

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday August 22, 2005 7:00 P.M.
City Hall 8083 Civic Drive, Swartz Creek Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Regular Council Meeting, August 8, 2005 MOTION Pg. 7, 11-16
5. **APPROVE AGENDA**
 - 5A. Proposed / Amended Agenda MOTION Pg. 7
6. **REPORTS & COMMUNICATIONS:**
 - 6A. [City Manager's Report](#) MOTION Pg. 7, 2-6
 - 6B. Monthly Fire Report Pg. 17-31
 - 6C. Monthly DPW Report Pg. 32-40
 - 6D. Heritage Park Property Acquisition (Agenda Item) Pg. 41
 - 6E. Boards & Commissions (Agenda Item) Pg. 42-44
 - 6F. Park Fee Waiver, Knights of Columbus (Agenda Item) Pg. 45-46
 - 6G. Ltr. Ofc. Szmansky, Bicycle Rodeo Pg. 47-48
 - 6H. MML Ltr, Safety Insp. Graczyk, Fire Floor Drains Pg. 49
 - 6I. MDOT Ltr. Miller – Fairchild Safety Grant Denial Pg. 50
 - 6J. WWS Letter, Springbrook East Review Pg. 51-52
 - 6K. MML Officers Election Notice Pg. 53-56
 - 6L. Comcast Communications Pg. 57-62
 - 6M. Kiwanis 50 Year Celebration Pg. 63
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Heritage Park Concept, Land Acquisition RESO. Pg. 8, 41, 4
 - 8B1 – 8B8. Boards & Commission Appointments RESO. Pg. 8, 42-44
 - 8C1 – 8C9. DDA Citizen Advisory Committee Appointments RESO. Pg. 9
 - 8D. Park Fee Waiver Request, Knights of Columbus RESO. Pg. 10, 45-46
9. **MEETING OPENED TO THE PUBLIC:**
 - 9A. General Public Comments
10. **REMARKS BY COUNCILMEMBER'S:**
11. **ADJOURNMENT:**

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday August 22, 2005 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: PAUL BUECHE // City Manager
DATE: 19-August-2005

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OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **CHARTER REVISION, PERSONNEL POLICIES & PROCEDURES** (*Status*)
Pending draft from MML

- ✓ **WINSHALL PARK ARSON RECONSTRUCTION** (*Status*)

The restroom is completed and open for business. I think it turned out great, but I do have some issues with the internal fixtures... they aren't very "damage proof". The design was completed and approved by our insurance carrier prior to my appointment and although I tried, I was unsuccessful in changing it to something a little more tolerant of our damage demons. In case the Council is unaware, park restrooms have been plagued by continual damage for many years. To combat this, we're going to install false cameras (outside only) and surveillance signs. The next battle, based on the time frame, will be collecting the rest of our insurance money. We were paid the actual cash value (ACV) of the building, about \$39,000, demolition and cleanup costs. We have replacement value cost protection on our policy but this was un-collectable until the building was completed. When we get all the receipts in, the insurance company should owe us about \$15,000. More than likely they will squawk based on the time, but I'm confident we'll recover our money. In the overall picture, we lost a bunch of money on this fire. The footings were not covered (about \$8,000), we had to pay for additional engineering to meet DEQ flood-way requirements (I doubt we can recover this) and the rental cost of portable bathrooms will push our total loss up around \$20,000. Unfortunate.....

- ✓ **SUMMER FAMILY MOVIES** (*Information*)

The last movie of the summer is Friday August 19th, Kangaroo Jack. If you read this packet in time, try and be there. I'll have a review of the program in a meeting or two.

- ✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (*See Individual Category*)

- BRISTOL ROAD T.I.P. PROJECT** (*Status*)

This project is still a go and is set for construction in late spring of 2006. It is a crush, mill, shape and resurface. The neat thing about this project is all of the drainage issues related to the streets and street right of way have been funded and are slated for piping all the way down to the creek south of Miller Road (tell me our engineers weren't crafty in writing the T.I.P. applications!). This is an 80-20 funded project.

- MILLER – ELMS SAFETY GRANT** (*Status*)

Moved to summer 2006 with the hope to bid it in conjunction with the 2006 Bristol Road T.I.P. Project

- ❑ **MILLER – WEST KROGER DRIVE TRAFFIC SIGNAL** (*Status*)
 Moved to summer 2006, to be done in conjunction with the Miller – Elms Safety Project with the hope to bid it in conjunction with the 2006 Bristol Road T.I.P. Project.
- ❑ **MILLER – FAIRCHILD TRAFFIC SIGNAL** (*Status*)
 Included with tonight's packet is a letter that denies our application for an MDOT funded safety grant. Additionally, we are out of time to make this project happen this summer. I'll add it to the spring, 2006 roster of all the other projects and look for contributions from the School, Burkeshire and the future Gateway. Burkeshire and Gateway are obligated for a \$20,000 (\$40,000 total) contribution towards the traffic signal.
- ❑ **ELMS TEA-21 PROJECT, I-69 TO N. CITY LIMITS** (*Status*)
 This project is still in the works, but may be unlikely relative to funding. I will keep the Council informed.

✓ **ZONING ORDINANCE REVISION** (*Status*)
 Planning Commission hearings on the new code are underway. I'll keep the Council posted on the progress. It's my hope that we can get through this in a timely manner.

✓ **2005-2006 FINANCIALS, FEES & AUDIT** (*Status*)
 Here is the remaining schedule:

July 11:	Set City-Wide Fess and Service Charges
June 30th:	Fiscal Year End
August 30th:	Begin Audit
September 30th:	Complete Audit
October 10th:	Present Audit to Council, First Quarter Review
January 9th:	Second Quarter Totals Review
April 10th:	2006-2007 Budget Process, Third Quarter Totals Review

We are finishing the close out of the 2004-2005 fiscal books in preparation of the annual audit in accordance with the above schedule. Why I'm on the subject of financials, we've had some personnel changes that may affect water & sewer billings (if you are unaware of the specifics, please give me a call and I'll bring you up-to-date). We are using a billing consultant to assist us in the interpretation and organization of records. I don't expect the work to be extensive, but, billings may go out just a bit late. I'll keep the Council informed.

✓ **D.D.A.** (*Status*)
 The DDA began working on a T.I.F.A. Plan by compiling potential projects. In compliancy with the Act, the Council now needs to appoint a nine-member citizen advisory board that will review the draft plan and make any recommendations to the DDA before public hearings and final adoption of the plan. The citizens must reside in the downtown district to be eligible to serve on the board. If any Councilmembers have any suggestions for interested board members, please get me the names and phone numbers and we'll include them in the consideration process. I'll be back in two weeks for appointments.

- ✓ **PHASE II, WESTERN TRUNK SEWER EXTENSION** (*Status*)
The 45 day waiting period has passed without a challenge via referendum. We have completed the Qualification process with the State Municipal Audit Division and are awaiting WWS's finalization of specification to go to bid. This looks like it'll be a fall-winter project.
- ✓ **UTILITY RIGHT OF WAY REVIEW** (*Status*)
Pending.
- ✓ **METHODIST CHURCH, USE OF** (*Status*)
As you recall from the last meeting, there are two issues with the City's use of the church's facility,
 1. Consolidation of the City's four voting precincts
 2. Use as a staging or recovery disaster center.
 The County's Emergency Management Office wanted a resolution that re-adopts our Disaster Plan. The problem is the plan pre-dates Moses. Apparently we are not alone with an out dated plan. Because of this, the County has appointed a committee to create a template for all the communities to use. When this template is finished, we can incorporate the potential use of the church as a disaster center. We'll be able to closely monitor the committee's progress, as Adam is a member.
- ✓ **VETERANS MEMORIAL PARK** (*Status*)
Pending cost estimate for conceptual design engineering.
- ✓ **"HERITAGE PARK" LAND ACQUISITION & TRAIL SYSTEM** (*Resolution*)
As you recall, we wrote a 50-50 grant (DNR LWTFG) for land acquisition to construct a new park adjacent to Heritage Village. In the first round of awards, last November, we were denied. We finished rather low in the point rating and it is probably unlikely that we can finish high enough to accomplish the land acquisition. Even if we do, we have to tackle the grant process to acquire construction funding. The process could take years, if not a decade or more. We reviewed our position in the matter and it was felt that our chances of obtaining construction funding would be far better if we owned half of the property and had a commitment for a donation of the other half upon award of a construction grant. Kal Nemer has made us an offer to sell 10 acres to us for \$98,000 and he will donate another 10 acres. We are at a decision point on whether to bail out of this project, or charge towards it. I think we should charge towards it. I've roughed in a deal that will leave us setting fairly well. Here's an outline of the plan:
 1. We will purchase 10 acres on a cash deal for \$98,000. The Nemer's will donate another 10 acres at no cost to the City. We will now have 20 acres (about $\frac{2}{3}$ the size of Elms Road Park).
 2. We enter into an agreement relative to the sale (either written, or via deed restrictions) that if the park concept fails at some point in the future, the land reverts back to the Nemer's at the original cost of \$98,000 plus 3% R.O.I. paid to us (similar to what our return is on investments), and he builds houses on it.
 3. Mr. Nemer will begin land balancing and other improvements immediately (upwards from \$150,000 value) at no cost to the City upon closing of the sale. This will begin the process of preparation of the land to accommodate a park.
 4. We will continue with our attempts to find funding for construction, either via DNR LWTFG, or possibly through Transportation Grants based on the trail way system. We will also seek the services of Genesee County Parks & Recs for

assistance in finding additional funding sources. I also endorse looking at AYSO or other similar youth sports organizations that have accumulated large cash reserves for facilities, as a source that may want to consider the donation of their reserves in return for the construction of publicly owned fields.

5. On the long range, and assuming we can secure funding for construction, I'm looking to utilize the baseball portion of the park for a revenue source to offset the cost of maintenance. As you know, parks are expensive to maintain, but, if we could employ an experienced part-time summer recreation director and get on a touring list for baseball tournaments, we could pay the wages of such a director and secure revenues for maintenance.

I'm looking for a resolution of commitment to prepare an agreement to purchase this property and bring it back within the next 30-45 days for approval to purchase. Mr. Nemer will be present at tonight's meeting to answer any questions. The Nemer Family is aggressively pursuing this project and had to scramble to get the 10 acres back from the Church that bought it a number of years ago. They have accomplished this and are now prepared to do whatever it takes to construct this park as an amenity to Heritage Village. If we can pull it off, I believe it will give the east end of the City one heck of a shot in the arm.

✓ **WATER RATES, WATER TAP FEES** (*Status*)

This ordinance needs some changes before we can adjust the tap fee structure. We also need to give any changes here some careful thought as we more than likely will be going to a per use charge later this summer.

✓ **DISSOLUTION OF GAINES-CLAYTON SEWER CONTRACTS** (*Status*)

We still continue to meet on a draft franchise policy for handling border connections. I'll keep the Council informed on the progress.

✓ **CLAYTON ZONING AMMENDMENT, ADULT REGULATED USES** (*Status*)

Included with tonight's packet is a copy of a letter sent by Mr. Figura to Clayton Township asking for cooperation in either an annexation or an Act 425 Agreement for the island property on Elms Road. I'll keep the Council informed on responses.

✓ **STAT E.M.S. STAFFING** (*Status*)

STAT has vacated the Miller – Dye location and in conversations I've had with management, there's no clear date if, and when they may be able to return. There is a solution, in that they are negotiating with Swartz to assign their interest in the agreement with the City. We'd have to approve the assignment, but it may be a good solution. In checking around, Swartz has an impeccable reputation. I've discussed the matter with both companies, also advising them that I'd prefer this matter be cleared up, one way or the other, as soon as possible. I hope to have something at the next meeting.

✓ **DISTINGUISHED MUNICIPAL ATTORNEY AWARD** (*Status*)

I misspoke myself on the Michigan Association of Municipal Attorney's Award. Mr. Figura has won the award. High congratulations to a deserving recipient.

✓ **T-MOBILE CELLULAR TOWER** (*Status*)

We are awaiting a site plan to begin the process.

- ✓ **MML 2005 ANNUAL CONVENTION** (*Status*)
We have no one attending for this year's convention. Lodging at the Am-Way is apparently quite limited. Myself, maybe Adam and Jason are planning to attend for a day and at least catch some of the events.
- ✓ **REQUEST FOR SILENT RAIL CROSSING, MORRISH ROAD** (*Status*)
Pending application.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **BOARDS & COMMISSIONS** (*Resolutions*)
We have some renewal positions on our regular Boards and Commissions as well as the creation of a new board, the DDA Citizens Advisory Board. This board is required under the statute as we have more than 100 residents living within the DDA District. The resolutions are pretty much self explanatory.
- ✓ **PARK FEE WAIVER REQUEST** (*Resolution*)
Mr. Roy Beville, in representation of the Swartz Creek Knights of Columbus, has requested fee waiver and the use of Elms Rd. Park Pavilion #4 on Sunday, September 18th for the K of C Picnic. Included with tonight's packet is a letter of request. Recommend Approval.

Council Questions, Inquiries, Requests and Comments

- *Signage, General Property Conditions of Carriage Plaza.* It seems that the outdoor sales area continues to grow. Violation notices are out. The only solutions allowed will be removal of all outdoor sales, the issuance of a special land use permit allowing such sales, or failing these, prosecution.
- *City Waste Collection Calendars.* Mayor Pro-Tem Christie has volunteered to create a template.
- *GMSP0, Bristol Road Traffic Control Engineering.* Mr. Wyatt addressed the Council relative to confusing traffic control devices at this intersection. I have referred the matter to Rick for a study and report.

City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday August 22, 2005 7:00 P.M.

Motion No. 050822-4A MINUTES, AUGUST 8, 2005

Motion by Councilmember: _____

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held August 8, 2005, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 050822-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the agenda as presented / printed / amended for the Regular Council Meeting of August 22, 2005 to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 050822-6A CITY MANAGER'S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager's Report of August 22, 2005, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Voting For: _____
Voting Against: _____

Motion No. 050822-8C APPOINTMENTS, DDA CITIZENS ADVISORY BOARD

Motion by Councilmember: _____

I Move the Swartz Creek City Council make the following appointments to the Downtown Development Authority's Citizens Advisory Board:

- #050822-8C1 DDA Citizen Advisory Board **Becky Tabit**, 5027 Brady St.
Term Expiring November 7, 2006
- #050822-8C2 DDA Citizen Advisory Board **Greg Winnie**, 5039 School St.
Term Expiring November 7, 2006
- #050822-8C3 DDA Citizen Advisory Board **Ernest Eckerdt**, 5019 Brady St.
Term Expiring November 7, 2006
- #050822-8C4 DDA Citizen Advisory Board **Juliet Stephens-Kijek**, 8103 Miller
Term Expiring November 7, 2006
- #050822-8C5 DDA Citizen Advisory Board **Betty Binder**, 8079 W. Bristol
Term Expiring November 7, 2006
- #050822-8C6 DDA Citizen Advisory Board **Fred Pajtas**, 7580 Church St.
Term Expiring November 7, 2006
- #050822-8C7 DDA Citizen Advisory Board **Jennie Moench**, 5030 First St.
Term Expiring November 7, 2006
- #050822-8C8 DDA Citizen Advisory Board **Shelly Wilson**, 8126 Ingalls St.
Term Expiring November 7, 2006
- #050822-8C9 DDA Citizen Advisory Board **Betsy Litwin**, 7506 Grove St.
Term Expiring November 7, 2006

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Motion No. 050822-8D

PARK FEE WAIVER REQUEST, KNIGHTS OF COLUMBUS

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the request of the Swartz Creek Knights of Columbus and allow for the waiver of all fees for the use of Pavilion #4 in Elms Road Park on Sunday, September 18, 2005, 8 AM to 6 PM.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

City of Swartz Creek
Regular Council Meeting Minutes
Regular Council Meeting, Monday August 22, 2005 7:00 P.M.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 08/08/05

The meeting was called to order at 7:00 p.m. by Mayor Abrams in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmen Present: Abrams, Adams, Christie, Hurt, Plumb, Porath, Shumaker.

Councilmen Absent: None.

Staff Present: City Manager Bueche, Clerk/Finance Officer Clark, Community Services Director Svrcek, and Attorney Burba.

Others Present: Ron Schultz, Jim Florence, and Jack Wheatley.

APPROVAL OF PREVIOUS COUNCIL MINUTES:

Resolution No. 050808-01

(Carried)

Motion by Councilmember Porath,
Second by Mayor Pro-Tem Christie,

The Swartz Creek City Council hereby approves the Minutes of the Regular Council Meeting held July 25, 2005, to be circulated and placed on file.

YES: Abrams, Adams, Christie, Hurt, Plumb, Porath, Shumaker.

NO: None. Motion declared carried.

APPROVAL OF AGENDA:

Resolution No. 050808-02

(Carried as amended)

Motion by Mayor Pro-Tem Christie,
Second by Councilmember Porath,

The Swartz Creek City Council approves the agenda of the Regular Council Meeting of August 8, 2005, as amended, by the addition of 8D Banner in ROW, 8E City Attorney Attendance at Planning Commission Meetings, 8F Attendance

of Planning Commission Member at Michigan Society of Planners Convention in Mackinac, 8G Council Laptops, 8H Fire Department Budget, and 8I Ambulance Service, then to be circulated and placed on file.

YES: Abrams, Adams, Christie, Hurt, Plumb, Porath, Shumaker.

NO: None. Motion declared carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 050808-03

(Carried)

Motion by Councilmember Shumaker,
Second by Mayor Pro-Tem Christie,

The Swartz Creek City Council approves the City Manager's Report of August 8, 2005, to be circulated and placed on file.

Discussion took place regarding the calendar for trash pickup.

YES: Abrams, Adams, Christie, Hurt, Plumb, Porath, Shumaker.

NO: None. Motion declared carried.

After further discussion, all other reports and communications were received and placed on file.

MEETING OPENED TO THE PUBLIC:

None.

BUSINESS:

Phase II Inflow and Infiltration Sanitary Sewer Evaluation

Jack Wheatley of ROWE, Inc., the City's Engineer, explained they had basically put meters in the sewers and checked the flow. He advised the study had been done to reduce sanitary sewer overflows, determine remaining capacity, and accumulate infiltration and inflow data. Mr. Wheatley gave a presentation regarding these Phase II Sanitary Sewer Study Results.

Considerable discussion took place.

Resolution No. 050808-04

(Carried)

Motion by Councilmember Plumb,
Second by Mayor Pro-Tem Christie,

The City of Swartz Creek accepts and places on file Phase II of the Inflow and Infiltration Sanitary Sewer Evaluation prepared by the City's Engineer,

ROWE, Inc., and further, distributes a copy to the Genesee County Drain Commissioner's Office, Division of Water and Waste Services.

YES: Abrams, Adams, Christie, Hurt, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

Amend Site Plan – Springbrook East

Resolution No. 050808-05

(Failed)

Motion by Councilmember Adams,
Second by Mayor Pro Tem Christie,

The City of Swartz Creek amends Resolution No. 030512-11, Final Site Plan Approval for Springbrook East Condominium Association Subdivision, and allows for the deletion of a sidewalk located along the east side of Maya Drive from the intersection of Miller, northward to the southern most lot lines of residential structures within, subject to final approval by the Zoning Administrator and the City Manager.

Substantial discussion ensued.

YES: Abrams, Christie, Hurt.
NO: Adams, Plumb, Porath, Shumaker. Motion failed.

T-Mobile Cell Tower

City Manager Bueche updated Council regarding a possible T-Mobile cell tower. He reminded them T-Mobile returned to the City and asked to be allowed to put their cell tower back at the DPS yard, which was the original location. At that time the City asked them to consider the area at the far northwest corner of the Public Safety Building parking lot. He noted T-Mobile has downsized the area needed, and are ready to take care of their equipment. Mr. Bueche stated this would require anyone else who wanted to locate on the tower to come back to the City for a ground lease, and then obtain an agreement with T-Mobile. City Manager Bueche hoped the applicant would provide some monies to assist in the much-needed renovation of the Public Safety Building parking lot, even if in the form of lease abatement.

It was noted T-Mobile might also be required to go before the Zoning Board of Appeals to facilitate a tower at this location. City Attorney Burba noted cities are exempt if their ordinance specifically states that or if the city is performing a government function; however, this would most likely qualify as proprietary in nature.

Further discussion took place. City Manager Bueche advised he would keep Council up to date on future developments regarding the cell tower.

Right-of-Way Permit for United Methodist Church Banner

City Manager Bueche advised Council this morning he had been informed the Methodist Church would like to place a banner across Miller Road in the downtown area advertising their

dedication ceremony on August 21st. Mr. Bueche did not foresee any problems as long as the City restricts this type of situation to non-profit groups.

Resolution No. 050808-06

(Carried)

Motion by Mayor Pro-Tem Christie,
Second by Councilmember Shumaker,

The City of Swartz Creek approves the United Methodist Church of Swartz Creek's request for a right-of-way permit to place a road banner over Miller Road from August 9-22, 2005.

Discussion took place.

YES: Abrams, Adams, Christie, Hurt, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

City Attorney Attendance at Planning Commission Meetings

City Manager Bueche advised the Planning Commission is in the midst of revising the Zoning Code. During the meetings many questions arise for which legal expertise is required. Mr. Bueche felt it would be beneficial to have the City Attorney at the meetings to comment as the questions arise. He wanted to make Council aware that this would take place if they had no objections. Council felt it would be a good decision.

Michigan Society of Planners Convention

City Manager Bueche advised one Planning Commissioner had expressed interest in attending the Michigan Society of Planners convention on Mackinac Island September 14-17. Mr. Bueche noted past members who have attended have been impressed with the vast amount of information to be gained.

Resolution No. 050808-07

(Carried)

Motion by Councilmember Adams,
Second by Councilmember Plumb,

The City of Swartz Creek authorizes the travel costs, as well as lodging and all other actual expenses, for Planning Commission Member Carl Conner to attend the 2005 Annual Michigan Society of Planners Conference to be held on Mackinac Island, September 14-17, 2005, with costs not to exceed \$1,100.

YES: Abrams, Adams, Christie, Hurt, Plumb, Porath, Shumaker.
NO: None. Motion declared carried.

Council Laptops

Mayor Pro-Tem Christie noted the current laptops Council utilizes are outdated and very slow. He suggested it might be a good time to look into purchasing new ones. City Manager Bueche

commented new laptops for Council had originally been considered as part of the current budget. Mr. Bueche advised Council he would take a look at where we are in terms of budget revenue, but felt a future amendment might be in order to purchase laptops on a schedule of one or two a year.

After further discussion, City Manager Bueche advised he would do some research and report back to Council in a couple weeks.

Swartz Creek Area Fire Department – Proposed 2006 Budget

Mayor Pro-Tem Christie distributed for informational purposes the proposed 2006 budget for the Swartz Creek Area Fire Department. He advised the Fire Board will be considering this budget next Monday. He noted the Fire Chief's cover letter indicated the proposed budget is a 2.97% increase over 2005. However, Mayor Pro-Tem Christie advised it appears to be actually 4.5%; and, if you include apparatus and equipment, it is an increase of 18.5%.

Mayor Pro-Tem Christie expressed concern regarding the maintenance of two radio systems. He was particularly concerned regarding the disparity in the percentage of calls in the City compared to what percentage of the budget is paid by Swartz Creek, irrespective of the mutual aid agreements. The Mayor Pro-Tem advised he will be bringing this matter to the attention of the Fire Board next Monday.

Mayor Pro-Tem Christie asked the City Manager what had been allocated for the Fire Department in its budget. City Manager Bueche advised it was an increase of approximately 5%, which doesn't reflect wages we are billed for monthly. However, he noted there was nothing allocated for major equipment purchases.

Concern was expressed as to the comments made by Fire Chief Brent Cole in his letter to the Fire Board dated August 15, 2006.

Further discussion ensued, City Manager Bueche advised he would, with Council concurrence, be sending a letter to the Fire Board with some of the concerns discussed included in it.

Ambulance Service

Councilmember Adams advised he and the City Manager have discussed ambulance service and the possibility of bringing in the group from Durand. City Manager Bueche stated he believed the current arrangement was best for the City. However, the Durand millage had passed, and he would certainly be willing to listen to what Durand has to say. He expressed the hope that this issue would be resolved and be back before Council within 30 days or so.

City Manager Bueche advised he has met with Marc Lund at STAT EMS, and would try to contact him again. However, after going by the house they occupied it appears this is not a temporary as everything has been moved out. Further discussion took place regarding the possibility of an ambulance service again occupying space within the Public Safety Building, the fact that STAT EMS still holds a lease for the Nemer house on Miller Road, and the possibility of an ambulance service going in at the plaza.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Plumb advised he started a new job which requires him to rotate through all three shifts during his training period; therefore, he may miss some Council meetings in October, November and December.

Councilmember Shumaker advised he has had complaints regarding the new Springbrook East construction creating a lot of dirt at the entrance and in the street right of way that needs to be cleaned up.

Councilmember Porath commented on the coolness of the air conditioning at City Hall and the Police Department. He also inquired whether we've heard from Genesee County regarding a new drain district, and City Manager Bueche advised it's in the engineering phase as well as determining and allocating cost. Mr. Bueche noted that Kal Nemer and Ralph Scofield are close to an agreement.

Mayor Pro-Tem Christie thanked Council for their guidance on the Fire Department. He noted some exciting projects have been talked about at the Downtown Development Authority (DDA) meetings. Mayor Pro-Tem Christie asked everyone to attend the Methodist church dedication. He advised August 19th is the last night for Movies in the Park, and he would like to see some recognition for City staff who have worked so hard on this project. Mayor Pro-Tem Christie expressed interest in attending a one-day conference on technology in government sponsored by the Michigan Municipal League.

Mayor Abrams mentioned a dumpster on his street that has been there for some time. Mr. Bueche stated he would look into the matter.

ADJOURNMENT:

Mayor Abrams declared the meeting adjourned at 9:20 p.m.

Richard B. Abrams, Mayor

Mary Jo Clark, Clerk

DATE: AUGUST 15, 2005
TIME: 7:00 P.M.
LOCATION: STATION 1
SUBJECT: SWARTZ CREEK AREA FIREBOARD AGENDA



- I. CALL TO ORDER
 - A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS TO AGENDA: Attached
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:

- II. APPROVAL OF MINUTES
 - A. JULY 18, 2005 MEETING:

- III. CORRESPONDENCE:
 - A. JULY INCIDENT SUMMARY REPORT:

- IV. PROFESSIONAL SERVICE REPORTS:
 - A. JULY FINANCIAL REPORT:

 - B. JULY BILLS LIST:

- V. COMMITTEE REPORTS:
 - A. BY-LAWS COMMITTEE - Chairperson Mike Messer, Boots Abrams, Richard Derby, Tim Vesper, Bill Cavanaugh and Brent Cole: **None**
 - B. MIOSHA, FIREFIGHTER RIGHT TO KNOW (RTK) COMMITTEE: (Chairman Tim Vesper, Richard Derby, Mike Messer and Brent Cole) **None**
 1. HEALTH AND SAFETY SUBCOMMITTEE: Chairman Vesper
(Members Chief Cole, Captain Tabit, Captain Plumb, Lieut. Jones & FF VanArsdale)

- VI. OLD BUSINESS:
 - A. APPARATUS UPDATE from Battalion Chief Jack King-
 1. Monthly apparatus status report attached

 - B. SURPLUS EQUIPMENT DISPOSAL STATUS: All the 4" hose, 2 valves & one adaptor have been sold.

 - C. 800 MHZ RADIO STATUS: All the radios have been received. Diagnosing of problems in progress. At this point, there are battery problems, but are being addressed. Information received indicates the mobile radios do not have Private Call access. The reason: because it might over tax the system. Until other issues arise, this agenda item will be removed.

 - D.

VII. NEW BUSINESS:

A. NEW MEMBERS FOR PLACEMENT ON PROBATION: none

B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none

C. MEMBERS RESIGNING/TERMINATING:

Kendrick "Rick" Zalewski submitted his resignation effective July 28, 2005. He moved to the Clio Area.

Chief Cole recommends acceptance of the resignation of Kendrick Zalewski effective July 28, 2005.

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none

E. PURCHASE OF STIHL CHAINSAW AND STIHL CUT OFF SAW: The 2005 budget has allocated \$1,200.00 for a chain saw and \$1,700.00 for a cut off saw. Assistant Chief Merriam obtained three bids for both items. They are as follows:

Vendor	MS280 Stihl Chainsaw	Stihl Cut Off saw TS400	Total Bid
Flushing Lawn	319.96	719.96	1,039.92
JD Sales	319.96	719.96	1,039.92
Townline	319.00	799.00	1,118.00

Attached is the memo from AC Merriam indicating his recommendation.

Chief Cole requests permission to purchase from Flushing Lawn and Tractor 1-MS280 Stihl Chainsaw and 1-TS400 Stihl Cut Off saw in the amount of \$1,039.92.

F. PURCHASE DIRECTIONAL LIGHT FOR ENGINE 12: This is a budgeted item in the amount of \$1,000.00. At the time of printing, 1 out of 2 vendors had provided a quote. That quote is in the amount of \$687.00. The 2nd quote & recommendation will be part of the additions to the agenda presented on August 15.

G. PROPOSED 2006 BUDGET:

VIII. GENERAL INFORMATION:

A. MUNICIPAL BILLINGS for July

B. Revised SOG table of contents (both pages) along with new SOG 210 (dress code) and 613 (800 MHZ radio usage)

C. SCAFD Organizational Chart and Seniority Listing

D. Genesee County Road Commission notice of Elms Road closure starting August 8.

E.

F.

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:

XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:

XII. COMMENTS FROM FIREBOARD MEMBERS:

XIII. MEETING ADJOURNMENT:

E:\COLE\FIREBOARD\Agenda Fireboard .WPD

REGULAR MEETING

JULY 18, 2005

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #2 July 18, 2005. Chairman, Mike Messer, called the meeting to order at 7:00p.m.

I. CALL TO ORDER:

- A. *Pledge of Allegiance*
- B. *Roll Call*

Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Rod Shumaker
- Clayton Representative, Richard Derby
- Clayton Representative, Norvel Johnson
- Secretary/Treasurer, Boots Abrams
- Vice-chairman, Tim Vesper
- City Representative, Jason Christie

Board Members Absent: None

Staff Present:

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Attorney, Bill Cavanaugh
- Acct./Clerical, Kim Borse

Staff Absent:

Others Present:

- Jack King, Batt. Chief
 - Rich Tesmer, Lieutenant
 - Karen Merriam, Firefighter
 - Katie Merriam, Clayton Twp.
- C. *Additions/Changes/Deletions to Agenda*
- **Resolution 062005-01**
Motion by Rod Shumaker
Second by Rick Derby

The SCAFD Board does hereby approve the additions, changes to the agenda as presented by the chief.

YES: Abrams, Christie, Derby, Johnson, Shumaker, Vesper, Messer
NO: None Motion declared carried

Special Presentation: None

II. APPROVAL OF MINUTES

A. *JUNE 20, 2005 MEETING*

- **Resolution 062005-02**
Motion by Boots Abrams
Second by Jason Christie

The SCAFD Board does hereby approve the minutes of the June 20, 2005 meeting, as presented.

YES: Abrams, Christie, Derby, Johnson, Shumaker, Vesper, Messer
NO: None Motion declared carried

III. CORRESPONDENCE:

A. *JUNE INCIDENT SUMMARY REPORT:*

- **Resolution 062005-03**
Motion by Tim Vesper
Second by Boots Abrams

The SCAFD Board does hereby accept the June 2005 Incident Summary as presented

YES: Abrams, Christie, Derby, Johnson, Shumaker, Vesper, Messer
NO: None Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. *JUNE FINANCIAL STATEMENT:*

- **Resolution 062005-04**
Motion by Tim Vesper
Second by Jason Christie

The SCAFD Board does hereby approve the June 2005 financial statement, as presented.

YES: Abrams, Christie, Derby, Johnson, Shumaker, Vesper, Messer
NO: None Motion declared carried

B. JUNE BILLS LIST:

- Resolution 062005-05

Motion by Norvel Johnson
 Second by Jason Christie

The SCAFD Board does hereby accept the June 2005 bills list, as presented.

YES: Abrams, Christie, Derby, Johnson, Shumaker, Vesper, Messer
 NO: None Motion declared carried

V. COMMITTEE REPORTS:

- A. BY-LAWS COMMITTEE MEETING: NONE
- B. MIOSHA, RIGHT TO KNOW COMMITTEE: NONE
 - 1. HEALTH & SAFETY SUBCOMMITTEE

VI. OLD BUSINESS

- A. APPARATUS UPDATE: Report from Batt. Chief King
- B. SURPLUS EQUIPMENT DISPOSAL STATUS

- Resolution 062005-06

Motion by Rod Shumaker
 Second by Norvel Johnson

The SCAFD Board does hereby direct the chief to sell the surplus equipment to the highest bidder. If the highest bidder withdraws its bid, the chief will proceed to the next highest bidder until all bids are exhausted.

YES: Abrams, Christie, Derby, Johnson, Shumaker, Vesper, Messer
 NO: None Motion declared carried

- C. 800 MHZ RADIO STATUS:

VII. NEW BUSINESS

- A. NEW MEMBERS TO BE PLACED ON PROBATION: T. Forbes

- Resolution 062005-07

Motion by Tim Vesper
 Second by Jason Christie

The SCAFD Board does hereby place Tiffany Forbes on one-year probation, pending her background check and physical.

YES: Abrams, Christie, Derby, Johnson, Shumaker, Vesper, Messer
 NO: None Motion declared carried

- B. MEMBERS TO COME OFF PROBATION: NONE
- C. MEMBERS RESIGNING/TERMINATING: None
- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE

VIII. GENERAL INFORMATION

- A. MUNICIPAL BILLINGS
- B. METHODIST CHURCH THANK YOU
- C. FLINT JOURNAL ARTICLE: 07/05/05
- D. REVISED SOG TABLE OF CONTENTS & SOG 427
- E. REVISED 2005 FIREBOARD MEETING SCHEDULE
 - M. Messer will not be able to attend 08/28/05 meeting

IX. OPEN TO THE PUBLIC: NONE

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

Vesper: Welcome to Tiffany
 Questioned 800 MHZ worth vs. cost

Abrams: Welcome to Tiffany

Derby: Welcome to Tiffany

Christie: Welcome to Tiffany

Johnson: Welcome to Tiffany

Shumaker: Welcome to Tiffany
 Kudos to 911 consortium for their service to municipalities
 Thank you to all who have responded to Clayton Twp runs. Many kind remarks from public
 Thank you to FD for their representative, Lt. Rich Tesner, at the Twp meetings

Messer: Ditto

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 7:30 p.m.

The next regular meeting will be 08/15/2005 at Station 1 at 7:00 pm

MIKE MESSER
 CHAIRPERSON
 SWARTZ CREEK AREA FIRE BOARD

KIM BORSE
 ACCOUNTING/CLERICAL SPECIALIST
 SWARTZ CREEK AREA FIRE DEPT.

SWARTZ CREEK AREA FIRE DEPT, SWARTZ CREEK MICHIGAN 48473

Incident Log for 07/01/2005 through 07/31/2005

Printed: 08/03/2005

Inc. No. - Exp. Location	Date	Disp. Time	Sta. Incident Type	Owner Name	No. Resp Prop. Loss	Disp. to Enrte. Min.	Resp. Min. Cont. Loss	Total Hr:Min:Sec
Involved Name						Officer in Charge		
0000105-000 8310 Cole Creek CT MRS Kelley Bailey	07/01/2005	20:29	2 743 Smoke detector activation, no fire	MRS Kelley Bailey	18 \$ 0	0.00 \$ 0	10.00	0:31:00
						KING, JACK L - BATT CHIEF		
0000106-000 6000 Miller RD	07/02/2005	18:58	1 700 False alarm; reported car fire,		14 \$ 0	0.00 \$ 0	2.00	0:10:00
						TREIGER, MICHAEL P - LIEUTENANT		
0000107-000 10421 W Calkins RD MR Robert Ward	07/02/2005	22:34	2 631 Authorized controlled burning	MR Robert Ward	12 \$ 0	0.00 \$ 0	10.00	0:44:00
						KING, JACK L - BATT CHIEF		
0000108-000 Wade ST	07/03/2005	02:39	1 221 Overpressure rupture of air or gas		10 \$ 0	0.00 \$ 0	1.00	0:24:00
						KING, JACK L - BATT CHIEF		
0000109-000 Directions W Grand Blanc; East of Nichols Rd.	07/03/2005	23:07	12 611 Bon fire reported as deck fire		14 \$ 0	0.00 \$ 0	4.00	0:13:00
0000110-000 5152 S Morrish RD	07/04/2005	19:09	1 154 Dumpster or other outside trash		13 \$ 0	0.00 \$ 0	5.00	0:33:00
						KING, JACK L - BATT CHIEF		
0000111-000 1266 N Elms RD MR Brain Watkins	07/05/2005	04:42	2 111 Building fire; bedroom & attic	MR Brain Watkins	18 \$ 75,000	0.00 \$ 60,000	12.00	4:03:00
						KING, JACK L - BATT CHIEF		
0000112-000 1537 E Pierson RD	07/09/2005	17:58	12 111 Building fire		16 \$ 0	0.00 \$ 0	15.00	0:52:00
0000113-000 5271 Worchester DR	07/10/2005	06:27	1 700 Reported structure fire; False call		15 \$ 0	0.00 \$ 0	3.00	0:13:00
						TREIGER, MICHAEL P - LIEUTENANT		
0000114-000 Intersection Seymour and Lennon Rd. MR Lonnie R Hewitt	07/12/2005	12:40	2 352 Extrication of victim(s) from		12 \$ 0	0.00 \$ 0	8.00	1:06:00
						COLE, BRENT D - CHIEF		
0000115-000 Directions I-69 & Miller	07/12/2005	22:30	1 352 Extrication of victim(s) from		25 \$ 0	0.00 \$ 0	5.00	1:15:00
						KING, JACK L - BATT CHIEF		
0000116-000 9353 S Duffield RD	07/13/2005	23:40	12 611 Canceled en route; AMA to GTFD		19 \$ 0	0.00 \$ 0	0.00	0:25:00

Incident Log for 07/01/2005 through 07/31/2005

Inc. No. - Exp. Location	Date	Disp. Time	Sta.	Incident Type	No. Resp Prop. Loss	Disp. to Enrte. Min.	Resp. Min. Cont. Loss	Total Hr:Min:Sec			
Involved Name			Owner Name			Officer in Charge					
0000117-000 11322 W Bristol RD MRS Glenda Brunger	07/15/2005	06:55	1 551	Assist police; Search for Child	17 \$ 0	0.00	16.00	10:58:00			
				MRS Glenda Brunger	COLE, BRENT J - LIEUTENANT						
0000118-000 6087 Miller RD	07/15/2005	17:54	1 531	Odor investigation-natural gas	17 \$ 0	0.00	3.00	0:15:00			
					KING, JACK L - BATT CHIEF						
0000119-000 In front of 9026 Calkins RD	07/16/2005	23:05	2 131	Passenger vehicle fire	19 \$ 0	0.00	7.00	2:45:00			
					MERRIAM, ERIC M - ASSISTANT						
0000120-000 1325 N Morrish RD MR Brown	07/17/2005	15:15	2 735	Alarm system sounded due to	17 \$ 0	0.00	12.00	0:19:00			
				MR brad Brown	PLUMB, DAVID J - CAPTAIN						
0000121-000 2305 N McKinley RD MR Orme	07/17/2005	20:24	2 743	Smoke detector activation, no fire	17 \$ 0	0.00	16.00	0:31:00			
				MR Orme	MERRIAM, ERIC M - ASSISTANT						
0000122-000 Adjacent to 126 WB I/69 EXPY MS Amanda Maxson	07/20/2005	17:32	1 131	Passenger vehicle fire	22 \$ 2,000	0.00	8.00	0:43:00			
				MS Valerie K Taubitz	KING, JACK L - BATT CHIEF						
0000123-000 Intersection Elms and Elms Rd. and Bristol Rd.	07/22/2005	14:32	1 651	Smoke scare, car bag deployment	9 \$ 0	0.00	10.00	0:33:00			
					Tesner, Richard R - LIEUTENANT						
0000124-000 7091 Granada DR MR Joe Lahoud	07/23/2005	15:42	2 531	Smoke or odor removal; burnt food	19 \$ 0	0.00	10.00	0:36:00			
					KING, JACK L - BATT CHIEF						
0000125-000 Adjacent to 2117 S Seymour RD	07/24/2005	13:46	2 445	Arcing primary wires	10 \$ 0	0.00	6.00	0:29:00			
					COLE, BRENT D - CHIEF						
0000126-000 3402 Ambleside DR MRS Renee Sanders	07/24/2005	23:11	12 111	Building fire	21 \$ 0	0.00	14.00	1:25:00			
				MRS Renee Sanders	Jones, David A - LIEUTENANT						
0000127-000 Intersection Duffield and On railroad tracks	07/30/2005	19:28	2 142	Trash and grass mixture fire	17 \$ 0	0.00	9.00	0:25:00			
					Tesner, Richard R - LIEUTENANT						
Incidents by Shift Including Exposures											
	No. Resp.	Total Hr:Min		Prop. Loss		Cont. Loss	0	1	2	3	4
Totals:	371	29:28:00	\$	77,000	\$	60,000	0	5	13	5	0

The total number of incidents, including exposure fires is 23.

The number of exposure fires is 0.

SWARTZ CREEK AREA FIRE DEPARTMENT
Income/Expense Report
For the Seven Months Ending July 31, 2005

	Description	Current Mth	Y-T-D	Budget	Remain.Budget	% Budget
Revenues						
3582	OPERATING CONTRIBU	8,751.13	207,945.07	228,927.00	20,981.93	(0.91)
3583	EQUIPMENT CONTRIBU	0.00	48,975.00	48,975.00	0.00	(1.00)
3628	MISC. INCOME (SUNDR	5.00	15.00	0.00	(15.00)	0.00
3664	INVESTMENT INCOME	92.74	640.09	300.00	(340.09)	(2.13)
3673	SALE OF FIXED ASSETS	1,812.50	1,909.00	0.00	(1,909.00)	0.00
	Total Revenues	10,661.37	259,484.16	278,202.00	18,717.84	(0.93)
Expenses						
4703	SOCIAL SECURITY	1,025.21	5,872.55	10,200.00	4,327.45	0.58
4704	STAFF SALARIES	2,755.71	20,869.08	42,600.00	21,730.92	0.49
4705	MAIN/TRAIN-SALARIES	874.05	5,813.53	13,180.00	7,366.47	0.44
4706	OFFICER SALARIES	1,170.00	6,632.50	12,540.00	5,907.50	0.53
4707	FIREFIGHTERS SALARY	8,601.28	43,958.60	65,000.00	21,041.40	0.68
4708	DEFERRED COMPENSA	345.75	1,872.75	2,500.00	627.25	0.75
4709	MEDICAL-FIREFIGHTER	273.00	4,347.00	5,000.00	653.00	0.87
4727	OFFICE SUPPLIES	245.16	1,431.16	2,900.00	1,468.84	0.49
4728	BUILDING SUPPLIES	29.43	435.60	900.00	464.40	0.48
4740	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
4741	EQUIPMENT SUPPLIES	893.36	4,747.17	6,500.00	1,752.83	0.73
4801	CONTRACT SERVICES	95.00	4,384.62	7,140.00	2,755.38	0.61
4820	80th Anniversary	1,287.00	1,287.00	700.00	(587.00)	1.84
4850	COMMUNICATIONS	264.02	1,536.33	4,250.00	2,713.67	0.36
4910	INSURANCE	0.00	25,492.71	26,700.00	1,207.29	0.95
4920	UTILITIES	577.90	4,975.31	13,000.00	8,024.69	0.38
4930	BUILDING MAINTENAN	0.00	0.00	0.00	0.00	0.00
4960	EDUCATION & TRAININ,	887.72	7,593.87	13,117.00	5,523.13	0.58
4970	OFFICE EQUIPMENT	0.00	(57.98)	500.00	557.98	(0.12)
4976	FIRE EQUIPMENT	1,944.00	6,406.38	22,950.00	16,543.62	0.28
4978	FIRE EQUIP.-MAINT/REP	447.45	7,492.00	16,200.00	8,708.00	0.46
4979	FIRE EQUIPMENT-UPGR	0.00	974.00	7,000.00	6,026.00	0.14
4981	APPARATUS	0.00	0.00	0.00	0.00	0.00
4982	Loose Equip. New Apparat	0.00	0.00	0.00	0.00	0.00
4983	Misc. Upgrades	0.00	0.00	0.00	0.00	0.00
4984	COMPUTER EQUIPMENT	0.00	553.98	1,500.00	946.02	0.37
4988	COMPUTER SOFTWARE/	0.00	300.00	825.00	525.00	0.36
4999	RESERVE	0.00	0.00	3,000.00	3,000.00	0.00
	Total Expenses	21,716.04	156,918.16	278,202.00	121,283.84	0.56
	Net Income/<Loss>	(11,054.67)	102,566.00			
3400	FUND BALANCE-Beginni	0.00	15,470.02			
	Fund Balance-End of Year	(11,054.67)	118,036.02			

**SWARTZ CREEK AREA FIRE DEPARTMENT
BILLS PAID LIST**

					31-Jul-05
DATE:	CHECKS	PAYEE:	AMT	ACCT	TRANSACTION DESCRIPTION
7/6/2005	13490	BANK ONE	\$3,003.90	22021	06/05 SOC. SEC.
7/6/2005	13491	BLUMERICHS	\$113.50	4976	CHARGER
			\$124.90	4978	PAGER/RADIO REPAIR
7/6/2005	13492	CLAYTON TWP	\$35.18	4920	SEWER-STA 2 (2 MTHS)
7/6/2005	13493	CUTTER'S EDGE	\$272.55	4978	REPAIR CHAIN SAW
			\$17.34	4727	SHIPPING
7/6/2005	13494	CALEB DERBY	\$530.00	4960	REIMB FOR FF ACADEMY
7/6/2005	13495	LOWES	\$452.19	4741	EQUIP SUPPLIES
			\$29.43	4728	BLDG SUPPLIES
7/6/2005	13496	TRUDY ONORE	\$45.00	4801	CLEAN STA 2
7/6/2005	13497	KAREY ONORE	\$50.00	4801	CLEAN STA 1
7/6/2005	13498	PAYROLL	\$9,101.70	1002	PAYROLL
7/6/2005	13499	SCAFA	\$407.00	22024	ASSOC DUES
			\$85.00	22025	ASSOC PAGERS
7/6/2005	13500	STATE OF MICH	\$1,197.67	22022	2ND QTR TAX
7/6/2005	13501	VERIZON	\$240.15	4850	PHONE STA 1 & 2
7/20/2005	13502	BLUMERICHS	\$50.00	4978	PAGER/RADIO REPAIR
7/20/2005	13503	CINGULAR WIRELESS	\$13.87	4850	CELL PHONE
7/20/2005	13504	CITY OF SWARTZ CREEK	\$353.26	4920	GAS/ELEC STA 1
7/20/2005	13505	CONSUMERS ENERGY	\$189.46	4920	GAS/ELEC STA 2
7/20/2005	13506	GILL ROYS	\$10.82	4741	EQUIP SUPPLIES
7/20/2005	13507	ICMA	\$657.66	22023	DF COMP EE PORTION
		(INTERNTL CITY/COUNTY MGT ASSOC.)	\$345.75	4708	DF COMP ER PORTION
7/20/2005	13508	LMB DESIGNS	\$1,287.00	4820	80TH ANNIVERSARY DECALS/BANNERS
7/20/2005	13509	MCLAREN	\$273.00	4709	PHYSICALS/HEP B
7/20/2005	13510	MEDTRONIC	\$2,079.50	4976	AED
			\$41.55	4727	SHIPPING
7/20/2005	13511	MID AMERICAN SPECIALTIES	\$200.77	4960	FIRE PREVENTION
			\$10.94	4727	SHIPPING
7/20/2005	13512	PAYROLL	\$790.88	1002	PAYROLL
7/20/2005	13513	SBC-PAGER	\$10.00	4850	CHIEFS' PAGERS
7/20/2005	13514	SCAFA	\$101.94	4960	REFRESHMENTS/DEVELOPING
7/20/2005	13515	SUBURBAN AUTO	\$15.94	4741	EQUIP SUPPLIES
7/20/2005	13516	VALLEY PETROLEUM	\$188.55	4741	FUEL
7/20/2005	13517	VISA	\$55.01	4960	REFRESMENTS RUN #90
			\$175.33	4727	SHIPPING/FORMS
			\$225.86	4741	EQUIP SUPPLIES/TIRE S-26
			(\$3,003.90)	22021	06/05 SOC. SEC.
			\$2,982.14	22021	07/05 SOC. SEC. PAYABLE
			\$401.87	22022	07/05 STATE TAX PAYABLE
			(\$249.00)	4976	SALE OF FIXED ASSETS
			(\$1,197.67)	22022	2ND QTR TAX
		TOTAL	\$21,246.04		

VOID CHECKS:

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AS OF: August 4, 2005
TO: Swartz Creek Area Fireboard
RECORDED BY: Fire Chief Brent Cole
SUBJECT: Current Apparatus Readiness Status

Unit	Type	Assignment	Status
------	------	------------	--------

11	98 Pumper	Station 1	In service.
----	-----------	-----------	-------------

12	91 Pumper	Station 1	In service.
----	-----------	-----------	-------------

Aug. 3: Lieutenants Treiger & Cole took unit to 2 vendors for prices to installed the budgeted directional light bar.

16	91 Squad	Station 1	In service.
----	----------	-----------	-------------

July 26: Assistant Chief Merriam advised he is in the process of repairing the awning bracket and replacing the rear step. Awning removed.

17	79 Grass Rig	Station 1	In service.
----	--------------	-----------	-------------

21	99 Pumper	Station 2	In service.
----	-----------	-----------	-------------

July 27: Scheduled July 29, for West Shore to mount jaws holster & deliver new jaws.
July 29: Jaws delivered. Holster installed, but support spacer needs to be redone. Installation completion expected within the next 30 days.

23	92 Tanker	Station 2	In service.
----	-----------	-----------	-------------

26	93 Squad	Station 2	In service.
----	----------	-----------	-------------

27	79 Grass Rig	Station 2	In service.
----	--------------	-----------	-------------

NOTE: All units have 800 MHZ radio capability effective August 3, 2005.

E:\cole\Fireboard\Monthly Apparatus status .WPD

Attention Chief Bent Cole, and S.C.A.F.D.

I Kendrick "Rick" Zalewski regretfully must resign from the Swartz Creek Area Fire Dept. I have to do so as result of a move from the Fire Dept.'s fire district.

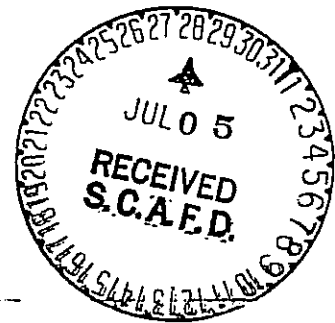
The hardest thing I have had to do in a while, is write this letter to make this official. Please consider me if I may ever move back into this district again. This Fire Dept., and the friends that I have made in a short time, are so hard to leave.

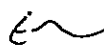
Thank you for all you have taught me in the short time that I have been involved. You have taught me a trade that I will always cherish and will continue in my new community. I wish I was able to stay in Swartz Creek.

Again, Thank you.

Regretfully,
Kendrick Zalewski

Kendrick Zalewski



TO: Chief Cole
FROM: Asst. Chief Merriam 
DATE: August 2, 2005
SUBJECT: chain saw quotes

Attached are 3 quotes for 1 chain saw and 1 cut off saw. All prices are 20% off list except for the cut off saw from Townline. I recommend purchase the following from Flushing Lawn and Tractor.

- 1- Stihl chain saw Model #MS280 w/16" bar \$319.96
- 1- Stihl cut off saw Model #TS400 w/12" wheel \$719.96

SMART CREEK AREA FIRE DEPARTMENT
 808 B CIVIC DRIVE
 SMART CREEK, MI 48473

Voice: 810/635-2300
 Fax: 810/635-7461

Sold To:
 CLAYTON TOWNSHIP
 2011 MORRIS ROAD
 SMART CREEK, MI 48473

Ship to:

Invoice

Invoice Number:
 2005-22

Invoice Date:
 Aug 3, 2005

Page:
 1

SMART CREEK AREA FIRE DEPARTMENT
 810 B CIVIC DRIVE
 SMART CREEK, MI 48473

Voice: 810/635-2300
 Fax: 810/635-7461

Sold To:
 CITY OF SMART CREEK
 808 B CIVIC DRIVE
 SMART CREEK, MI 48473

Ship to:

Invoice

Invoice Number:
 2005-22

Invoice Date:
 Aug 3, 2005

Page:
 1

Customer ID		Customer PO		Payment Terms	
CLAY01				Due at end of Month	
Sales Rep ID		Shipping Method		Ship Date	Due Date
		Courier			8/31/05
Quantity	Item	Description	Unit Price	Extension	
549.00	FIRE02	FIRE SERVICE 07/2005	11.54	6,407.02	

Subtotal 6,407.02
 Sales Tax
 Total Invoice Amount 6,407.02
 Payment/Credit Applied
TOTAL 6,407.02

Check/Credit Memo No:

Customer ID		Customer PO		Payment Terms	
CITY01				Due at end of Month	
Sales Rep ID		Shipping Method		Ship Date	Due Date
		Courier			8/31/05
Quantity	Item	Description	Unit Price	Extension	
227.00	FIRE02	FIRE SERVICE 07/2005	11.54	2,618.67	

Check/Credit Memo No:

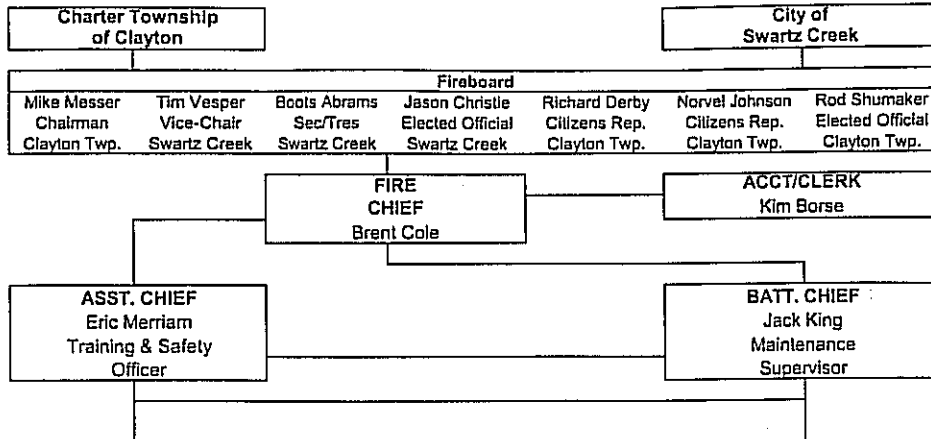
Subtotal 2,618.67
 Sales Tax
 Total Invoice Amount 2,618.67
 Payment/Credit Applied
TOTAL 2,618.67

\$ 6,407.02

\$ 2,618.67

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Swartz Creek Area Fire Department Organization Chart



STATION 1			STATION 2		
Capt. Steve Tabit - Quarter Master & Coordinator			Capt. Dave Plumb - Asst. Quartermaster, Coordinator		
Lt. Mike Treigler - Fire Prevention & Station 1 Assignments			Lt. Dave Jones - Vehicle Inspections & Station 2 Assignments		
Lt. Brent Cole - Medical & Rehab Supplies			Lt. Rich Tesner - Uniforms		
	Dir. Res. Start	Off Prob.		Dir. Res. Start	Off Prob.
FF Don Adams			FF James Barr II	04/09/99	
FF Robert Brandt	06/11/01		FF Kim Brandt	10/27/01	
<i>FF Michael Byrne</i>		11/15/05	<i>FF Anthony Davis</i>	01/18/05	09/20/05
FF Ann Christofferson			FF Caleb Derby		
<i>FF Scott Ferris</i>		09/20/05	<i>FF David Derby</i>		12/20/05
<i>FF Tiffany Forbes</i>		07/18/06	<i>FF Michael George</i>	03/21/05	09/21/05
FF Jeffery Jarrad			<i>FF Meredith Hoag</i>	12/10/04	09/20/05
<i>FF Jeffrey Kelley</i>		09/20/05	<i>FF James Lloyd</i>		06/20/06
FF Todd Kimbrue			FF Lori McKerracher	05/31/01	
<i>FF Scott Martin</i>		12/20/05	FF Karen Merriam		
<i>FF Walter Melen</i>		09/20/05	FF Mike Oginsky	01/24/05	
FF Brian Scott					
FF Todd Sherrill					
FF Brian Sipes					
FF Kevin VanArsdale	04/15/04				
FF Brian VanWormer					
FS Joe Edgerton					
<i>FS Bob Plumb</i>		10/20/04			
RO Valerie Dow					
RO Rebecca Tabit					
On personal leave/Medical=	0		On personal leave/Medical=	0	
Suspended=	1		Suspended=	0	
Non-Probationary Total =	10		Non- Probationary =	6	
Probationary Total =	5		Probationary =	5	
Firefighter Subtotal =	16		Firefighter Subtotal =	11	
Radio Operators =	2		Radio Operators =	0	
Support =	2		Support =	0	
Station Personnel Total =	20		Station Personnel Total =	11	
			Officers =	9	
			Active non-probationary =	16	
			Active probationary =	10	
			Active Radio Operators =	2	
			Support	2	
			Suspended=	1	
			Medical or extended leave =	0	
			Total dept. force =	40	
Total Officers =	9				
Total Firefighters=	27				
Support	2				
Radio Operators =	2				
Total active =	40				

Name in italics = probationary status
Font = Suspension
Font = Leave of absence or sick leave
 Firefighters with run direct status= 18
 Updated: 8/2/2005

SWARTZ CREEK AREA FIRE DEPT, SWARTZ CREEK MICHIGAN 48473

Seniority Listing

Status Groups are set to Active

Printed: 08/02/2005

Name	Starting Date
King, Jack L.A. - BATT CHIEF	03/09/1975
Edgerton, Joseph J. - SUPPORT	08/13/1978
Merriam, Eric M. - ASSISTANT CHIEF	02/08/1981
Cole, Brent D. - CHIEF	07/11/1982
Tabit, Stephen D. - CAPTAIN/EMT	02/18/1991
Plumb, David J. - CAPTAIN	06/15/1992
Barr, James D. II - FIREFIGHTER/EMT	01/16/1995
Tabit, Rebecca S.B. - RADIO OPERATOR	02/20/1995
Cole, Brendt J. - LIEUTENANT/EMT	07/21/1997
Treiger, Michael P. - LIEUTENANT	08/18/1997
VanArsdale, Kevin R - FIREFIGHTER	04/20/1998
Jones, David A. - LIEUTENANT	03/15/1999
George, Michael - FIREFIGHTER	06/19/2000
Kimbrue, Todd - FIREFIGHTER	08/21/2000
McKerracher, Lori - FIREFIGHTER	11/20/2000
Dow, Valerie K. - RADIO OPERATOR	01/16/2001
Brandt, Robert L. - FIREFIGHTER	06/18/2001
Brandt, Kim - FIREFIGHTER/EMT	08/20/2001
Scott, Brian - FIREFIGHTER	08/31/2001
VanWormer, Brian D. - FIREFIGHTER/EMT	12/17/2001
Tesner, Richard R - LIEUTENANT	06/17/2002
Adams, Donald R - FIREFIGHTER/EMT	11/18/2002
Sherrill, Todd W - FIREFIGHTER	04/21/2003
Sipes, Brian W - FIREFIGHTER	04/21/2003
Jarrad, Jeffery J - FIREFIGHTER/EMT	04/21/2003
Plumb, Robert J. - SUPPORT	10/20/2003
Christofferson, Ann M - FIREFIGHTER	05/17/2004
Merriam, Karen A - FIREFIGHTER	06/21/2004
Oginsky, Michael J - FIREFIGHTER	06/21/2004
Derby, Caleb M - FIREFIGHTER	06/21/2004
Melen, Walter M - FIREFIGHTER	09/20/2004
Ferris, Scott G - FIREFIGHTER	09/20/2004
Kelley, Jeffrey C - FIREFIGHTER	09/20/2004
Davis, Anthony J - FIREFIGHTER	09/20/2004
Hoag, Meredith L - FIREFIGHTER	09/20/2004
Byrne, Michael G. - FIREFIGHTER	11/15/2004
Martin, Scott J - FIREFIGHTER	12/20/2004
Lloyd, James M - FIREFIGHTER	06/20/2005
Derby, David L. - FIREFIGHTER	06/20/2005
Forbes, Tiffany C - FIREFIGHTER	07/18/2005

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GENESEE COUNTY ROAD COMMISSION
211 WEST OAKLEY STREET, FLINT MI 48503-3995

FAX NUMBER: (810) 767-5373 (Administration)
FAX NUMBER: (810) 767-6570 (Engineering)

PHONE NUMBER: (810) 767-4920

FACSIMILE TRANSMISSION COVER LETTER

NUMBER OF PAGES: 0 (Not including this page.)

TO: NEWS MEDIA *
FROM: John Plamondon, Construction Manager
DATE: August 4, 2005
COMMENTS: Notice of Road Closure



BULLETIN

Effective Monday, August 8, 2005 at 6am, Elms Road from Corunna Road North to a point 1,000' North of Calkins Road will be closed to thru traffic for reconstruction of Elms Road.

Residential, business, and emergency vehicles will be the only access maintained. Local thru traffic should use Morrish Road or Dye Road to Beecher north of closure OR Corunna Road south of closure. Commercial traffic must use Linden Road or Seymour Road. The roadway is expected to be opened to traffic on or before Thursday, December 1, 2005. Full completion is anticipated in June 2006.

If you have any questions, please call me at (810) 767-4920.

Thank you.

*Faxed to: Flint Township, Clayton Township, Central Dispatch, Flint Township Police, Flint Township Fire, Clayton Township Police, Clayton Township Fire, Main Post Office, The Flint Journal, TV-12, TV-5, TV-25, Citadell Marketing, Cumulus Broadcasting, WCRZ, WKCQ

XC: W. Schell A. Branch
 J. Daly B. Henry
 M. Mansfield H. Herrick

TO SCANS WITH DME

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DPS ACTIVITY - JULY 2005

EMPLOYEE

<u>E</u>	<u>REG</u>	<u>HOL</u>	<u>VAC</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
101 GENERAL FUND						
172.0 EXECUTIVE						
253.0 TREASURER						
257.0 ASSESSOR						
262.0 ELECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
410.0 BLG-ADMIN-OBRIEN	6.00	0.73	0.00	0.00	0.00	0.00
781.0 AMPHI-PARK	0.00	0.00	0.00	0.06	0.00	0.00
782.0 WINSHALL PARK	2.00	0.12	0.25	0.24	0.00	0.00
783.0 ELMS PARK	31.00	3.07	4.74	0.57	0.00	0.00
784.0 BICENT. PARK	0.00	0.00	0.00	0.06	0.00	0.00
790.0 LIBRARY/SENIOR	33.50	0.25	0.13	0.00	0.00	0.00
792.0 P S BLDG	32.00	0.64	0.73	0.24	0.00	0.00
793.0 CITY HALL	20.00	2.33	14.70	0.47	5.00	0.00
794.0 COMM PROMO	39.50	2.21	6.63	0.34	0.00	0.00
796.0 CEMETERY	0.00	0.00	0.00	0.00	0.00	0.00
202 MAJOR STREET FUND						
429.0 SAFETY	0.00	0.00	0.00	0.00	0.00	0.00
463.0 STREET MAIN	119.50	3.91	11.02	5.62	0.00	0.00
474.0 TRAFFIC	15.00	2.00	14.50	0.00	0.00	0.00
478.0 SNOW & ICE	0.00	0.00	0.00	0.00	0.00	0.00
482.0 ADMIN	25.00	1.68	5.10	0.00	0.00	0.00
203 LOCAL STREET FUND	0.00					
429.0 SAFETY	0.00	0.00	0.00	0.00	0.00	0.00
463.0 STREET MAIN	54.50	1.81	10.93	1.09	0.00	0.00
474.0 TRAFFIC	8.00	0.22	0.14	0.29	0.00	0.00
478.0 SNOW & ICE	0.00	0.00	0.00	0.00	0.00	0.00
482.0 ADMIN	21.00	1.29	4.36	0.00	0.00	0.00
226 GARBAGE FUND						
528.0 COLLECT	85.00	4.53	5.14	6.85	12.00	8.00
530.0 WOODCHIPPING	131.00	8.80	27.21	3.11	0.00	0.00
590 WATER						
540.0 WATER SYSTEM	117.00	11.83	23.21	1.71	11.00	0.00
540.0 WATER-ON CALL	2.50	0.00	0.00	0.12	0.00	0.00
542.0 READ & BILL	9.00	0.90	4.07	0.10	0.00	0.00
591 SEWER						
536.0 SEWER SYSTEM	81.00	7.33	10.64	0.72	0.00	0.00
536.0 SEWER-ON CALL	2.50	0.00	0.00	0.12	0.00	0.00
537.0 LIFT STATION	17.00	0.86	2.46	0.16	0.00	0.00
542.0 READ & BILL	4.00	0.11	0.00	0.00	0.00	0.00
661 MOTOR POOL FUND						
795.0 CITY GARAGE	38.50	2.38	4.40	2.13	0.00	4.00
	0.00	894.50	57.00	150.36	24.00	28.00
HOLIDAY						
VACATION						
ABSENT						
TOTAL	0.00	894.5	57.0	150.4	24.0	28.0

	MILES DRIVEN	GALLONS GAS PURCHASED	GALLONS DIESEL PURCHASED
	<u>Jul-05</u>	<u>Jul-05</u>	<u>Jul-05</u>
#1 P/U 4WD			
#3 P/U 4WD	41	17	
07-03 P/U 4WD	613		53
09-03 P/U 4WD	576		
#2 P/U 2WD	363	47	
#6-00 BACKHOE			
#9 DUMP			
#10 DUMP			
#11 DUMP	228	63	
#12-02 DUMP			
#12-04 DUMP			
#12-99 GENERATOR			
#9-02 BRUSH HOG			
#17 CASE BACKHOE			
#19 JD TRACTOR			
#06-99 BUCKET TRUCK			
#21 WOOD CHIPPER			22
#23 STREET SWEEPER	83		53
#42 ASPHALT HEATER			
#37 TRAIL ARROW			
#10-98 3" PUMP			
#28A 3" PUMP			
3" PUMP			

<u>#30 4" PUMP</u>						
<u>#31 4" PUMP</u>						
<u>#32 4" PUMP</u>						
<u>1" PUMP</u>						
<u>S-10</u>		789		41		
<u>TOTAL</u>		<u>2693</u>		<u>168</u>		<u>128</u>

City of Swartz Creek

Work Order Number	Status	Location ID Cycle Section	Customer Name Service Address	Date Recd Date Comp	Work Order Type 1 Work Order Type 2	Hours Fees
591	P	EL10-004056-0000-02 CC1 004	GARY SOVA 4056 ELMS ROAD	07/01/2005 00/00/0000	FINAL READ	0 0.00
592	P	IN10-008059-0000-03 CC1 001	DOUG FORD 8059 INGALLS STREET	07/05/2005 00/00/0000	SEWER	0 0.00
593	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/06/2005 07/06/2005	TIRE SWING	0 0.00
594	P	MO10-005170-0000-01 FNL FNL	VICKY L GREEN 5170 MORRISH ROAD	07/11/2005 07/12/2005	W-TURN ON	1 0.00
595	P	WI10-005212-0000-01 CC1 001	THOMAS N SHERRILL 5212 WINSHALL DRIVE	07/14/2005 00/00/0000	W/REPAIRS	0 0.00
596	P	SE20-005371-0000-01 CC1 004	THOMAS GILLIG 5371 SEYMOUR ROAD	07/14/2005 00/00/0000	FINAL READ	0 0.00
597	P	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/13/2005 07/13/2005		2 0.00
598	E	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/07/2005 07/07/2005		0 0.00
599	E	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/07/2005 07/07/2005		0 0.00
600	P	DO10-005248-0000-01 CC1 001	DONNA LINDSTROM ESTATE 5248 DON SHENK DRIVE	07/19/2005 00/00/0000	FINAL READ	0 0.00
601	P	MA30-007510-0000-02 CC1 010	MAVOURNEEN KRANZ 7510 MASON STREET	07/20/2005 00/00/0000	FINAL READ	0 0.00
602	P	VA10-005294-0000-01 CC1 014	KIRK BUZZARD 5294 VALLEYVIEW DRIVE	07/27/2005 00/00/0000	TREE CHIP	0 0.00
603	P	AU10-006295-0000-01 CC1 005	NICHOLE REDLICH 6295 AUGUSTA ST	07/28/2005 00/00/0000	W/REPAIRS	0 0.00
604	C	LU10-009151-0000-01 CC1 007	ROY PEARSON 9151 LUEA LN	07/29/2005 00/00/0000	FINAL READ	0 0.00
605	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/14/2005 07/14/2005	GWO	0 0.00
606	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/14/2005 07/14/2005	GWO	0 0.00
607	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/14/2005 07/14/2005	GWO	2 0.00
608	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/14/2005 07/14/2005	GWO	2 0.00
609	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/21/2005 07/21/2005	GWO	2 0.00
610	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/25/2005 07/25/2005	GWO	1 0.00
611	P	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/26/2005 00/00/0000	GWO	2 0.00
612	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/26/2005 07/26/2005	GWO	1 0.00
613	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/27/2005 07/27/2005	GWO	4 0.00

City of Swartz Creek

Work Order Number	Status	Location ID Cycle Section	Customer Name Service Address	Date Recd Date Comp	Work Order Type 1 Work Order Type 2	Hours Fees
614	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/27/2005 07/27/2005	GWO	2 0.00
615	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/27/2005 07/27/2005	GWO	0 0.00
616	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/27/2005 07/27/2005	GWO	5 0.00
617	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/27/2005 07/27/2005	GWO	0 0.00
618	C	GWO -000001-0000-00 WO WO	WORK ORDER 1 GENERIC WORK ORDER	07/27/2005 07/27/2005	GWO	0 0.00

City of Swartz Creek

Order Number	Account Number	Customer Name	Date Recd	Time Recd	Work Order Type 1
Status	Location ID	Service Address	Date Schd	Time Schd	Work Order Type 2
	Cycle Section	Requested By	Date Comp	Time Comp	Work Order Type 3
	Read Sequence No.	Received By	Hours		Phone Number
	Meter	Assigned To	Fees		
591	0000272700	GARY SOVA	07/01/2005	10:02am	FINAL READ
P	EL10-004056-0000-02	4056 ELMS ROAD	07/05/2005		
	CC1 004		00/00/0000		
	0000453500	SC	0		(810)635-7088/X
		DPS	0.00		
	Comments: Final Read at 4056 Elms Rd				
592	0000223000	DOUG FORD	07/05/2005	8:35am	SEWER
P	IN10-008059-0000-03	8059 INGALLS STREET	07/05/2005		
	CC1 001	DOUG FORD	00/00/0000		
	0000666500	LKW	0		(000)000-0000/X
		DPS	0.00		
	Comments:				
593	0000000000	WORK ORDER	07/06/2005	1:50pm	TIRE SWING
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/06/2005		
	WO WO	ts	07/06/2005		
	0000000000	scc	0		() - /X
		DPS/ROD G.	0.00		
	Comments: CHECK TIRE SWING AT ELMS ROAD PARK FOUND S HOOKS OK BUT CRIMPED AGAIN				
594	0000258300	VICKY L GREEN	07/11/2005	1:55pm	W-TURN ON
P	MO10-005170-0000-01	5170 MORRISH ROAD	07/12/2005		
	FNL FNL	FIVE LAKES REAL ESTATE	07/12/2005		
	0000537000	LKW	1		(000)000-0000/X
		DPS---- JP	0.00		
	Comments: TURN WATER ON AT 5170 MORRISH 7/11/05 CALL FIVE LAKES AT 630-9999 TO SCHEDULE AT APPX. 9:00				
595	0000124200	THOMAS N SHERRILL	07/14/2005	10:03am	W/REPAIRS
P	WI10-005212-0000-01	5212 WINSHALL DRIVE	07/14/2005		
	CC1 001	linda sherrill	00/00/0000		
	0000150000	lkw	0		(000)000-0000/X
		dps	0.00		
	Comments: check water shut-off...still coming out of washer hose after water has been turned off. phone: 635-9102				
596	0000105300	THOMAS GILLIG	07/14/2005	3:07pm	FINAL READ
P	SE20-005371-0000-01	5371 SEYMOUR ROAD	07/25/2005		
	CC1 004	MICHELLE GILLIG	00/00/0000		
	0000045000	LKW	0		(000)000-0000/X
		DPS	0.00		
	Comments: DO FINAL READ AT 5371 SEYMOUR 7/25/05				
597	0000000000	WORK ORDER	07/13/2005	10:45am	
P	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/13/2005		
	WO WO		07/13/2005		
	0000000000		2		() - /X
		JP	0.00		
	Comments: Mowed City Lots				

WORK ORDER REPORT - DETAIL

Date: 08/05/05
 Time: 11:13am
 Page: 2

City of Swartz Creek

WO Number	Account Number	Customer Name	Date Recd	Time Recd	Work Order Type 1
Status	Location ID	Service Address	Date Schd	Time Schd	Work Order Type 2
	Cycle Section	Requested By	Date Comp	Time Comp	Work Order Type 3
	Read Sequence No.	Received By	Hours		Phone Number
	Meter	Assigned To	Fees		
598	0000000000	WORK ORDER	07/07/2005	10:44am	
E	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/07/2005		
	WO WO	Sewers Cleaned/Mid Mi M& manuf	07/07/2005		
	0000000000		0		() - /X
		JP	0.00		
		Comments: Oxford court Mlt 163 to 165/ Maple st MLT 353 to 361			
		Helmsley Dr MLT 36 to 37/ Calaway Dr MLT 427 to deadend			
		Miller Rd MLT 332 to 333/ Alleyway off Hays MLT 327 to DEand end			

599	0000000000	WORK ORDER	07/07/2005	10:48am	
E	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/07/2005		
	WO WO	Cleaned Sewers/Mid Mich M&Manu	07/07/2005		
	0000000000		0		() - /X
		JP	0.00		
		Comments: Alley Way off morrish to dead end/ Treacha court Holland to deadend			
		Elms rd from MLT in front of McDonalds south to intersepter			
		Cleaned storm dranin on seymour rd - Nubury s. to creek			

600	0000130400	DONNA LINDSTROM ESTATE	07/19/2005	3:03pm	FINAL READ
P	DO10-005248-0000-01	5248 DON SHENK DRIVE	07/19/2005		
	CC1 001	Mike Niles	00/00/0000		
	0000181500	lkw	0		(000)000-0000/X
		DPS	0.00		
		Comments: do final read at 5248 Don Shenk			
		send final to Mike Niles at 5248 Don Shenk			

601	0006723100	MAVOURNEEN KRANZ	07/20/2005	3:31pm	FINAL READ
P	MA30-007510-0000-02	7510 MASON STREET	07/21/2005		
	CC1 010	MRS. KRANZ	00/00/0000		
	0000000690	LKW	0		(000)000-0000/X
		DPS	0.00		
		Comments: DO FINAL READ AT 7510 MASON ON 7/21/05			

602	0001282100	KIRK BUZZARD	07/27/2005	2:38pm	TREE CHIP
P	VA10-005294-0000-01	5294 VALLEYVIEW DRIVE	07/27/2005		
	CC1 014	resident	00/00/0000		
	0000018700	lkw	0		(000)000-0000/X
		dps	0.00		
		Comments: please do brush chipping at 5294 Valleyview when possible			

603	0007852600	NICHOLE REDLICH	07/28/2005	1:15pm	W/REPAIRS
P	AU10-006295-0000-01	6295 AUGUSTA ST	07/28/2005		
	CC1 005	resident	00/00/0000		
	0000016900	lkw	0		() - /X
		dps	0.00		
		Comments: check valve in front yard...on left of drive			

604	0006997700	ROY PEARSON	07/29/2005	1:10pm	FINAL READ
C	LU10-009151-0000-01	9151 LUEA LN	07/29/2005		
	CC1 007	DEBBIE @ REMAXX	00/00/0000		
	0000676700	DK	0		() - /X
		DPS	0.00		
		Comments: PLEASE DO FINAL AT 9151 LUEA LANE 7/29/05			

ROD ---- R-900 GET OFF READ LIST

WORK ORDER REPORT - DETAIL

Date: 08/05/05
 Time: 11:13am
 Page: 3

City of Swartz Creek

#O Number	Account Number	Customer Name	Date Recd	Time Recd	Work Order Type 1
Status	Location ID	Service Address	Date Schd	Time Schd	Work Order Type 2
	Cycle Section	Requested By	Date Comp	Time Comp	Work Order Type 3
	Read Sequence No.	Received By	Hours		Phone Number
	Meter	Assigned To	Fees		

605	0000000000	WORK ORDER	07/14/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/14/2005		
	WO WO	T SVRCEK	07/14/2005		
	0000000000		0		() - /X
		DAVE & JAY	0.00		
		Comments: **** COLD PATCH STREETS AROUND CITY			
		STREETS PATCHED IN VILL & ON BRISTOL, ELMS, SEYMOUR & MORRISH/GROVES			

606	0000000000	WORK ORDER	07/14/2005	10:00AM	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/14/2005		
	WO WO	TOM SVRCEK	07/14/2005		
	0000000000	PARKING LOTS	0		() - /X
		J.P	0.00		
		Comments: PAINT BLUE LINES			
		PAINTED BLUE HANDICAPPED IN PARKING LOT BEHIND HANK&DONS/MILLER			
		&MORRISH AND HOLLAND DR.			

607	0000000000	WORK ORDER	07/14/2005	10:00AM	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/14/2005		
	WO WO	T. SVRCEK	07/14/2005		
	0000000000		2		() - /X
		J.P	0.00		
		Comments: PAINT HANDI CAPPED STRIPE AT CITY HALL P.S. BLDG			
		REPAINTED AREA BLUE			

608	0000000000	WORK ORDER	07/14/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/14/2005		
	WO WO	T.SVRCEK	07/14/2005		
	0000000000		2		() - /X
		D. WRIGHT	0.00		
		Comments: CHLORIDE STREET OAKVIEW & CHESTERFIELD			
		BAGED CLORIDE 15 BAGS AND 300 GALLON OF WATER- SPREAD			

609	0000000000	WORK ORDER	07/21/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/21/2005		
	WO WO	T. SVRCEK	07/21/2005		
	0000000000		2		() - /X
		ROD	0.00		
		Comments: INSTALL NEW STREET SIGNS ON MILLER & MORRISH RD			
		INTERSECTION PER TOM S.			

610	0000000000	WORK ORDER	07/25/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/25/2005		
	WO WO	T SVRCEK	07/25/2005		
	0000000000		1		() - /X
		ROD	0.00		
		Comments: MILLER RD LIFT STATION FLOAT PROBLEM CALLED MID MICHIGAN			

611	0000000000	WORK ORDER	07/26/2005	10:00am	GWO
P	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/26/2005		
	WO WO	T. SVRCEK	00/00/0000		
	0000000000		2		() - /X
			0.00		
		Comments: LEAD SAMPLES TO COUNTY TOOK 5 SAMPLES			

WORK ORDER REPORT - DETAIL

Date: 08/05/05

Time: 11:13am

Page: 4

City of Swartz Creek

WO Number	Account Number	Customer Name	Date Recd	Time Recd	Work Order Type 1
Status	Location ID	Service Address	Date Schd	Time Schd	Work Order Type 2
	Cycle Section	Requested By	Date Comp	Time Comp	Work Order Type 3
	Read Sequence No.	Received By	Hours		Phone Number
	Meter	Assigned To	Fees		
612	0000000000	WORK ORDER	07/26/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/26/2005		
	WO WO	T. SVRCEK	07/26/2005		
	0000000000		1		() - /X
			0.00		
Comments: PICKED UP TRASH FROM POLICE RADIO					

613	0000000000	WORK ORDER	07/27/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/27/2005		
	WO WO	T SVRCEK	07/27/2005		
	0000000000		4		() - /X
		JAY	0.00		
Comments: READ WATER METERS					

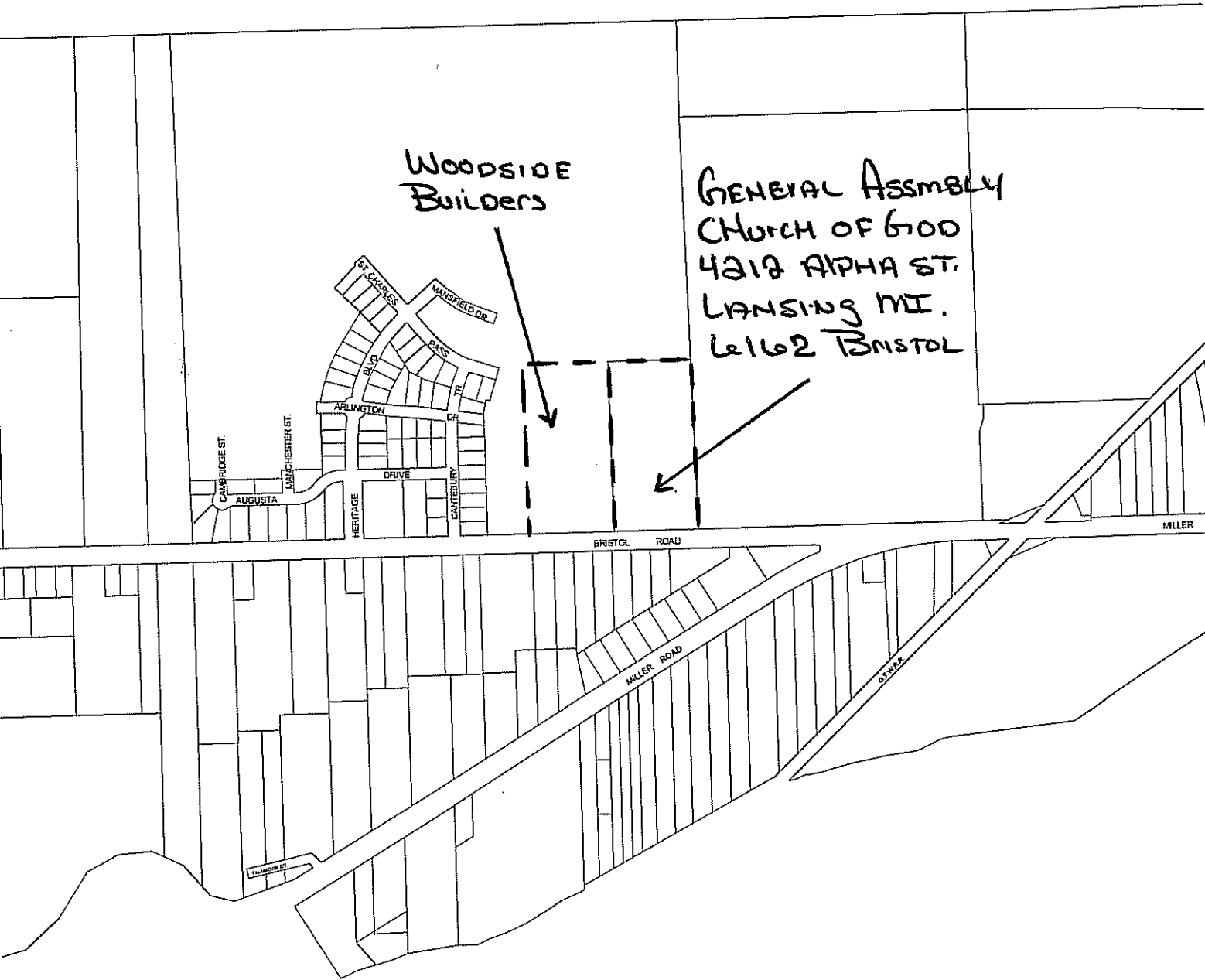
614	0000000000	WORK ORDER	07/27/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/27/2005		
	WO WO	T. SVRCEK	07/27/2005		
	0000000000		2		() - /X
		JAY & JOHN	0.00		
Comments: CHANGE LIGHT BULBS IN PAVILLIONS AT ELMS PARK					

615	0000000000	WORK ORDER	07/27/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/27/2005		
	WO WO	T. SVRCEK	07/27/2005		
	0000000000		0		() - /X
		JAY	0.00		
Comments: BUY CARPET CLEANER & STEAM CLEAN CHAIR FROM SENIOR CENTER, THROW AWAY TRASH AT GARAGE					

616	0000000000	WORK ORDER	07/27/2005	11:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/27/2005		
	WO WO	T. SVRCEK	07/27/2005		
	0000000000		5		() - /X
		J. P.	0.00		
Comments: READING S.C. ESTATES					

617	0000000000	WORK ORDER	07/27/2005	11:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/27/2005		
	WO WO	T. SVRCEK	07/27/2005		
	0000000000		0		() - /X
		J.P	0.00		
Comments: PICKED UP SIGNS IN RIGHT OF WAY					

618	0000000000	WORK ORDER	07/27/2005	10:00am	GWO
C	GWO -000001-0000-00	1 GENERIC WORK ORDER	07/27/2005		
	WO WO	T. SVRCEK	07/27/2005		
	0000000000		0		() - /X
		JIM	0.00		
Comments: FLUSHED HYDRANT AT HOLLAND & INGALLS					



WOODSIDE BUILDERS

GENERAL ASSEMBLY
CHURCH OF GOD
4218 ALPHA ST.
LANSING MI.
48102 BRISTOL

CITY OF SWARTZ CREEK
BOARDS AND COMMISSIONS (Rev 8-22-2005)

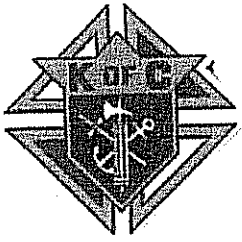
BOARD/COMMISSION		ADDRESS	HOME	OFFICE	START	APPOINT	END	MISC
CITY COUNCIL								
C. David Hurt	1st	9214 Chesterfield	635-7706		03/08/99	11/05/02	11/07/06	4 Yr.
Richard B. Abrams	At-Large	5352 Greenleaf	635-9224		11/06/84	11/02/04	11/04/08	4 Yr.
David Plumb	2nd	29 Brookfield	635-3742	C= 625-6921	11/05/02	11/05/02	11/07/06	4 Yr.
Donald Adams	At-Large	8215 Miller	635-4683	342-2540	11/07/00	11/02/04	11/04/08	4 Yr.
Curtis Porath	3rd	4485 Frederick St.	635-3079	w=989-792-2455	11/05/02	11/05/02	11/07/06	4 Yr.
Jason Christie	At-Large	5299 Valleyview	630-8161		11/07/00	11/02/04	11/04/08	4 Yr.
Michael Shumaker	4th	4084 Jennie Lane	635-3107		11/05/02	11/05/02	11/07/06	4 Yr.
AUTO THEFT COUNCIL (GAIN)								
David Hurt	Delegate	9214 Chesterfield	635-7706		11/25/02	11/08/04	11/07/06	2 Yr.
David Plumb	Alternate	29 Brookfield	635-3742	C= 625-6921	11/25/02	11/08/04	11/07/06	2 Yr.
BOARD OF REVIEW								
John Gilmore		7515 Elizabeth	635-9057			06/30/03	06/30/06	3 Yr.
Joseph J. Edgerton		9127 Chesterfield	635-9832	635-9513		11/25/02	06/30/05	3 Yr.
Thomas MacGillivray		5052 Fairchild	635-4057	635-2093		07/01/04	06/30/07	3 Yr.
FIRE BOARD								
Richard L. Derby	Clayton	9230 Corunna	635-4056		??	??		
Michael Messer	Clayton	2060 S. Morrish	635-3476		??	??		
Rod Shumaker	Clayton	7077 Lou Mac	635-2543		??	??		
(Clayton Swing)					04/01/05	04/01/05	03/31/06	1 Yr.
Timothy Vesper	City Citizen Rep	5021 School	635-2961		11/25/02	11/08/04	11/07/06	2 Yr.
Jason Christie	Council Rep	5299 Valleyview	630-8161		11/25/02	11/08/04	11/07/06	2 Yr.
A. Boots Abrams	City Citizen Rep	5352 Greenleaf	635-9224		11/25/02	11/08/04	11/07/06	2 Yr.
GENESEE COUNTY METRO ALL								
Michael Shumaker	Delegate	4084 Jennie Lane	635-3107		11/25/02	11/08/04	11/07/06	2 Yr.
Ronald Schultz	Citizens	4279 Springbrook Dr	635-8575		07/01/04	11/08/04	11/07/06	2 Yr.
GEN COUNTY NARC CONTROL								
Donald Adams	Delegate	8215 Miller	635-4683		11/25/02	11/08/04	11/07/06	2 Yr.
Jason Christie	Alternate	5299 Valleyview	630-8161		11/25/02	11/08/04	11/07/06	2 Yr.
GEN COUNTY SMALL CITIES								
Jason Christie	Delegate	5299 Valleyview	630-8161		11/25/02	11/08/04	11/07/06	2 Yr.
Richard Abrams	Alternate	5352 Greenleaf	635-9224		11/25/02	11/08/04	11/07/06	2 Yr.
LOCAL OFF COMP COMM								
Monte R. Morgan		5388 Greenleaf	635-4395			09/30/04	09/30/07	3 Yr.
Theodore Anderson		5373 Greenleaf	635-9305			09/30/03	09/30/06	3 Yr.
Patricia Maksymiu		7188 Miller	635-3814			11/25/02	09/30/06	4 Yr.
Ronald Schultz		4279 Springbrook	635-8575			11/25/02	09/30/05	3 Yr.
David Alexander		5346 Greenleaf Dr.	635-2321			01/13/03	09/30/07	4 Yr.

CITY OF SWARTZ CREEK
BOARDS AND COMMISSIONS (Rev 8-22-2005)

BOARD/COMMISSION	ADDRESS	HOME	OFFICE	START	APPOINT	END	MISC
PARK AND REC ADV BOARD							
Korene Kelly	7281 Bristol Rd.	635-4389				12/31/05	3 Yr.
Rodney Gardner	5024 Brady	635-9101		11/22/99	11/25/02	12/31/05	3 Yr.
Michael Shumaker, Secretary	4084 Jennie	635-3107		11/22/99	11/25/02	12/31/05	3 Yr.
Rick Henry	6353 Bristol	635-7509			11/25/02	12/31/05	3 Yr.
Veronica Seibel	5216 Worchester	635-4002		06/26/00	11/25/02	12/31/05	3 Yr.
Kenneth Keyes	5296 Greenleaf Dr.	635-0947	606-3447	11/02/04	11/08/04	12/31/05	3 Yr.
Rae Lynn Hicks	8373 Miller	635-3569		04/10/01	11/25/02	12/31/05	3 Yr.
Ray Thornton	5367 Greenleaf Dr.	635-9205		11/09/03		12/31/05	3 Yr.
James Florence	4296 Springbrook	635-2772		11/25/02	11/25/02	12/31/05	3 Yr.
BEAUTIFICATION COMM							
Boots Abrams	5352 Greenleaf	635-9224			Volunteer		
Risa Auten		635-3320			Volunteer		
Laurel Burns	9001 Miller Rd, #8A	635-9455			Volunteer		
Megan Doyle	5333 Don Shenk	635-3524			Volunteer		
Ken & Betty Draper	6296 S. Seymour	635-2596			Volunteer		
Jim & Jean Florence	4296 Springbrook	635-2772			Volunteer		
Robert Fortino	4360 Morrish	635-4523	635-4515		Volunteer		
Jeff Goodrich	8295 Miller				Volunteer		
Yutha Hayes	PO Box 223	635-3317			Volunteer		
Jeannette Keim	5381 Greenleaf	635-9159			Volunteer		
Donna Kummer	4401 Springbrook				Volunteer		
Don Niles	5234 Don Shenk	635-4588			Volunteer		
Andrea Owens	7410 Cross Creek	630-9095			Volunteer		
Fay Porath	4485 Frederick	635-4398			Volunteer		
Earle Rainwater	5122 McLain				Volunteer		
Harold Russell	4456 Tropani Lane	635-8749			Volunteer		
Michael Shumaker	4084 Jennie	635-3107	635-4495		Volunteer		
Sue Taylor	8099 West Hill	635-9705			Volunteer		
George Trundle	5200 Greenleaf	635-4241			Volunteer		
Kathy Tushim	5369 Don Shenk	635-4030			Volunteer		
Ron Vincent	8221 W. Hill	635-9942			Volunteer		
Dale Walsh	8298 Miller	635-3405			Volunteer		
Kathy Smeets	9130 Luea Lane	635-4155			Volunteer		
Charles Brunette	7426 Cross Creek	635-8103			Volunteer		
Mary Mitchells-Beren	9140 Luea Lane	635-7964			Volunteer		
Kenneth Keyes	5296 Greenleaf Dr.	635-0947	606-3447		Volunteer		
PLANNING COMMISSION							
Robert Florine	5914 Cross Creek	635-8764		07/01/03	07/01/03	06/30/06	3 Yr.
Tom Kohloff	5338 Durwood Drive	635-0638	517-335-6270	11/01/03	07/01/03	06/30/06	3 Yr.
Kathy Ridley	3414 Elms	635-3168		09/17/02	07/01/04	06/30/07	3 Yr.
Carl Conner	4061 Elms	635-9024	238-5200, Pgr:88	10/25/99	07/01/02	06/30/05	3 Yr.
Douglas Stephens (Chairperson)	5250 Birchcrest	635-2134	635-4090	06/26/89	07/01/02	06/30/05	3 Yr.
Bud Grimes	5171 Oakview Drive	635-7284		07/01/04	07/01/04	06/30/07	3 Yr.
C. David Hurt	9214 Chesterfield	635-7706		11/30/03	11/08/04	11/07/06	2 Yr.
Paul Bueche	8083 Civic Dr	635-4464		11/09/98	11/08/04	11/07/06	2 Yr.
Richard Abrams	5352 Greenleaf Dr	635-9224		11/12/02	11/08/04	11/07/06	2 Yr.

CITY OF SWARTZ CREEK
BOARDS AND COMMISSIONS (Rev 8-22-2005)

BOARD/COMMISSION	ADDRESS	HOME	OFFICE	START	APPOINT	END	MISC
W.W.S. ADV COMM							
Tom Svrcek, Delegate	8083 Civic	635-4464			11/08/04	11/07/06	2 Yr.
Paul Bueche, Alternate	8083 Civic	635-4464			11/08/04	11/07/06	2 Yr.
ZONING BOARD OF APPEALS							
Douglas Stephens	5250 Birchcrest	635-2134	635-4090	10/25/99		06/30/05	3 Yr.
Ronald Smith, Secretary	9194 Chesterfield	635-9619		07/10/95		06/30/05	3 Yr.
Curt Porath Council Rep	4485 Frederick St.	635-3079		11/11/02	11/08/04	11/07/06	2 Yr.
Ronald Schultz, Chairperson	4279 Springbrook	635-8575		11/08/04	11/08/04	11/06/07	3 Yr.
James Packer, Vice Chairperson	7216 Miller Rd.	635-3724			11/08/04	11/06/07	3 Yr.
Kenneth Keyes (Alternate)	5296 Greenleaf Dr.	635-0947	606-3447	11/08/04	11/08/04	06/30/05	3 Yr.
Jim Florence (Alternate)	4296 Springbrook Dr.	635-2772			11/08/04	06/30/05	3 Yr.
CONSTR. BOARD OF APPEALS							
Douglas Stephens	5250 Birchcrest Dr.	635-2134	635-4090	06/09/03	11/08/04	11/07/06	2 Yr.
Michael Shumaker	4084 Jennie	635-3107		06/09/03	11/08/04	11/07/06	2 Yr.
Ronald Schultz	4279 Springbrook	635-8575		06/09/03	11/08/04	11/07/06	2 Yr.
911 CONSORTIUM							
Paul Bueche	8083 Civic	635-4464			11/08/04	11/07/06	2 Yr.
STREET ADMINISTRATOR							
Tom Svrcek	8083 Civic Dr.	635-4464			11/08/04	11/07/06	2 Yr.
DDA							
Richard Abrams	5352 Greenleaf Dr.	635-9224		09/27/04	11/08/04	11/07/06	2 Yr.
Al Asta	7096 Parkridge Pkwy	635-0712		09/27/04	09/27/04	03/31/08	4 Yr.
Paul Bueche	8083 Civic Dr.	635-4464		09/27/04	09/27/04	11/30/05	1 Yr.
Roger Sharp II	2131 S. Longlake, Fenton	629-9096		09/27/04	09/27/04	03/31/06	2 Yr.
Cliff Hull	6200 Reid Rd. Sw. Cr.	635-3714		09/27/04	09/27/04	03/31/06	2 Yr.
Steve Mardlin	5340 Chin Maya Dr. Sw. Cr.	635-3869		09/27/04	09/27/04	03/31/07	3 Yr.
Mark Nemer	8122 W. Hill Sw. Cr.	635-2041		09/27/04	09/27/04	03/31/08	4 Yr.
Laura Balars	8295 Miller Rd.	635-8295		09/27/04	09/27/04	11/30/05	1 Yr.
Sandy Raffaelli	8098 Miller Rod			09/27/04	09/27/04	03/31/07	3 Yr.
DDA CITIZEN ADVISORY BOARD							
Ernest Eckerdt	5019 Brady St.	635-8790		08/22/05	08/22/05	11/07/06	2 Yr.
Juliet Stephens-Kijek	8103 Miller Rd	630-0847		08/22/05	08/22/05	11/07/06	2 Yr.
Betty Binder	8079 W. Bristol Rd.	635-4930		08/22/05	08/22/05	11/07/06	2 Yr.
Fred Pajtas	7580 Church St.			08/22/05	08/22/05	11/07/06	2 Yr.
Jennie Moench	5030 First St.	630-0577		08/22/05	08/22/05	11/07/06	2 Yr.
Shelly Wilson	8126 Ingalls St.	625-2555		08/22/05	08/22/05	11/07/06	2 Yr.
Betsy Litwin	7506 Grove	635-9440	C= 240-0996	08/22/05	08/22/05	11/07/06	2 Yr.
Gregg Winnie	5039 School St.	C955-3809	W= 694-5440	08/22/05	08/22/05	11/07/06	2 Yr.
Becky Tabit	5027 Brady	635-0441		08/22/05	08/22/05	11/07/06	2 Yr.
Sr. Center							
Julie Swartz, Director	3005 Cheyenne Ave, Fl	635-4122	810-814-3128				



Knights of Columbus

SWARTZ CREEK COUNCIL, No. 6694

St. Mary Queen of Angels Church

Swartz Creek, Michigan 48473

August 14, 2005

Swartz Creek City Council
C/O Mr. Paul Bueche
City Manager
8083 Civic Drive
Swartz Creek, MI 48473

Mr. Bueche

On behalf of The Knights of Columbus (Swartz Creek Council 6694) I am requesting that the fee for Pavilion 4 at Elms Road Park be waived. We are a non profit organization and have reserved this pavilion for our annual family picnic on September 18, 2005.

Respectfully,

Roy E. Beville
Deputy Grand Knight
Swartz Creek Council 6694

OFFICE USE ONLY-ATTN: Susan

Date of Rental: 9/18
Pavilion Rented: #4

Employee Initials llw Receipt Number: _____

Total amount due: \$75 Payment date needed by: _____
Make checks payable to "City of Swartz Creek-8083 Civic Dr., Swartz Creek MI 48473

CITY OF SWARTZ CREEK PAVILION RESERVATION REQUEST

FAX 810 635-2887

TODAYS DATE: 8/9

NAME OF RESPONSIBLE PARTY: Roy Beville

ADDRESS: 8403 Cappy

PHONE-WHERE YOU MAY BE REACHED: 635-2676

DATE OF RESERVATION: Sept. 18

NATURE OF ACTIVITY: _____

Elms Road Park

Winshall Park

- | | | | |
|---|-----------------|-----------------------------|----------------------------|
| <input type="checkbox"/> #1 PAVILION | R-\$35 NR-\$50 | <input type="checkbox"/> #1 | R-\$35 NR-\$50 ea pavilion |
| <input type="checkbox"/> #2 PAVILION- | R-\$75 NR-\$100 | <input type="checkbox"/> #2 | R-\$35 NR-\$50 ea pavilion |
| <input type="checkbox"/> #3 PAVILION | R-\$20 NR-\$35 | <input type="checkbox"/> #3 | R-\$35 NR-\$50 ea pavilion |
| <input checked="" type="checkbox"/> #4 PAVILION | R-\$75 NR-\$100 | | |

R-Resident - NR-Non Resident
Fees are for weekends only

Non-Reservable: Playscape, Restrooms, Play Equipment, Tennis, Volleyball, Basketball courts, ball diamonds.

PARK RULES

- Reservation holder must be present at all times and is responsible for all guests and clean up.
 - No alcoholic beverages permitted.
 - No open fires (B-B-Q for food preparation only.)
 - Pets must be leashed and their waste disposed of properly.
 - No pets are allowed in the playscape or playground equipment area.
 - No defacing of park property, including lawn plantings and tree damage from climbing, swinging, etc...
 - No fundraising activities, organizational or public meetings including gambling, revival acts, unless approved by City Council.
 - No parking on lawn or sidewalks.
 - No loud music, excessive noise, fireworks, or firearms/weapons allowed in parks.
 - No roller blades in park; including the playscape, tennis and basketball courts.
 - PARK HOURS ARE FROM 8:00 A.M. TO DUSK. - NO CAMPING
 - If there are problems at the park, contact Swartz Creek City Police at 635-4401 or 911.
- **All Monies must be paid within 10 working days after request is accepted. Only cash payments will be accepted for a rental date of five days or less.**

Any cancellations must be made 2 WEEKS prior to event date, failure to do so will result in the loss of pavilion fee! ABSOLUTELY NO REFUNDS DUE TO WEATHER!
I hereby accept responsibility for the care and reasonable clean-up of the above-described facilities and for any damages that occur while in use.
Office phone #635-4464

SIGNATURE _____ DATE _____

City of Swartz Creek

Department of Police

8100-A Civic Drive
Swartz Creek, Michigan 48473
(810)-635-4401 Fax: (810)-635-3728

MEMORANDUM

To: Chief Clolinger and Lt. DeShano

From: Officer Ken Szmansky

Date: August 9, 2005

Re: Swartz Creek-Second Annual Bicycle Rodeo held on July 30, 2005 at the Masonic Temple

Our second annual Bicycle Rodeo was held on Saturday, July 30, 2005 at 1:00 P.M. I am happy to report that the Rodeo ran very smoothly thanks to all the help we received along with a nice sunny day, unlike last year where rain put a damper on the last quarter of our Rodeo.

I would like to extend a special Thank You to the sponsors who contributed to the success of the Rodeo.

First, I would like to thank the Masonic Temple for the use of their parking lot and indoor facilities. I would also like to thank the Kroger store for their generous donation of hot dogs, beverages and manpower to help with serving our bicycle enthusiasts.

Other contributors to the program were McDonalds, Wendys, Burger King, Arbys, Dairy Queen, and Hungry Howies Pizza.

I would also like to thank Assenmachers Cycling Center for their participation in this year's Rodeo. They inspected the participants bikes, did any minor adjustments that were needed and gave suggestions for general maintenance or repairs.

I would like to give a special thanks to the Mayor and Mrs. Abrams for their participation and help with the Bicycle Rodeo.

We had approximately 30 participants in the Rodeo this year with ages ranging from five to thirteen. The participants were treated to a free bike inspection upon entry. Next, they were educated in helmet use, roadway signs, dangers and hazards on the roadway or in their neighborhood while riding a bike. In the third stage of the bike rodeo, participants were given a scenario regarding the quickest and safest way to get to a neighbor's home, a friend's home or to their own home using the most appropriate route. In the final stage of the Rodeo, participants rode through obstacle courses and used the knowledge they had learned prior to or during this years bike rodeo and applied this knowledge to real situations on the course.

Everyone that participated in the rodeo graduated and received a nice certificate suitable for framing in recognition of their accomplishment.

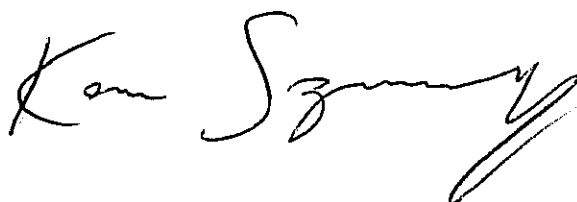
I am especially proud of the participants this year. They were knowledgeable, were very attentive and asked questions if they did not know certain information. If they vague in any way on some of this information at the start of the rodeo, they sure knew it when they were done which was our goal in establishing this program. We look forward to having more participants each and every year that we have our Bike Rodeo. The Masonic Temple has already indicated that we would be allowed to use the facilities in future Bicycle Rodeo's.

In conclusion, I wanted to give a special thanks to Chief Clolinger for allowing me to spend the time that was needed to plan and set up the rodeo, to Lt. DeShano for his efforts in setting up and instructing one of the courses in the bike rodeo, and also thanks to Officers' Jackson and McFadden for their participation in educating and instructing some of the courses.

Overall, I felt the Bicycle Rodeo was a huge success and I look forward to getting more participants each year to make the Swartz Creek area safe and fun for bicyclists through education and instruction while they enjoy our bike paths!

Sincerely,

Officer Ken Szmansky
Swartz Creek Police Dept.

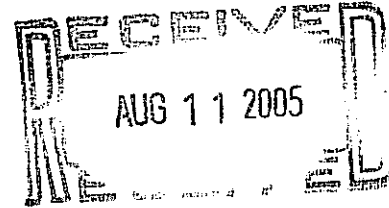
A handwritten signature in black ink that reads "Ken Szmansky". The signature is written in a cursive style with a large, sweeping initial "K" and a long, horizontal flourish at the end.



Administered by:
The Michigan
Municipal League

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

August 9, 2005



Mr. Paul Bueche, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473-1498

RE: POOL & FUND LOSS CONTROL SERVICES #604052

Dear Mr. Bueche:

This letter is sent pursuant to my August 2, 2005 loss control meeting with you. You had called and ask that I look at pavement and concrete conditions of the parking lot and Fire Department.

There are some areas adjacent to the trench drains in the FD that are damaged with pieces of concrete missing. Repairs have been made at some spots although several of the repaired areas have cracked also. I believe regular repair and maintenance in these areas will be adequate to alleviate the situation. You may want to try asphalt instead of concrete in these patches.

Relatively speaking, the parking lot is in much worse shape and also would be frequented more by the general public. Additionally, snow will remain in the holes and depressions after plowing leading to the accumulation of ice and slippery spots. The parking lot should definitely be repaired and if possible, repaved. Slip/falls are one of the most common claims the MML receives.

Should you have any questions concerning my visit or these recommendations, please call me at 800-482-0626, ext. 8037. You may also contact me by e-mail at jgraczyk@meadowbrook.com.

Sincerely,

LOSS CONTROL SERVICES

Jerry Graczyk
Loss Control Consultant

Service Provider: Meadowbrook[®] Insurance Group

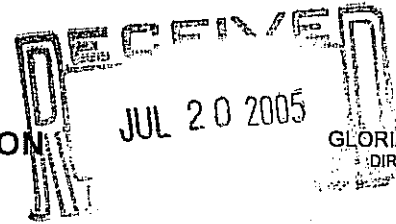
Loss Control & Member Services; P.O. Box 2054, Southfield, MI 48037; (248) 204-6123; (800) 482-2726; Fax (248) 358-1614
Southfield Claims Service; P.O. Box 5174, Southfield, MI 48036-5174; (248) 204-6123; (800) 482-2726; Fax (248) 358-3251
Grand Rapids Claims; 3501 Lake Eastbrook S.E., Suite 150, Grand Rapids, MI 49546-5975; (616) 942-0311; (800) 752-7477; Fax (616) 942-0390

www.mmlfund.org

JENNIFER M. GRANHOLM
GOVERNOR



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING



GLORIA J. JEFF
DIRECTOR

July 19, 2005

Mr. Paul Bueche
City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473-1377

Dear Mr. Bueche:

**Application for "Local Highway Safety STH Program Funding"
Safety Improvement Project - \$120,000 project amount
Fairchild and Miller Road Intersection
Traffic Signal Installation**

We regret to inform you that the above mentioned project was not selected for federal funding under the Local Highway Safety STH Program for fiscal year 2006. A list of selected projects is available on the Michigan Department of Transportation's Local Agency Programs website.

In this 2006 Call for Projects for the Local Highway Safety (STH) Program, a total of 138 project applications, accounting for over \$21 million, were received. Although the TEA-21 legislation expired September 30, 2003, with a new federal transportation bill yet to be passed, we are estimating a moderate increase in the same available funding level, approximately \$8 million for the 2006 program. Since the needs well exceeded the available funds, a selection criteria was used to rank and select projects to receive funding. Although your project was not selected this year, we encourage you to continue to submit eligible projects for consideration in the future.

For the benefit of the local agency, all project candidates from the previous fiscal year's Call for Projects are kept on file. A Call for Projects under the Local Highway Safety Program will soon be issued for fiscal year 2007. When your project applications are received, you may request by letter to have your 2006 project candidate(s) included in the fiscal year 2007 application process. This request may only be made if this was an original project application from the previous year and none of the information in the original application has changed; and no new information is required. However, we encourage you to submit a new project application with updated information including traffic and crash data.

If you have any questions about your application or program, please contact Rudolph S. Cadena, P.E., at (517) 335-2233.

Sincerely,

Mark A. Van Port Fleet, P.E.
Engineer of Design



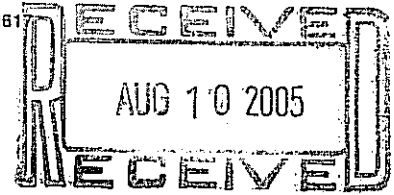
GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

-DIVISION OF-
WATER & WASTE SERVICES

JEFFREY WRIGHT
COMMISSIONER

G-4610 BEECHER ROAD • FLINT, MICHIGAN 48532-2611

PHONE (810) 732-7870 • FAX (810) 732-9773



August 8, 2005

FSE – Surveying & Engineering
5370 Miller Road, Suite 13
Swartz Creek, MI 48473-1536
Attention: Mr. Carl Carlson P.E., P.S.

Re: City of Swartz Creek – Sanitary Sewer & Water – L05-049
Site Plan for Springbrook East Phase II

Dear Mr. Carlson,

Thank you for your submission of the aforementioned plans. This office has reviewed the plans as site plans, construction plans may be submitted once the site plans have been approved. At this time we are not able to approve the plans due to the following:

Check List:

1. Please submit a preliminary plat/site plan submittal checklist, this information can be downloaded from <http://www.gcdcwws.com/PPC.htm>.
2. Please submit a letter signed from a professional engineer stating there is adequate sanitary sewer capacity for this development, which shall include all calculations.
3. Please provide a tax map of the area.
4. All new and existing water and sanitary utilities shall be shown on the plans labeled with size, and material. Please label the proposed rims for the sanitary manholes.
5. Please submit an Authorization to Construct letter from the local municipality.

Cover Sheet:

1. Please update the dates in Plan Distribution List.

Sheet No. 2:

1. This office is in the process of trying to obtain an easement for future portions of the GCDC Western Sub-Trunk Interceptor. This easement runs across an area of this development, please see the attached sheet with the proposed easement highlighted. We would like to set up a meeting at our office with FSE and Woodside Builders to discuss this issue. Please contact Neil Martz at 732-7870 ext 4150 to schedule this meeting.

Interesting Comment
Here >>>>>>

Sheet Nos. 4 & 5:

1. Is the proposed Elderly Building (Unit No. 89) part of the Phase II construction or will it be submitted under a separate site plan? If the proposed building is part of the Phase II construction please submit an architectural





GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

-DIVISION OF-
WATER & WASTE SERVICES

G-4610 BEECHER ROAD • FLINT, MICHIGAN 48532-2617

PHONE (810) 732-7870 • FAX (810) 732-9773

JEFFREY WRIGHT
COMMISSIONER

- floor plan sheet to be reviewed for calculation of all applicable tap-in and/or CCIF fees.
2. Please show and label all service leads for unit Nos. 62, 70, 88 and 89. Please show the leads for unit No. 89, not just the stubs.
 3. Please show the location of the 100-year flood plain elevation and wetlands if applicable.
 4. Please provide street addresses for all surrounding buildings.

Please revise the plans with the abovementioned comments, and resubmit. If you have any questions, please feel free to contact me at (810) 732-7870 or sholder@gcdcwws.com.

Sincerely,

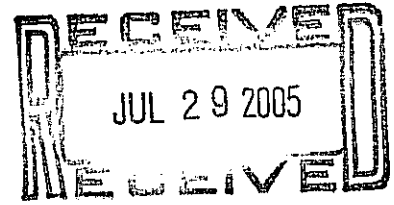
Shannon M. Holder
Engineer I - Planning, Permits & Construction

CC: David Jansen
Neil Martz
City of Swartz Creek
Woodside Builders
File



July 26, 2005

I have no idea whom would make a good candidate. I did not include resolutions, but would welcome one from the table if anyone feels strong enough on any candidates



Michigan Municipal League Annual Meeting Notice

(Please present at the next Council or Commission Meeting)

Dear Official:

The Annual Convention of the Michigan Municipal League will be held in Grand Rapids, September 20-23, 2005. The annual meeting is scheduled for 10:45 a.m. on Wednesday, September 21, at the Amway Grand Plaza Hotel. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect six members of the Board of Trustees for terms of three years each (see page 2).
2. **Policy.** To vote on statements of policy and resolutions properly brought before the annual meeting. All member cities and villages planning on submitting resolutions for consideration at the annual meeting are reminded that under the Bylaws, the deadline for receiving resolutions is August 22, 2005 (see page 2).
3. **Other Business.** To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the annual meeting, and, if possible, to designate one other official to serve as alternate. After taking this action, please return the enclosed reply card no later than September 1, 2005.

Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the MML Bylaws:

“Section 4.4 - Votes of Members. Each member city and village shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member city or village as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

President
Margene Ann Scott
Councilwoman
Madison Heights

Vice President
Robert B. Jones
Mayor, Kalamazoo

Trustees
Alex R. Allie
City Manager
Huntington Woods

Vicki Barnett
Mayor
Farmington Hills

Kathleen Buckner
Mayor Pro Tem
Center Line

Michael J. Czymbor
City Administrator
Milan

Deborah L. Doyle
Councilmember
Durand

Barbara Holt
Commissioner
Walker

Jerry Irby
Mayor, Marquette

Kwame M. Kilpatrick
Mayor, Detroit

Michael N. Matheny
Mayor, Grand Blanc

Florence E. Schrader
Treasurer, Ubyly

Clara Shepherd
Commissioner
Muskegon

John C. Siira
City Manager
Wakefield

Gladys A. Solokis
Mayor, Gaylord

William R. Stewart
City Manager
Coldwater

Karl S. Tomion
City Manager
Midland

John J. Zech
City Manager
Wayne

Executive Director
Daniel P. Gilmartin

1. Election of Trustees

Regarding election of officers, under Section 5.3 of the MML Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on the bulletin board of the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions *

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the MML Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member city or village at least thirty (30) days preceding the date of the annual meeting." Thus the deadline this year for the MML to receive resolutions is August 22nd.

"Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof."

The proposed 2005-06 Michigan Municipal League Policies and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership are available on the MML website*, to permit governing bodies of member cities and villages to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the annual meeting.

The Board of Trustees will meet on Tuesday, September 20, at the Amway Grand Plaza Hotel in Grand Rapids for the purpose of considering such other matters as may be requested by the membership.

* The proposed 2005-06 MML Policies are available on the MML website at http://www.mml.org/pdf/approved_policies06.pdf. If you would like to receive a copy of the proposed policies by fax, please call the League at 800-653-2483.

Sincerely,



Margene Ann Scott
President



Daniel P. Gilmartin
Executive Director

Enc.



OFFICIAL VOTING DELEGATES
ANNUAL BUSINESS MEETING
Michigan Municipal League

In accordance with the accompanying MML Annual Meeting Notice, each member city and village is to appoint one Official Voting Delegate and one Official Alternate Voting Delegate to represent the city or village at the Annual Business Meeting of the Michigan Municipal League.

The purpose of these instructions is to familiarize the voting delegate, especially those officials serving in this capacity for the first time, with the procedure to be followed during the Annual Business Meeting.

1. Only the Official Voting Delegate will be seated in the area reserved for Voting Delegates. If the Official Voting Delegate is not present, the Official Alternate Voting Delegate will take the Delegate's place in the reserved area as the Voting Delegate. Therefore, each member city and village will have only one person seated in the reserved area. All other municipal officials, and all other Alternate Voting Delegates, may be seated outside the reserved area.
2. After the roll call of Voting Delegates, a member city or village whose Official Voting Delegate or Alternate is not present will be given the opportunity to have a Voting Delegate seated upon the approval of the Voting Delegates originally seated.
3. In general, Robert's Rules of Order, Newly Revised, will govern the conduct of the Annual Business Meeting. Parliamentary decisions will be made by the President of the League who will preside at the Annual Business Meeting. The President will be assisted by a Parliamentarian. Parliamentary decisions by the Chair, if challenged from the floor, are subject to be sustained or overturned by a majority of the voting delegates.
4. The Bylaw governing the submission of policy resolutions provides:
Section 4.5 - Resolutions
 - A. No resolution or motion shall be submitted to debate or vote at the annual meeting or any special meeting unless it is germane to the functions and purposes of the League.
 - B. No resolution or motion, excepting procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by official action of the governing body of a member city or village at least thirty (30) days preceding the date of the annual meeting**.
 - C. Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after

consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof. If time permits, each such resolution and the recommendation of the Board shall be printed in the issue of the *Michigan Municipal Review*.

** The deadline for receiving resolutions is August 22, 2005.

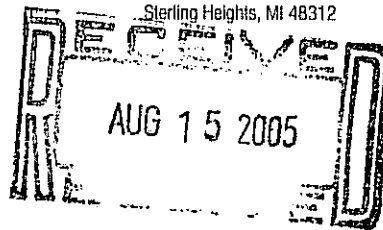
5. If a Voting Delegate wishes to speak, the Delegate should rise and proceed to one of the microphones available in the reserved area and after recognition by the Chair, may then speak. Since the Annual Business Meeting is being recorded, each Voting Delegate who wishes to speak for any reason, after being recognized by the Chair, should first announce the Delegate's name, title and municipality slowly and clearly into the microphone.

A member of the Board of Trustees, an Honorary Life Member, or a Chair or a designated member of a League Standing or Special Committee may speak on a question, but may not vote unless serving also as a Voting Delegate. If a question is raised about a proposed policy or resolution, or an amendment is offered and seconded, the Chair or designated member of the proper League Standing or Special Committee or a member of the Board of Trustees will be called upon to speak at an appropriate time to explain the Committee's views *before the vote* is put on the question. In addition, upon request of the Chair, a member of the League staff may speak on a question. Any other person present may speak only with the approval of the Voting Delegate body.

6. If a Voting Delegate who has been seated wishes to have the Alternate Voting Delegate from the Delegate's city or village speak on an issue, the Voting Delegate should request, after being recognized by the Chair, to be excused from the reserved area and that the other person be permitted to take the Delegate's place temporarily or for the balance of the meeting. Upon being excused by the Chair, the Alternate Voting Delegate may then take the Voting Delegate's place in the reserved seating area and may speak and vote as the Official Voting Delegate.
7. The above procedure is necessary to assure that, in the event of a vote on a question by show of hands or by voice vote of the Delegates, no city or village will have more than one person seated in the reserved area



Comcast
36250 Van Dyke - Bldg. A
Sterling Heights, MI 48312



August 10, 2005

Mr. Paul Bueche
City Manager, Swartz Creek City
8083 Civic Dr.
Swartz Creek, MI 48473

Dear Mr. Bueche:

Comcast continues to respond to competitive pressure to enhance the value and choice for cable programming subscribers. In response to these market influences, customer input, and programmer requirements, Comcast is changing its analog and digital channel line ups for customers in your area.

Attached is a letter which is being sent to customers in your area notifying them of upcoming changes in the Comcast channel line-up. These changes will be in effect as of September 14, 2005.

These changes include additions to the Comcast Digital Cable lineup, as well as some channel repositioning in the analog line-up. As noted in the customer letter, these changes will allow Comcast to offer even more enhanced services in the future, including those that will provide sharper, clearer picture quality.

Please direct any customer calls about Comcast products, services, and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, if you have any questions about this or any other issue, please feel free to contact me directly at 586.883.7042.

Sincerely,

Olivia J. Visperas
Area Director, Corporate Affairs
Detroit East

enc



Comcast Cable Communications, Inc.
3008 Airpark Drive South
Flint, MI 48507

August 2005

Dear Comcast Customer,

As part of our continuing effort to bring you new and exciting products and services, we are making several important changes to your Comcast channel lineup. These changes will allow Comcast to offer even more enhanced services in the future including those that will provide sharper, clearer picture quality.

Exciting new channels will be added to the Comcast Digital lineup as of September 14, 2005. The channels are outlined below...

- > **AZN Television (Channel 108, Digital Classic)** – A cable television channel for Asian Americans
- > **Sprout (Channel 128, Digital Classic)** – The first round-the-clock television destination for pre-schoolers and their parents (effective 9-28-05)
- > **Encore Movie Plex (Channel 149, Enhanced Basic)** – Highlighting movies from a variety of Encore movie channels, including *Action*, *Love* and *Westerns* (effective 9-28-05)
- > **INSP (Channel 298, Digital Classic)** – Programming that embraces inspirational values
- > **Trinity Broadcasting (TBN) (Channel 290, Digital Classic)** – Non-denominational religious programming
- > **Black Family Channel (Channel 293, Digital Classic)** – Family oriented programming designed especially for the African American audience
- > **LOGO (Channel 163, Digital Plus)** – The new television network from MTV Networks targeting lesbian, gay, bisexual and transgender (LGBT) viewers
- > **Cable Latino (Channels 450-457 and 601-610, Digital Hispanic Tier)** – Hispanic themed programming including *Discovery en Español*, *Toon Disney en Español* and 8 music channels

Also, some additional changes will be made to the lineup in your area. Those include...

- > **NEW Basic Channels coming:**
 - **Travel Channel** will now be available on channel 51 (Standard Basic)
- > **Channels that are moving**
 - **A&E** – from channel 39 (Standard Basic) to channel 41 (Standard Basic)
 - **BET** – from channel 41 (Standard Basic) to channel 58 (Standard Basic)
 - **Court TV** – from channel 36 (Standard Basic) to channel 189 (Digital Classic)
 - **CSPAN2** – from channel 51 (Standard Basic) to channel 95 (Limited Basic)
 - **Discovery Health Channel** – from channel 67 (Standard Basic) to channel 36 (Standard Basic)
 - **Disney Channel** – from channel 136 (Digital Plus) to channel 67 (Standard Basic)
 - **El Entertainment Television** – from channel 30 (Standard Basic) to channel 61 (Standard Basic)
 - **EWTN** – from channel 58 (Standard Basic) to channel 291 (Digital Classic)
 - **Fox Sports Detroit** – from channel 61 (Standard Basic) to channel 30 (Standard Basic)
 - **HSN** – from channel 71 (Standard Basic) to channel 39 (Standard Basic)
 - **MGTV** – from channel 70 (Standard Basic) to channel 95 (Limited Basic)
 - **TV Orient** – from channel 668 (Digital Classic) to channel 667 (Digital Classic)
 - **WJRT News & Public Affairs** – from channel 237 (Limited Basic/Digital Broadcast) to channel 246 (Limited Basic/Digital Broadcast)
 - **WJRT 24-Hour Weather** – from channel 238 (Limited Basic/Digital Broadcast) to channel 247 (Limited Basic/Digital Broadcast)
- > **Other changes**
 - **G4 - Video Game Television** will no longer be available on channel 162 (Digital Classic) but will remain available on channel 65 (Standard Basic)
 - **ShopNBC** will no longer be available part-time on channel 21 (Limited Basic), but will remain available on channel 280 (Digital Classic)
 - **SoapNet** will no longer be available on channel 72 (Standard Basic) but will remain available on channel 120 (Digital Classic)
 - **VH1 Soul** (channel 144) will move from Digital Plus to Digital Classic
 - **VH1 Country** (channel 145) will move from Digital Classic to Digital Plus

As a reference guide, a new channel lineup is provided on the back of this letter to detail these changes. We hope you will enjoy these new channels. If you have any questions, please call us 24 hours a day at 1-888-COMCAST. Thank you for being a Comcast customer.

Sincerely,
Comcast

- 2 WJBK TV2 Detroit (FOX)
 - 3 WFUM TV28 Flint (PBS)
 - 4 WDIV TV4 Detroit (NBC)
 - 5 WNEM TV5 Flint (CBS)
 - 6 WEYI TV25 Flint (NBC)
 - 7 WJRT TV12 Flint (ABC)
 - 8 WSMH TV66 Flint (FOX)
 - 9 WKBD TV50 Detroit (Para.)
 - 10 WAOP TV49
 - 11 WXYZ TV7 Detroit (ABC)
 - 12 QVC
 - 13 ESPN
 - 14 PAX TV
 - 15 WB Flint
 - 16 C-SPAN
 - 17 Community Access
 - 18 Educational Access
 - 19 WDCP TV19 Bay City (PBS)
 - 20 WGN Chicago
 - 21 WKAR TV23 (PBS)
 - 22 The Learning Channel
 - 23 The Discovery Channel
 - 24 Animal Planet
 - 25 TNT
 - 26 TBS Superstation
 - 27 AMC
 - 28 ESPN Classics
 - 29 ESPN2
 - 30 FSN Detroit (New Channel Location)
 - 31 CNN
 - 32 CNN Headline News
 - 33 The Weather Channel
 - 34 MTV
 - 35 VH1
 - 36 Discovery Health Channel (New Channel Location)
 - 37 Spike TV
 - 38 USA Network
 - 39 Home Shopping Network (New Channel Location)
 - 40 Lifetime
 - 41 A&E (New Channel Location)
 - 42 Cartoon Network
 - 43 Univision (Spanish)
 - 44 CNBC
 - 45 The History Channel
 - 46 SCI-FI
 - 47 ABC Family
 - 48 Nickelodeon
 - 49 Food Network
 - 50 Fox News Channel
 - 51 Travel Channel - *NEW!*
 - 52 Comedy Central
 - 53 TV Land
 - 54 The Golf Channel
 - 55 Speed Channel
 - 56 Hallmark Channel
 - 57 TV One
 - 58 BET (New Channel Location)
 - 59 Home & Garden Television
 - 60 Great American Country
 - 61 E! Entertainment Television (New Channel Location)
 - 62 TCM
 - 63 FX
 - 64 GSN
 - 65 64 - Video Game Television
 - 66 Style Network
 - 67 Disney Channel (New Channel Location)
 - 68 Outdoor Life Network
 - 69 MSNBC
 - 70 Comcast Special Presentations
 - 95 C-SPAN2/MGTV (New Channel Location)
 - 96 TV Guide Channel
 - 98 Comcast Local
 - 99 CBET TV9 Windsor
- DIGITAL BASIC**
- 101 Weatherscan ●
 - 102 ESPNNews ●
 - 105 C-SPAN3 ●
 - 108 AZN Television ● - *NEW!*
 - 109 National Geographic ●
 - 110 The Science Channel ●

- 111 Discovery Times Channel ★
 - 112 Military Channel ★
 - 113 Discovery Home Channel ★
 - 114 BBC America ★
 - 115 Biography Channel ★
 - 116 History International ★
 - 117 WE: Women's Entertainment ●
 - 120 SoapNet ●
 - 121 Do It Yourself Network ★
 - 122 Fine Living ★
 - 128 Sprout ● - *NEW!* (effective 9-28-05)
 - 129 Nick Toons ●
 - 130 Discovery Kids ●
 - 131 Noggin ●
 - 132 Nick Too West ★
 - 133 Nick Games & Sports ●
 - 134 Encore WAM ★
 - 135 Toon Disney ●
 - 139 MTV Hits ★
 - 140 MTV2 ●
 - 141 MTV Español ★
 - 142 MTV Jams ★
 - 143 VH1 Classic ●
 - 144 VH1 Soul ●
 - 145 VH1 Country ★
 - 149 Encore Movie Plex ○ - *NEW!* (effective 9-28-05)
 - 150 Encore East ★
 - 151 Encore West ★
 - 152 Encore Action East ★
 - 153 Encore Action West ★
 - 154 Encore Mystery East ★
 - 155 Encore Mystery West ★
 - 156 Encore Love East ★
 - 157 Encore Love West ★
 - 158 Encore Drama East ★
 - 159 Encore Drama West ★
 - 160 Encore Westerns East ★
 - 161 Encore Westerns West ★
 - 163 LOGO ★ - *NEW!*
 - 165 Sundance Channel East ★
 - 166 Sundance Channel West ★
 - 170 Flix East ●
 - 171 Flix West ●
 - 180 NFL Network ★
 - 185 Oxygen ★
 - 189 Court TV ● (New Channel Location)
 - 280 ShopNBC ●
 - 281 Home Preview ●
 - 282 Jewelry Television ●
 - 290 Trinity Broadcasting (TBN) ● - *NEW!*
 - 291 EWTN ● (New Channel Location)
 - 293 Black Family Channel ● - *NEW!*
 - 294 The Word Network ●
 - 298 INSP ● - *NEW!*
 - 667 TV Orient ● (New Channel Location)
- HIGH DEFINITION TV****
- 202 ESPN HD ●
 - 204 TNT HD ●
 - 205 Discovery HD Theater ●
 - 206 INHD ●
 - 207 INHD2 ●
 - 215/300 HBO HD*
 - 219/319 Cinemax HD*
 - 223/339 Showtime HD*
 - 227/369 Starz HD*
 - 231 WJRT HD †
 - 232 WEYI HD †
 - 240 WFUM-PBS HD †
- DIGITAL BROADCAST†**
- 246 WJRT News & Public Affairs (New Channel Location)
 - 247 WJRT 24-Hour Weather (New Channel Location)
- SPORTS TIER****
- 262 Fox College Sports Atlantic
 - 263 Fox College Sports Central
 - 264 Fox College Sports Pacific
 - 267 Fox Soccer Channel
 - 268 GOL TV
 - 273/749 NBA TV
 - 275 NFL Network
 - 277 Tennis Channel

- DIGITAL PREMIUM***
- 301 HBO East
 - 302 HBO2 East
 - 303 HBO Signature East
 - 304 HBO Family East
 - 305 HBO Comedy East
 - 306 HBO West
 - 307 HBO2 West
 - 308 HBO Signature West
 - 309 HBO Family West
 - 310 HBO Zone East
 - 311 HBO Latino East
 - 312 HBO Latino West
 - 320 Cinemax East
 - 321 MoreMax East
 - 322 Cinemax West
 - 323 MoreMax West
 - 324 ActionMax East
 - 325 ThrillerMax East
 - 326 ActionMax West
 - 327 WMax East
 - 328 @Max East
 - 329 5StarMax East
 - 330 OuterMax East
 - 340 Showtime East
 - 341 Showtime Too East
 - 342 Showtime Showcase East
 - 343 Showtime West
 - 344 Showtime Too West
 - 345 Showtime Showcase West
 - 346 Showtime Beyond East
 - 347 Showtime Extreme East
 - 348 Showtime Extreme West
 - 349 Showtime Beyond West
 - 350 The Movie Channel East
 - 351 The Movie Channel West
 - 352 The Movie Channel XTRA West
 - 353 The Movie Channel XTRA East
 - 370 Starz East
 - 371 Starz Edge East
 - 372 Starz InBlack East
 - 373 Starz Kids & Family
 - 374 Starz Cinema East
 - 375 Starz Comedy
 - 376 Starz West
 - 380 Starz Cinema West
 - 687 Bridges TV
- DIGITAL MUSIC CHOICE**
- 401 Showcase
 - 402 Today's Country
 - 403 Classic Country
 - 404 Bluegrass
 - 405 R&B and Hip Hop
 - 406 Classic R&B
 - 407 Smooth R&B
 - 408 R&B Hits
 - 409 Rap
 - 410 Metal
 - 411 Rock
 - 412 Arena Rock
 - 413 Classic Rock
 - 414 Alternative
 - 415 Retro-Active
 - 416 Electronica
 - 417 Dance
 - 418 Adult Alternative
 - 419 Soft Rock
 - 420 Hit List
 - 421 Party Favorites
 - 422 '90s
 - 423 '60s
 - 424 '70s

- 425 Solid Gold Oldies
 - 426 Singers and Standards
 - 427 Big Band & Swing
 - 428 Easy Listening
 - 429 Smooth Jazz
 - 430 Jazz
 - 431 Blues
 - 432 Reggae
 - 433 Soundscapes
 - 434 Classical Masterpieces
 - 435 Opera
 - 436 Light Classical
 - 437 Show Tunes
 - 438 Contemporary Christian
 - 439 Gospel
 - 440 Radio Disney
 - 441 Sounds of the Seasons
 - 442 Musica Urbana
 - 443 Salsa y Merengue
 - 444 Rock 'En Español
 - 445 Pop Latino
 - 446 Mexicana
 - 447 Americana
- COMCAST INDEMAND**
- 500 Comcast INDEMAND Previews
 - 501-502 Comcast INDEMAND
 - 506 Hot Choice
 - 516-523 Comcast INDEMAND/NASCAR
 - 544 Playboy
 - 545 Spice
 - 548 Spice2
 - 547 Pleasure
- CABLE LATINO* - NEW!**
- 450-457 DMX Hispanic Audio - *NEW!*
 - 601 Discovery en Español - *NEW!*
 - 602 CNN en Español - *NEW!*
 - 603 Fox Sports en Español - *NEW!*
 - 604 Toon Disney en Español - *NEW!*
 - 605 MTV Español - *NEW!*
 - 606 History en Español - *NEW!*
 - 607 Canal 52 MX - *NEW!*
 - 608 CineLatino - *NEW!*
 - 609 Casa Club - *NEW!*
 - 610 Cine Mexicano - *NEW!*
- DIGITAL SPORTS**
- 701-706 Seasonal Sports PPV
 - 749 NBA TV
 - 750 NBA.com TV ●
 - 751-761 WNBA/NBA PPV
 - 771-780 NHL/MLB PPV
- DIGITAL INFO/EDUCATIONAL**
- 906 ON DEMAND

Channel Key:
 Limited Basic
 Standard Basic
 Value Pak

Federal law requires subscription to Limited Basic to receive any other level of service. Channel lineup is subject to change.

○ ENHANCED BASIC
 ● DIGITAL CLASSIC
 ★ DIGITAL PLUS

*A converter box is required to purchase premium, pay-per-view, and digital services. Digital cable may not be available in all areas. Some restrictions may apply.

**Requires High-Definition TV or subscription service

†Requires subscription service and digital service.

‡Limited Basic

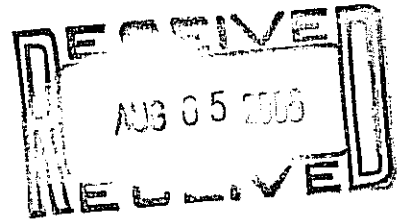




Comcast Cable
36250 Van Dyke Avenue, Building A
Sterling Heights, MI 48312
Office: 586.883.7000
Fax: 586.883.7117
www.comcast.com

August 1, 2005

Mr. Paul Bueche
City Manager, Swartz Creek City
8083 Civic Dr.
Swartz Creek, MI 48473



Dear Mr. Bueche:

As part of our continuing effort to keep you informed about Comcast Cable services in your area, please see enclosed a copy of the Residential Installation Rate Notice for new installation rates that will be effective September 1, 2005. The customer notice is being sent in August customer bills.

Please direct any customer calls about Comcast products, services, and prices to 1-888-COMCAST. Our customer service representatives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 586.883.7042 with any questions you may have.

Sincerely,

Olivia J. Visperas
Area Director, Corporate Affairs
Detroit East

enc



**Residential
Installation
Rate
Notice**

2055

2005 Residential Installation Rates

Type of Service	Amount
Hourly Service Charge	\$33.00
Install - Unwired Home (Aerial within 125 feet)	\$42.00
Install - Prewired Home (Aerial within 125 feet)	\$25.00
Install Additional Outlet - <i>(with initial installation activity)</i> ..	\$12.00
Install Additional Outlet - <i>(separate installation activity)</i>	\$22.00
Other Install - Relocate Outlet	\$16.50
Other Install - <i>upgrade (non-addressable)</i>	\$12.00
Other Install - <i>downgrade (non-addressable)</i>	\$12.00
Other Install - <i>(automated change - no home visit required)</i> \$	1.99
Connect VCR - <i>(with initial installation activity)</i>	\$ 4.95
Connect VCR - <i>(separate installation activity)</i>	\$12.50
Field Collection	\$20.00
Customer Trouble Call	\$20.00
Install A/B Switch - <i>(with initial installation activity)</i>	\$ 4.95
Install A/B Switch - <i>(separate installation activity)</i>	\$12.50
HD Installation	\$16.50
DVR Installation	\$24.75
Transfer Fee - <i>(relocation of existing service to new service address)</i>	\$20.00
Trip Charge - <i>(per 30 minutes)</i>	\$16.50
Wall Fish - <i>(per 15 minutes)</i>	\$ 8.25
Install High Speed Data	\$59.00

- *Non-standard installations are based on the hourly service charge times actual time spent on the activity.*
- *Commercial fees vary*

Michigan Area 5/1/04



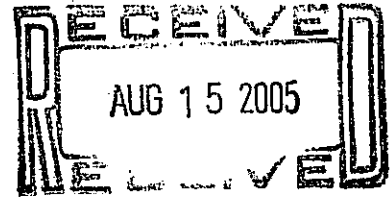
2055 605



50 Years of Service

Kiwanis Club of Swartz Creek

www.archwin.net/kiwanis



August 10, 2005

Paul Bueche
City of Swartz Creek
888083 Civic Drive
Swartz Creek, Mi 48473

The Kiwanis Club of Swartz Creek is celebrating its 50th year on Thursday, September 15, 2005 at the United Methodist Church of Swartz Creek. Social hour will begin at 5:30 PM and dinner will be served at 6:30 PM. The cost is \$15.00 per person. Please advise all elected and non-elected officials and staff that we would greatly appreciate their sharing this special celebration with us.

We are planning a very special evening for our celebration. Several prominent local and state dignitaries, as well as former members and members of other clubs, have been invited. Kiwanis Governor Chuck Kincaid will be our keynote speaker. We promise a gala event.

Your RSVP is requested by September 8, 2005.

Sincerely,

Douglas Stephens
Chairman 50th Year Celebration
5250 Birchcrest Drive
Swartz Creek, Mi 48473

Work 810 635 4090
Home 810 635 2134
Fax 810 635 8211

dougstephens@comcast.net