

REQUEST FOR RECORD CHANGE

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473
810-635-4464

Today's Date: ___/___/___

Effective Date: _____ Service Address: _____

I, being the New Owner / Former Owner/Renter, request the City of Swartz Creek make the following changes of records.

() Name Change Only Old: _____ New: _____

() Water & Sewer (fee \$15) or () Sewer Only (fee \$5) OFF ON

Time: _____

Date: ___/___/___

() Final Water Reading ___ Ownership Change ___ Renting Other: _____

Final Bill Sent to: _____ Title Company: _____

Former Owner (Signature)

New Owner (Signature)

Former Owner (Printed)

New Owner (Printed)

Address

Address

City State Zip

City State Zip

For office use only

Sewer Units: _____ Sewer Units: _____