague Drain as prayed for in the petition to CLEANING, DEEPENING, WIDENING, STRAIGHTENING, TILING, & EXTENDING dated June 14, 2004 is necessary and conducive to the public health, convenience or welfare, in accordance with Section 72 of Chapter IV of Act #40, P.A. 1956.

The Drain Code (Act 40 of the Public Acts of Michigan, 1956, as amended) provides that any person feeling aggrieved by the determination of the Board of Determination may institute an action in the Genesee County Circuit Court for a determination of necessity, which action must be filed within 10 days after the determination of necessity or no necessity by the Board of Determination. If the drain project prayed for in the petition is determined to be necessary and conducive to the public health, convenience or welfare, a special assessment may be levied against properties that benefit from the drain project. An owner of or party in interest in property to be assessed, or his or her agent, may appear in person to protest the special assessment, or may protest the special assessment by letter filed with the Genesee County Drain Commissioner on or prior to the date of the hearing, in which case personal appearance is not required.



Jeffrey Wright
Genesee County Drain Commissioner

You may view the map on our website @ www.gcdcwws.com

Executive Board

Chairman
Donald Papineau
Supervisor
Montrose Township

Vice Chairman
Randy Byrne
Manager
City of Grand Blanc

Secretary - Treasurer
Bob Neumann
Trustee
Mundy Township

Kurt Soper
Supervisor
Davison Township

Robert Cole
Supervisor
Argentine Township

Valerie Pace
Supervisor
Forest Township

Scott Streeter
Supervisor
Genesee Township

Eldon Dunklee
Mayor
City of Montrose

Jacki Sidge
Manager
Village of Goodrich

Fred Shultz
Commissioner
Genesee County

Rose Bogardus
Commissioner
Genesee County

LT Joe Thomas
Post Commander
Michigan State Police

Robert Pickell
Sheriff
Genesee County

Lloyd R. Fayling
Director

David C. Ackley
Deputy Director

DATE: 2/28/05
TO: All Dispatchers
FROM: Lloyd
SUBJECT: Ambulance Dispatching

As you are all aware we currently have 4 communities with contractual arrangements for ambulance service (Mt. Morris Twp, Fenton Twp, Genesee Twp and Linden City). As medical calls come in to you as an EMS dispatcher for those communities you are expected to first contact their contract service before contacting others. I have looked at the situation at a State level and found communities across the State doing it both ways. It is generally accepted that these contracts are a legal agreement which we have an obligation to, since these are our Consortium Members.

At the same time the situation may occur where your judgment dictates otherwise. Obviously this would be a bleeding/breathing/heart situation where you are certain that life may be at stake. Should the ambulance locations be as such that you feel strongly that another (significantly closer) ambulance should be sent, then I will back you with that decision. Obviously these situations will be few and far between and, should you make a decision of this nature, I expect you to notify your supervisor of it so that we may properly address any questions that come in later.

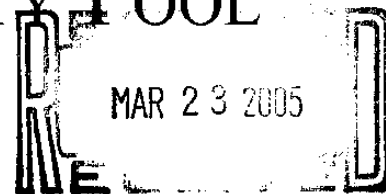
It is impossible to write policies that address every circumstance that you each deal with. If you give each circumstance your very best effort to the benefit of the citizens that we serve, as I previously mentioned, you will have my support and I will take care of any outside consequences. At the same time, I do expect you to follow the general policies and procedures of the Center as circumstances dictate.

Thank you,

Lloyd



MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL



March 21, 2005

Mr. Paul Bueche, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473-1498

RE: POOL & FUND LOSS CONTROL SERVICES #604052

Dear Mr. Bueche:

This letter is sent following my March 16, 2005 loss control meeting with you, Tom Svrcsek, DPW Superintendent, Chief of Police Rick Clolinger and Juanita Aguilar, Treasurer/Deputy Clerk. Thank you for the hospitality extended to me during this visit, and again, my appreciation for inviting other MML members to attend.

The attached list of recommendations was developed to assist you in your risk management efforts. We truly believe that "Risk Management is Good Management". Our experience has shown that the most effective method for our members to have a positive influence on the cost of insurance is to be proactive and to comply with sound loss control recommendations.

I look forward to your response to these recommendations within the next 30 days. You can respond by e-mail or use the space on the attached form and return mail it to me using the enclosed envelope.

Many services are available to our members, providing valuable assistance to you in your loss control efforts. Our web sites are www.mmlpool.org, www.mmlfund.org and www.mml-leaf.org. These publications, forms, articles and links offer you an array of risk management services unmatched by other insurance programs. During our meeting I left several MML PERC lists and discussed the MML Videotape Catalog. A MML Safety & Health Resource Manual (CD) has been sent to you as requested.

Should you have any questions concerning my visit or these recommendations, please call me at 800-482-0626, ext. 8037. You may also contact me by e-mail at jgraczyk@mcadowbrook.com.

Sincerely,

LOSS CONTROL SERVICES

Jerry Graczyk
Loss Control Consultant

Service Provider: Meadowbrook® Insurance Group

Loss Control & Member Services; P.O. Box 2054, Southfield, MI 48037; (248) 204-6123; (800) 482-2726; Fax (248) 358-1614

Southfield Claims Service; P.O. Box 5174, Southfield, MI 48035-5174; (248) 204-6123; (800) 482-2726; Fax (248) 358-3251

Grand Rapids Claims; 3501 Lake Eastbrook S.E., Suite 150, Grand Rapids, MI 49546-5975; (616) 942-0311; (800) 752-7477; Fax (616) 942-0390

www.mmlfund.org

LOSS REVIEW

We noted that your Fund mod @ .83 is very good and slightly better than last year's .84. Your Pool loss ratio is fair.

Workers' compensation claims were varied with no trends noted.

On the Pool side, sewer back-ups were most frequent.

RMGM INITIATIVE

At the time of my next call the various department survey guides (self assessments) will be reviewed. As discussed, this is a self-paced program but I will be interested in how far each department has progressed. I will be happy to meet with individual department heads to offer help as necessary. You or your supervisors may contact me at any time for assistance before then.

Visit the Michigan Municipal League Liability & Property Pool (www.mmlpool.org) and/or the Michigan Municipal League Workers' Compensation Fund (www.mmlfund.org) for additional program information

Please send us your response – describing the corrective actions you have taken or intend to take or explaining the reasons why you will take no action-- within 30 days of receiving this letter.

The purpose of this report is to assist you with your risk management practices. Keep in mind that other exposures may exist in your operation that present varying degrees of risk. Although this report may assist you in your risk management efforts, it does not address every loss producing condition that exists currently or that may develop in the future.

Loss Control Recommendations

These recommendations address specific loss exposures, other elements of your operations may present varying degrees of risk. I cannot guarantee to have identified and addressed every potential cause of loss that exists today, or which may arise in the future. Therefore, it is important to continue your risk reduction efforts.

CITY HALL

01-05-02 Continue initiation and implementation of the "Risk Management Is Good Management" program. The purpose of the program and use of the survey guides was discussed during our meeting with you and your supervisors.

Please respond here: Agree, Will implement as outlined.
 Disagree for reasons listed below:

02-05-02 Establish a "Motor Vehicle Accident Investigation Review Board". The Board should consist of personnel familiar with municipal motor vehicle operations. A review of accidents should be conducted to identify any trends and what could have been done to avoid the motor vehicle accident. Emphasis then should be on training of personnel to insure there is not a re-occurrence. Any future accidents will be investigated with the cause determined and appropriate action taken and documented.

Please respond here: Agree, Will implement as outlined. Date completed: _____
 Disagree for reasons listed below:

03-05-02 Fire detection systems should eventually be installed in buildings where the major physical assets of the municipality are housed. These locations are generally City Hall, DPW and Fire Stations. It also may include Libraries and Museums. Installing a central station monitored alarm system is the most optimum choice. Sprinkler systems should be considered for all new construction.

Please respond here: Agree, Will implement as outlined. Date completed: _____
 Disagree for reasons listed below:

Visit the Michigan Municipal League Liability & Property Pool (www.mmlpool.org) and/or the Michigan Municipal League Workers' Compensation Fund (www.mmlfund.org) for additional program information

Please send us your response -- describing the corrective actions you have taken or intend to take or explaining the reasons why you will take no action-- within 30 days of receiving this letter.

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04-05-02

One very important aspect of maintaining a safe work environment is to conduct regular self-inspection of the facilities at least semi-annually. (See Section # 18, in your MML Safety and Health Resource Manual). Use which ever inspection form best fits your need. You may also wish to include a rotating list of employees during this inspection. Ideally this would serve to enhance their interest and enthusiasm for safety issues.

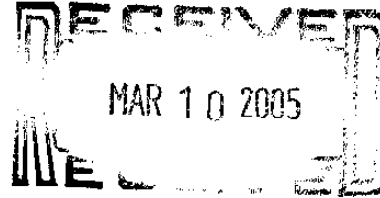
Please respond here: Agree, Will implement as outlined. Date completed: _____.
 Disagree for reasons listed below:

Visit the Michigan Municipal League Liability & Property Pool (www.mmlpool.org) and/or the Michigan Municipal League Workers' Compensation Fund (www.mmlfund.org) for additional program information

Please send us your response -- describing the corrective actions you have taken or intend to take or explaining the reasons why you will take no action-- within 30 days of receiving this letter.

The purpose of this report is to assist you with your risk management practices. Keep in mind that other exposures may exist in your operation that present varying degrees of risk. Although this report may assist you in your risk management efforts, it does not address every loss producing condition that exists currently or that may develop in the future.

March 8, 2005



Perl Bueche, City Manager
City of Swartz Creek
8083 Civic DR
Swartz Creek, MI 48473-1498

Dear Perl:

BKR Dupuis & Ryden is pleased to announce that we have entered into a merger agreement with Plante & Moran, a firm with offices in Michigan, Illinois and Ohio. Our firms share similar core values, commitment to quality service, integrity and professionalism. Plante & Moran is the nation's 10th largest public accounting and business advisory firm. We are enthusiastic about the benefits this brings to our clients and staff. After the merger is effective, July 1, 2005, here is what you can expect:

- **We are staying in Flint and Ann Arbor** and will continue to provide the same personal attentive service you have become accustomed to since our founding in 1932. Plante & Moran has the same service philosophy.
- **The firm will continue its long history of commitment to the Flint Metro area.** In fact, we recently signed a seven year lease extension for our downtown Flint facility. We will continue to be active in the surrounding communities.
- **Our Ann Arbor staff** will relocate to Plante & Moran's Ann Arbor office.
- **The integration should be seamless and transparent** aside from the name change.
- **Fees for standard services will not increase as a result of the merger.** However, you will now have local access to in-depth industry expertise and new service enhancements that before were only available through out-of-state alliances, if at all.
- **There are synergies between our firms that will benefit every size client.** Plante & Moran already serves over 100 clients in the Flint Metro area and has a significant presence in Ann Arbor. We are simply combining our strengths.
- **Our staff is excited about the enhanced opportunities to develop professionally** through interaction with more high quality professionals. Plante & Moran has been on FORTUNE magazine's list of the "100 Best Places to Work in America" for the past seven years.
- **All of our firm's principals will become Plante & Moran partners.** I will continue to serve as the managing partner of the Flint office.

We chose Plante & Moran because they share many of the same basic principles that we believe in. You will be able to count on the integrity, expertise, and results that we have been known for since 1932, and that they have been known for since 1924.

We look forward to serving you as Plante & Moran for years to come. We respectfully ask that you keep this information quiet for a few days to assure that all our clients hear this news directly from us. If you have any questions regarding the merger, please contact me or your client service professional at 810.767.5350.

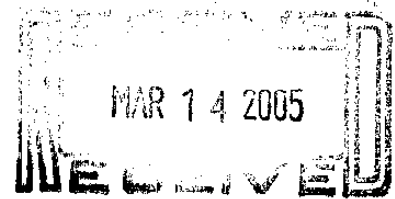
Sincerely,

J. David Gibbons, CPA/PFS, CFP
President

Thomas M. Donnellan
Attorney at Law

Telephone [810] 234-4851 Fax 810-234-5432 653 S. Saginaw St., Suite 308, Flint, Michigan 48502

March 3, 2005



Swartz Creek City Council
5037 First Street
Swartz Creek, MI 48473

Re: Your neighbors – Gary and Vera Cornack

Dear Mayor and Members of City Council:

I represent Gary and Vera Cornack who live just outside the city limits. When the property to the south of them was developed into residential housing a few years ago, it changed the slope of the land and that, together with the reduction of the water absorbent surface, diverted water into their back yard. We request this not happen with the new commercial development.

We also request that there be a barrier between the commercial development and our residential area. The trees Mr. Cornack planted and cultivated make a nice demarcation, but we do not wish to limit the choices.

Thank you for your consideration.

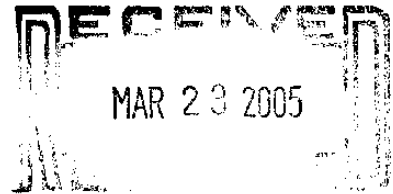
Sincerely yours,

Thomas M. Donnellan

TMD/wmv

cc: Gary and Vera Cornack
Woodside Builders

March 18th, 2004



Mr. Pearson,

My name is Melissa Meyer and I have a 3rd grade son that attends Syring Elementary. He has been a student at Syring since kindergarten. Although I am very happy with the Swartz Creek School system and even more pleased with Syring (I attended Syring as a child) there is an area that is in need of some improvement. There are some major issues with the parking and loading/unloading areas that involve the safety of our children. The biggest issue is the loading at the end of the school day. According to Officer Storm residents have been complaining about where parents are parking. I was instructed by him to park on the east side of Helmsley which would force my son to cross the street at the unsafe crosswalk at Oakview and Helmsley where safety patrols nor drivers are able to see around the buses or to walk north on Helmsley and attempt to cross the street through traffic. My other option is to park on the east side of Daval where I am unable to have any visual of the children after they leave the school building. I arrive at Syring to pick up my son and his friend between 3:15 and 3:20 every day. Even with arriving 20-25 minutes early there are very limited legal parking areas available if any. After discussing this ongoing problem with many other concerned parents I feel it necessary to seek the school board and city councils assistance. There are a few different options that should be considered to improve this situation. More parking with a separate designated entrance and exit area for buses and for dropping off students in the morning is much needed. There is room for this on the east side of the school in the area of the existing parking lot and along the playground fence line. Also, I feel that the city needs to reconsider where the no parking signs are currently located. In particular the ones on the north side of Oakview between Helmsley and Daval and the ones on the west side of Helmsley where school property ends and houses begin. Perhaps that instead of no parking signs those signs could be changed to loading and unloading permitted on school days. I also feel that an adult crossing guard would be very beneficial for the safety of our children at Oakview and Helmsley.

I appreciate your attention to this potentially dangerous problem and look forward to your reply. Perhaps this issue can be further reviewed at the upcoming School Board Meeting hosted by Syring on Monday, March 21st.

Sincerely,
Melissa Meyer
635-9631

Cc: Lauren Hunter
Paul Bueche and Council Members